



Information Sharing Webinars for Healthcare Partners

THANK YOU FOR JOINING US TODAY FOR:
**HAMS:
HEALTHCARE ASSESSMENT
MANAGEMENT SYSTEM**

**THE PRESENTATION WILL BEGIN SHORTLY
PLEASE REMEMBER TO:
Put phones on mute.
Complete provided roster**

CEUs / CMEs

- **One CEU / CME is available at no cost to webinar participants.**
- Registered participants can find further information and instructions for receiving CEU/CME credit on the program information sheet. In addition, the contact for each group will receive a roster to record signatures of attendees who want to receive CEU/CME credit.
- Please contact Debbie Kelley at Debbie.kelley@doh.state.fl.us or (850) 245-4444 Ext 2060 if you have any questions regarding the upcoming program.
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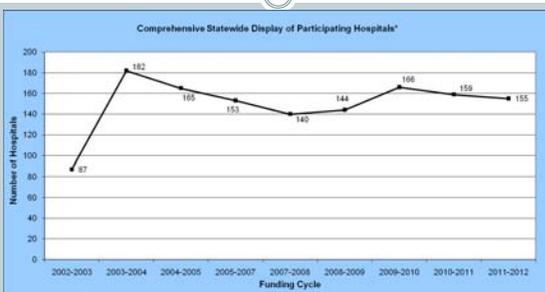
HOSPITAL ASSESSMENT & MONITORING SYSTEM

**CHRISTIE LUCE
ACTING MED SURGE UNIT LEAD
BUREAU OF PREPAREDNESS & RESPONSE**

BACKGROUND

- The Medical Surge Program, along with the Contract Management Unit, facilitates contracts with acute care hospitals for preparedness training, exercises and equipment that will increase Florida's medical surge capabilities.
- Funding is provided through a Cooperative Agreement from the Assistant Secretary for Preparedness & Response (ASPR)

Hospital Participation



Current State

- Hospitals with a contract are required to submit deliverables to Contract Managers
 - Proposed Budget
 - MYTEP
 - AAR/IP, Sign-in Sheets
- And invoices
 - Cost reimbursement for Equipment
 - Fixed Price for everything else

Current State

- All submissions (deliverables and invoices) are done manually
 - Causes delays due to “snail mail”
 - Difficult to track which hospitals had submitted documents and the status (routing, approved, returned for more information)



Proposal

- Build a web-based system that could track:
 - Allocations
 - Deliverables
 - Invoices
 - Expenditures
- And would also offer:
 - Robust reporting capabilities
 - An audit log of all activity and communication

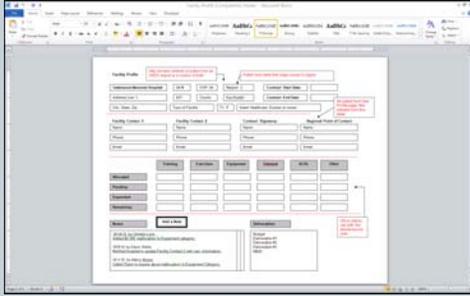


The Birth of HAMS

- Named the Hospital Assessment and Monitoring System
- Functional Requirements document was completed in January
- Currently in the Development Phase



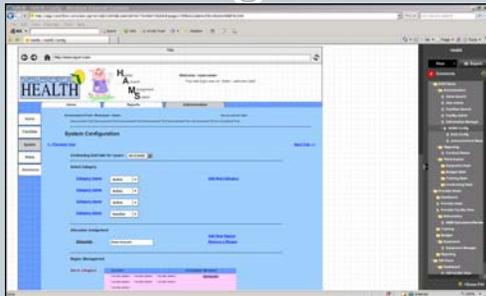
Facility Information



User Information

- Users are given Roles and linked to one or more facilities
 - Hospital User
 - Contract Manager
 - Regional User
 - Variance Approver
 - Administrator

Funding Allocations

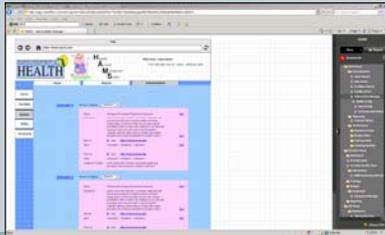


Funding Allocations

- Co-chairs will receive their allocations via the HAMS system
- System will show all eligible facilities and keep track of how much funding is still available as allocations are made
- Allocated facilities are then asked by the system, “Do you want to participate?”

Building Deliverables

- If yes, the facility can begin submitting the documents necessary for contract routing



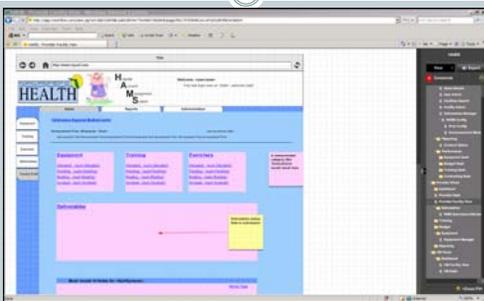
Alerts

- As Deliverables get closer to their due date, the system will send an email alert to any one associated with the facility
- Alerts can be tailored based on the Deliverable
 - Who gets alerted
 - When? (30 days from contract execution, on July 12, etc)

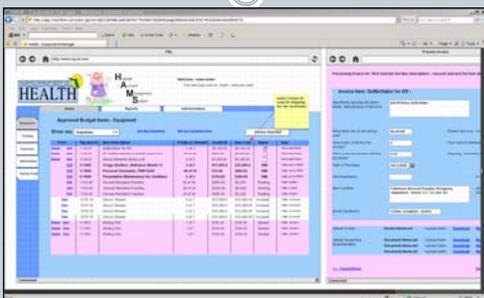
Developing a Budget

- Will utilize a “Wizard” to assist
- Built by Category asking a series of questions about how you intend to utilize funds
 - Variances are routed at this time
- End result is a line-item budget
- Contract Manager can return specific line items for correction or more information

Facility View



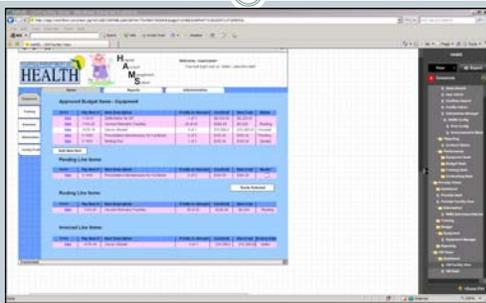
Equipment Purchases



Equipment Purchases

- Details what equipment you said you were going to buy; what specific equipment was purchased; and some remaining questions about life expectancy, etc
- Allows for uploading of required supporting documentation
- Will generate an invoice that can be submitted to the Contract Manager
 - Tracks status of reimbursements

What the Facility Sees



Submit Training

- Input information about each training that will eliminate the need for a mid-year or end-of-year survey
- Upload sign-in sheets



Submit Exercise Info

- Input information about the exercise or real world event
- Attach AAR/IP
- Track approval

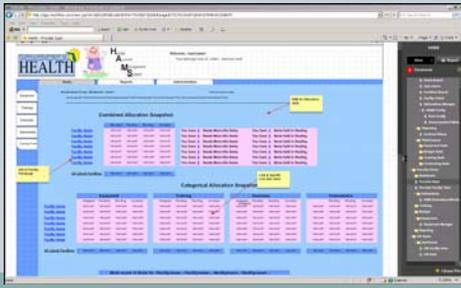
Invoicing

- Once Trainings and Exercises are approved by the Contract Manager, Hospital User can submit an invoice



Oversight

- Facility and/or Contract Manager View



Oversight

- Regional Users (Hospital POC's and Regional Co-Chairs) will have a dashboard that shows:
 - All participating hospitals in their region,
 - The status of their deliverables, and
 - The status of their budgets

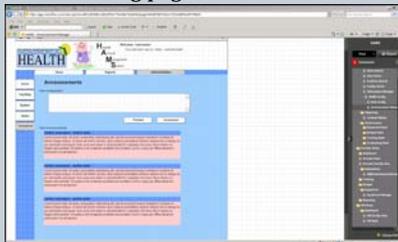
Other Features

- “Notes” section creates an audit log of activity. Some entries are automatically added after certain actions, others can be added manually by the Contract Manager or Hospital User



Other Features

- Announcements are Admin generated and show up on the user's landing page



Other Features

- **Reporting**
 - Several “canned” reports
 - Ability to query off of any field in a Facility Profile

Other Features

- **NIMS Status**
 - Reporting requirement for ASPR
 - Alleviates the need for a mid-year or end-of-year survey

Other Features

- **Training and Exercise Web Board**
 - Allows facilities to post upcoming Trainings and/or Exercises
 - Way to leverage Training and Exercise funds between participating hospitals

Benefits

- Completely adaptable to “Coalitions”
- Allows transparency between Contract Managers
- Keeps the Hospital User informed about deliverable and invoice status



Important Dates

- July 1, 2013: System complete, begin User Acceptance Testing
- August 1, 2013: Full system implementation



Hospital User Group

- Several hospitals have already volunteered
- I will contact you when testing begins
- Functional Requirements documentation is available to anyone who wants a copy

Contact Information

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