



**Making Reporting Easier:  
Joint Commission, CMS, Contracts  
November 29, 2012  
1:00 - 2:15 EDT**



## **Purpose**

With regulatory requirements for healthcare facility reporting ever increasing, the healthcare emergency management staff works over time to manage documentation for multiple regulatory and accreditation entities. The Florida Department of Health, Hospital Preparedness Program has recognized the need to provide healthcare partners with resources that can be used to consolidate documentation and eliminate redundancy in reporting. This program will provide participants with valuable tips and information from subject matter experts for leveraging contract reporting deliverables to allow for multiple uses

## **Learner Objectives**

Upon completion of the program, the participant will be able to :

- Expand required contract deliverable documentation for Joint Commission and CMS required reporting.
- Evaluate and include objectives and capabilities in annual healthcare exercises that test Joint Commission, CMS and contract requirements.
- Enhance AARs to reflect required data for Joint Commission, CMS and contract reporting requirements.

## **Presenters**

### **Jim Kendig**

MS, CHSP, CHCM, HEM, LHRM  
Former VP/Safety Officer HF

### **Eve Hinton**

Contract Unit Manager  
Bureau of Preparedness and Response

<b>AGENDA</b>		
<b>Time</b>	<b>Title/Topic</b>	<b>Presenter</b>
1:00	Welcome, Purpose & Objectives	<b>Kay Croy,</b> RN, BSN, MEd. Hospital Preparedness Program Florida Department of Health
1:05	Introduction of Speakers	<b>Kay Croy,</b> RN, BSN, MEd Hospital Preparedness Program Florida Department of Health
1:06	Program Objectives	<b>Jim Kendig</b> MS, CHSP, CHCM, HEM, LHRM Former VP/Safety Officer HF Joint Commission Surveyor
1:06	What are the required contract deliverable (AAR/MYTEPs)?	<b>Eve Hinton</b> Contract Unit Manager Bureau of Preparedness and Response
1:25	What does Joint Commission and CMS require?	<b>Jim Kendig</b> MS, CHSP, CHCM, HEM, LHRM Former VP/Safety Officer HF Joint Commission Surveyor
1:40	How to expand your contract reporting to satisfy Joint Commission/CMS	<b>Eve Hinton</b> Contract Unit Manager Bureau of Preparedness and Response <b>Jim Kendig</b> MS, CHSP, CHCM, HEM, LHRM Former VP/Safety Officer HF Joint Commission Surveyor
1:50	Tying it all together	<b>Eve Hinton</b> Contract Unit Manager Bureau of Preparedness and Response <b>Jim Kendig</b> MS, CHSP, CHCM, HEM, LHRM Former VP/Safety Officer HF Joint Commission Surveyor
2:05	Wrap Up & Next Steps for the Future	<b>Kay Croy,</b> RN, BSN, MEd. Hospital Preparedness Program Florida Department of Health
2:10	Continuing Education Units & Evaluation Instructions	<b>Kay Croy,</b>

		RN, BSN, MEd. Hospital Preparedness Program Florida Department of Health
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There is no charge for this program, but registration is required by close of business on November 28, 2012. Lines are limited, so please view the webinar as a group when possible. If registering as the group contact, please do not register again as an individual.

**To register** click on the following link:

**One CEU / CME is available at no cost to webinar participants.**

Registered participants will receive further information and instructions for joining the webinar and receiving CEU/CME credit. In addition, the contact for each group will receive a roster to record signatures of attendees who want to receive CEU/CME credit.

Please contact Debbie Kelley at [Debbie.kelley@doh.state.fl.us](mailto:Debbie.kelley@doh.state.fl.us) or (850) 245-4444 Ext 2060 if you have any questions regarding the upcoming program.

**\*\*CEU/CME – Florida AHEC Network Program Disclosure**

It is the policy of the Florida AHEC Network Office of Continuing Medical Education to insure balance, independence, objectivity and scientific rigor in all its individually sponsored or jointly sponsored educational activities. All faculty (presenters) and planners participating in any Florida AHEC Network sponsored activity are expected to disclose to the activity audience whether they or their spouse/partner have any real or apparent conflict(s) of interest that may have a direct bearing on the subject matter of the continuing education activity so that AHEC may resolve these conflicts appropriately. It remains for the audience to determine whether the speaker's outside interests may reflect a possible bias in either the exposition or the conclusions presented.

**Additional Resources:**

[Florida Department of Health, Bureau of Preparedness & Response – Training and Exercise Planning](#)

Florida Department of Health Hospital and Healthcare System Preparedness Overview  
Hospital Contracts  
<http://www.doh.state.fl.us/demo/BPR/hospitalcontract.htm>

[Homeland Security Exercise and Evaluation Program \(HSEEP\)](#)

**The Joint Commission Hospital Accreditation Standards 2011**  
<http://www.jointcommission.org>

*Are We Meeting Your Expectations?* Please [CLICK HERE](#) to provide your feedback in an anonymous one-minute survey.

**DOH Mission Statement:** To protect and promote the health of all residents and visitors in the state through organized state and community efforts, including cooperative agreements with counties.

***PLEASE NOTE:*** Florida has very broad public records laws. Most written communications to or from state officials regarding state business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to disclosure.