

Florida Epidemic Intelligence Service (FL-EIS) Fellowship Program

THE APPLICATION PROCESS:

ARE YOU ELIGIBLE?

Health professionals who meet one of the following qualifications and have a **strong interest** in applied epidemiology are eligible to apply to the Florida EIS:

Persons with a master's or doctoral degree in a health related field (e.g. MPH, PhD, DrPH) having taken at least one course in epidemiology and one course in (bio)statistics during graduate/professional school or persons with significant experience working in public health.

Physicians (MDs, DOs) with at least one year of clinical training and an active medical license in the U.S. (U.S. citizens or permanent residents).

Doctoral-degree recipients (PhDs, DrPHs, or equivalent) in health-related fields such as epidemiology, biostatistics, and the social behavioral, and nutritional sciences.

Nurses, dentists, and PharmDs, with a Master of Public Health (MPH) or equivalent degree and an active license in the U.S. (U.S. citizens or permanent residents).

Veterinarians with a Master of Public Health (MPH) or equivalent degree or demonstrated public health experience or course work, and an active license in the U.S. (U.S. citizens or permanent residents).

HOW TO APPLY:

All the items listed below must be submitted to the Florida EIS Program in a **SINGLE** application package:

1. **CURRICULUM VITAE:** One copy.
2. **REFERENCES:** Two current letters of reference addressed to the Florida EIS Program must be provided, with complete contact information from a faculty member, supervisor, or other individuals who are familiar with your achievements and future aspirations and can speak to your personal qualities and professional attributes. Each letter must be submitted in the application package in a sealed envelope with the original signature of the reference across the seal.
3. **PERSONAL STATEMENT:** One copy. A narrative, no longer than two pages, which addresses the following questions:
 - What are your career plans after graduating from the Florida EIS Program? Why?
 - How will the Florida EIS Program help you fulfill these plans?
 - How will the Florida EIS Program complement your previous training and experience?
 - Is there any aspect of public health that is particularly interesting to you? Why?
 - How can I contribute to the goals of the FL EIS Fellowship Program?

4. **TRANSCRIPTS:** Official transcripts from the school from which you have received your highest degree and for any school in which you received public health training (i.e. MPH, MSPH, DrPH, PhD). Certified photocopies are acceptable. These transcripts must be mailed directly to the Florida EIS Program at the address listed on the back page. **For Foreign Schools:** If transcripts are not issued by an institution, other proof of degree completion must be submitted and either transcript or proof of degree must be translated into English.
5. **PROFESSIONAL LICENSE:** Photocopy of a current unrestricted license.
6. **COMPLETE A FLORIDA DEPARTMENT OF HEALTH JOB APPLICATION** at:
<https://peoplefirst.myflorida.com>

APPLICATION DEADLINE:

The application deadline for the Florida EIS is July 5, 2013. The applicant is responsible for ensuring that all required items are submitted by the deadline.

Your Final Step: Mail your complete application package to:

**Florida Department of Health
Bureau of Laboratories-Jacksonville
1217 N. Pearl St.
Jacksonville, FL 32202-3926
Attn: Katherine McCombs, MPH**

The Next Steps...

INTERVIEWS:

Applications will be reviewed and ranked by a committee to determine eligibility. Only complete applications will be considered. Selected candidates will be notified for telephone interviews. Final interviews will be conducted in July and August 2013. All selected FL-EIS Fellows will be required to attend a position match day by telephone with the host sites. The Florida- EIS assignment begins in August/ September 2013 when fellows will report to their assigned CHDs. Training opportunities will be provided during the 2-year fellowship pursuant to available travel funds.

All applicants receive equal consideration without regard to race, religion, color, national origin, gender, political affiliation, age, sexual orientation, or any other non-merit factors in accordance with Department of Health policies.

If you would like additional information regarding the Florida EIS Program, please contact Katherine McCombs via e-mail to Katherine_McCombs@doh.state.fl.us

The Florida EIS web site is located at: http://www.doh.state.fl.us/disease_ctrl/epi/FLEIS/fileis.htm