

ESSO WEEKLY MEMO

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ACTION ITEMS:

1. Eligibility Reporting

Effective August 1, 2013, Local Early Steps will no longer be asked to submit the Eligibility Report to David Johnson each month. It is still expected that the eligibility data required for the Dashboard Report will be submitted on a monthly basis.

FOLLOW UP:

2. System of Family Involvement Webinar Materials

Attached to the Memo email are the PowerPoint slides from the 2013 System of Family Involvement webinar conducted on July 12, 2013. The State Parent Consultants would like to thank you for your participation and interest.

UPCOMING EVENTS:

3. QA Self Assessment Process 2013-2014

Two conference calls have been scheduled to provide an overview of this year's process, discuss changes to the instructions and worksheets, offer helpful hints in using the worksheets, and answer questions regarding this year's process. Please make plans to participate in one of the conference calls. The conference call information is listed below.

Tuesday, July 23, 2013 2:00pm - 2:30pm

Reservations-Plus Dial-In Number: **1-888-670-3525** Conference Code: **6272156732 #**

Thursday, July 25 2013 10:00am - 10:30am

Reservations-Plus Dial-In Number: **1-888-670-3525** Conference Code: **6861777454 #**

MEDICAID UPDATES:

4. Medicaid Alerts and Questions

The Florida Medicaid program has created an e-mail alert system to supplement the present method of receiving Provider Alerts information and to alert registered subscribers of "late-breaking" health care information. An e-mail will be delivered to your mailbox when Medicaid policy clarifications or other health care information is available that is appropriate for your selected area and provider type. Visit the [Florida Medicaid's Health Care Alerts](#) page to subscribe now, or to unsubscribe or update your subscription at any time. Please direct questions about Medicaid policies to your local Medicaid area office. The Medicaid area offices' addresses and phone numbers are available on the [Area Offices](#) web page.

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MEDICAID UPDATES, continued:

5. News Bytes Volume 19

The latest edition of “News Bytes” is available. “News Bytes” is a monthly newsletter showcasing the Florida Agency for Health Care Administration’s Health Information Technology (Health IT) initiatives. In this edition of “News Bytes” you will find information on:

- Dentists on Direct Secure Messaging
- EHR Incentive Payment Program Participation
- Resources for Dentists, and
- E-Prescribing Core Measure Highlight

You can find “News Bytes” on the following websites:

www.ahca.myflorida.com/medicaid/ehr, www.fhin.net, or www.florida-hie.net

6. Provider Address/Custodian of Records Change Reminder

If you have changed your billing and/or rendering service address or telephone number and have not updated your information with the Agency, please do so, as you are required to report any changes per the Provider General Handbook (page 2-44): “To report a change of address, the provider must obtain and complete the Medicaid Provider Change of Address Request, AHCA Form 2200-0004, July 2008. The address change form is available from the Medicaid Secure [Web Portal](#). Select **Secure Information for Providers** and sign in using your Medicaid ID and PIN. Select **Demographic Maintenance** and then **Location Name Address.**”

Click on **Change Address** and then click on the link to **Print the Change of Address** form. Once the form is completed, signed and notarized, you may print a fax cover page from your home page in the secure web portal. Fax the cover page and the form to 1-866-270-1497 for processing.

If you have updated or need to assign a delegated custodian of records, this is a perfect time to make note of this change as well. Simply include a written statement of the changes with the address change form. If closing out a former custodian, list the individual’s name and the date they departed. If adding a new custodian, list the individual’s name, home address, date of birth, SSN, whether they are the financial or medical custodian, and the date they started. Background screening is required. Please view the Background Screening page under Enrollment on the Medicaid Public [Web Portal](#) for more information.

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MEDICAID UPDATES, continued:

7. July ICD-10 Newsletter Now Available on the Public Web Portal

You can download a copy of the [July 2013 ICD-10 Newsletter](#) under the Publications section of the ICD-10 page. This newsletter contains advice for code set training, planning end-to-end testing, and talking to EHR vendors, as well as other important notifications. The ICD-10 pages are updated often, so please visit regularly for the most current information.

8. Summer 2013 Provider Bulletin Now Available

The Summer 2013 Provider Bulletin is now available on the Public Provider [Web Portal](#). The bulletin contains policy clarification and important Florida Medicaid information.

INFORMATION & RESOURCES:

9. New TATS Director

Effective August 9, the Technical Assistance and Training System (TATS) project will have a new project director, Sandy Smith. Between now and then Sandy and Sue Donovan, the current project director, will co-direct the project. During this interim month, please copy Sandy on all e-mails. Her e-mail address is sandy.smith@ucf.edu.

Prior to coming to TATS, Sandy was the Supervisor of the Pre-K Exceptional Education Program for Pinellas County Schools for 8 years with responsibility for the IDEA section 619 grant, evaluation/eligibility and program development. Her past experience includes teaching Pre-K in the areas of Behavior Disorder and Autism Spectrum Disorder, as well as Resource Teacher for Pre-K-12 Autism Spectrum Disorder.

10. Emergency Preparedness for Families with Special Needs

A family that survived Hurricane Katrina provides tips on how to prepare for a disaster.

<http://blogs.cdc.gov/publichealthmatters/2013/07/emergency-preparedness-for-families-with-special-needs/>

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STAFF AND LES SPOTLIGHT:

11. New Guidelines

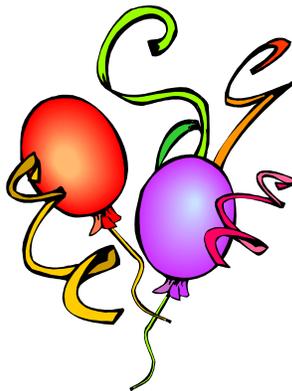
This section of the ESSO Weekly Memo will now be used for recognition of major accomplishments, awards, and milestones reached by **either LES/ESSO staff OR local programs**. All entries must be emailed to Katie Williams and Patricia Herring by 5:00 EST on Tuesdays. The subject line should read 'ESSO Weekly Memo Entry.' **Please include a picture when possible.**

BUREAU UPDATE

12. Florida Receives Full Application Approval from OSEP

Florida has received full approval from the Office of Special Education Programs (OSEP) of our federal fiscal year (FFY) 2013 application for funds. Full approval is based on policies, procedures, methods and a description of use of funds which are in compliance with the requirements of the Individuals with Disabilities Education Act (IDEA) Part C, including changes to the regulations which were published on September 28, 2011. No changes were necessary to bring existing policies and procedures into compliance and no clarifications, amendments, assurances or other information was requested by OSEP.

Florida is one of few states that received full approval in both 2012 and 2013!



Congratulations!

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PROGRAM MANAGER INFORMATION:

13. List of Program Managers and their Contact Information

The assigned program manager at ESSO is the primary contact person for the LES to submit questions, issues or concerns to. The program manager will be responsible for responding to the LES and prior to responding, will inform and involve others in the ESSO, when necessary, to assist in clarifying or resolving the issue.

Early Steps State Office Telephone Number - (850) 245-4444

LES	Program Manager	PI Lead
Bay Area	Haylie Mistrot (ext. 2267) Haylie_Mistrot@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
Big Bend	Dawn Lynch (ext. 2270) Dawn_Lynch@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
Central Florida	Arnetta Givens (ext. 3904) Arnetta_Givens@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
Gold Coast	Arnetta Givens (ext. 3904) Arnetta_Givens@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
Gulf Central	Mary Sandler (ext. 2240) Mary_Sandler@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
North Beaches	Carol Burch (ext. 2224) Carol_Burch@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
North Central	Dawn Lynch (ext. 2270) Dawn_Lynch@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
North Dade	Janice Miller (ext. 3910) Janice_Miller2@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
Northeastern	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
Southernmost Coast	Janice Miller (ext. 3910) Janice_Miller2@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
Southwest	Mary Sandler (ext. 2240) Mary_Sandler@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
Space Coast	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
Treasure Coast	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us
West Central	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us	Angela Marcus (ext. 3278) Angela_Marcus@doh.state.fl.us
Western Panhandle	Carol Burch (ext. 2224) Carol_Burch@doh.state.fl.us	Susan Barrows (ext. 2231) Susan_Barrows@doh.state.fl.us

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