

## PATIENT CARE PROGRAM NOTICE

Program Notice #: PCPN3

Date: December 15, 2011

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Title: **HIV/AIDS Ryan White 2011-12 Contracts, Advance Payment Recoupment**

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The Bureau of HIV/AIDS is extending the existing lead agency contracts by 6 months to allow time for the bureau to competitively procure the next round of contracts in accordance with Department policy and the legislative intent described in s. 287.001, F.S., regarding state procurement of services. The extensions will become effective April 1, 2012, and will end September 30, 2012.

Some lead agencies received advances at the beginning of the current contract period. We have confirmed with the Department's contract administration unit that providers must comply with the recoupment schedule noted in Part B of their existing contract. According to this schedule, advances must be recouped by March 31, 2012.

The Department can not provide advances for the 6-month extension. According to statute, advances can only be made during the first 3 months of a contract. In addition, according to federal guidelines, federal grant funds can not be advanced to providers if the federal program is a "Payer of Last Resort" or if the federal program requires state matching. This guideline prohibits the advance of Ryan White funds without approval from the Health Resources and Services Administration. Agencies will have to ensure they have sufficient financial reserves to continue operations after April 1, 2012 with the expectation that they will be able to request reimbursement for April 2012 expenditures in May 2012.