

	2000-2001	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Area Office	Contract Manager	Contract Manager	Contract Manager	Contract Manager	Contract Manager	Contract Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager	Program Manager
Bay Area USF	Kathy Reese	Kathy Reese	Kathy Reese	Kathy Reese	Kathy Reese	Haylie Smith	D'Lo Trejo	D'Lo Trejo	D'Lo Trejo	D'Lo Trejo	Arnetta Givens	Haylie Smith			
Bay Area IYC	Kathy Reese	Kathy Reese	Kathy Reese	Kathy Reese	Kathy Reese	Haylie Smith	D'Lo Trejo	D'Lo Trejo	D'Lo Trejo	D'Lo Trejo	Arnetta Givens	Haylie Smith			
Big Bend	Dawn Lynch	Dawn Lynch	Dawn Lynch	Dawn Lynch	Dawn Lynch	D'Lo Trejo	Kathy Reese	Kathy Reese	Pam Tempson	Janice Miller	Janice Miller/ Donna Hudson	Dawn Lynch			
Central Florida	Renee Jenkins	Barbara Haddock	Barbara Haddock	Barbara Haddock	Barbara Haddock	Barbara Haddock	Kathy Reese	Kathy Reese	Kathy Reese	Dawn Lynch	Dawn Lynch	Arnetta Givens			
Gold Coast	Barbara Haddock	Barbara Haddock	Lynn Marie Price	Barbara Haddock	Barbara Haddock	Barbara Haddock	Kathy Reese	Kathy Reese	Leisl Ramos/ D'Lo Trejo	D'Lo Trejo	D'Lo Trejo/ Arnetta Givens	Arnetta Givens			
Gulf Central	Dawn Lynch	Dawn Lynch	Dawn Lynch	Dawn Lynch Sally Golden-McCord	Dawn Lynch	Haylie Smith	D'Lo Trejo	D'Lo Trejo	Barbara Haddock/ Lynn Marie Price	Claudia Kassack	Claudia Kassack/ Haylie Smith	Mary Sandler			
Southwest Florida	D'Lo Trejo	Kathy Reese	Kathy Reese	Kathy Reese	Kathy Reese	Haylie Smith	Barbara Haddock	Barbara Haddock	Haylie Smith	Haylie Smith	Haylie Smith	Mary Sandler			
North Beaches	Barbara Haddock	Barbara Haddock	Barbara Haddock	Barbara Haddock	Sally Golden-McCord	Sally Golden-McCord	Arnetta Givens	Arnetta Givens	Kathy Reese	Anne Glass	Arnetta Givens	Carol Burch			
North Central	Dawn Lynch	Dawn Lynch	Dawn Lynch	Dawn Lynch	Dawn Lynch	Sally Golden-McCord	Barbara Haddock	Barbara Haddock	Barbara Haddock/ Kathy Reese	Claudia Kassack	Claudia Kassack/ Dawn Lynch	Dawn Lynch			
North Dade	Kathy Reese	Lynn Marie Price	Lynn Marie Price	Kathy Reese Sally Golden-McCord	Haylie Smith	Sally Golden-McCord	Arnetta Givens	Arnetta Givens	Wilma Jackson	Anne Glass	Anne Glass/ Janice Miller	Janice Miller			
Northeastern	Renee Jenkins	Renee Jenkins	Renee Jenkins	Renee Jenkins	Renee Jenkins	Sally Golden-McCord	Barbara Haddock	Barbara Haddock	Dawn Lynch	Dawn Lynch	Dawn Lynch/ Carol Burch	Marie Gabbard			
Southernmost Coast	Kathy Reese	Lynn Marie Price	Lynn Marie Price	Lynn Marie Price Sally Golden-McCord	Kathy Reese	Sally Golden-McCord	Arnetta Givens	Arnetta Givens	Leisl Ramos/ Sally Golden-McCord	Anne Glass	Anne Glass/ Janice Miller	Janice Miller			
Space Coast	D'Lo Trejo	D'Lo Trejo	Haylie Smith	Haylie Smith	Haylie Smith	Barbara Haddock	Barbara Haddock	Barbara Haddock	Haylie Smith	Haylie Smith	Haylie Smith/ Donna Hudson	Donna Hudson			
Treasure Coast	Lynn Marie Price	Lynn Marie Price	Barbara Haddock	Barbara Haddock	Barbara Haddock	Barbara Haddock	Kathy Reese	Kathy Reese	Wilma Jackson/ Sally Golden-McCord	D'Lo Trejo	D'Lo Trejo/ Marie Gabbard	Marie Gabbard			
West Central	Kathy Reese	Kathy Reese	Haylie Smith	Haylie Smith	Haylie Smith	Haylie Smith	Barbara Haddock	Barbara Haddock	Barbara Haddock/ Lynn Marie Price	Carol Burch	Carol Burch	Angela Marcus			
Western Panhandle	Barbara Haddock	Barbara Haddock	D'Lo Trejo	D'Lo Trejo	D'Lo Trejo	D'Lo Trejo	Arnetta Givens	Arnetta Givens	Pam Tempson	Janice Miller	Janice Miller/ Marie Gabbard	Carol Burch			
Early Steps Data							Sally Golden-McCord	Sally Golden-McCord	Sally Golden-McCord	David Johnson	David Johnson	David Johnson			
Keys	D'Lo Trejo	D'Lo Trejo	Haylie Smith	Haylie Smith	Haylie Smith	Sally Golden-McCord	Arnetta Givens	Arnetta Givens	Leisl Ramos/ Sally Golden-McCord						

Early Steps Cross Training Listing

<u>LES</u>	<u>Last Name</u>	<u>First Name</u>	<u>Primary Security Role</u>	<u>Job Function</u>	<u>Requested Cross Training Security Role</u>	<u>Email Address</u>	<u>Telephone Number</u>
Ex. ESSO	Givens	Arnetta	Program Management	Program Manager	Service Coordinator		



DEPARTMENT OF HEALTH REPORTING OF SUBCONTRACTOR EXPENDITURES

PRIME CONTRACTORS SHALL REPORT ALL SUBCONTRACTING EXPENDITURES REGARDLESS OF VENDOR DESIGNATION (SEE PAGE 2 FOR TYPES OF DESIGNATIONS)

PLEASE COMPLETE AND REMIT THIS REPORT TO YOUR DOH CONTRACT MANAGER.

COMPANY NAME: _____

DEPARTMENT OF HEALTH CONTRACT NUMBER: _____

REPORTING PERIOD-FROM: _____ **TO:** _____

SUBCONTRACTOR'S/VENDORNAME & ADDRESS	FEID NO.	EXPENDITURE AMOUNT

NOTE: YOU MAY USE A SEPARATE SHEET

DOH USE ONLY - REPORTING ENTITY (DIVISION, OFFICE, CHD, ETC.):
PLEASE SUBMIT ALL SUBCONTRACT FORMS TO: MBE COORDINATOR, BUREAU OF GENERAL SERVICES, 4052 BALD CYPRESS WAY, STE. 310, TALLAHASSEE, FL. 32399-1734

1. DESIGNATIONS:

MINORITY PERSON as defined by [Section 288.703](#) FS; means a lawful, permanent resident of Florida who is, one of the following:

- (A) **AN AFRICAN AMERICAN**, a person having origins in any of the racial groups of the African Diaspora.
- (B) **A HISPANIC AMERICAN**, a person of Spanish or Portuguese cultures with origins in Spain, Portugal, Mexico, South America, Central America or the Caribbean regardless of race.
- (C) **AN ASIAN AMERICAN**, a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands, including the Hawaiian Islands prior to 1778.
- (D) **A NATIVE AMERICAN**, a person who has origins in any of the Indian Tribes of North America prior to 1835, upon presentation of proper documentation thereof as established by rule of the Department of Management Services
- (E) **AN AMERICAN WOMAN**.

CERTIFIED MINORITY BUSINESS ENTERPRISE as defined by [Section 288.703](#) FS, means a small business which is at least 51 percent owned and operated by a minority person(s), which has been certified by the certifying organization or jurisdiction in accordance with Section 287.0943(1).

SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE: As defined by [Section 295.187](#), FS, means an Independently owned and operated business that employees 200 or fewer permanent full-time employees; Is organized to engage in commercial transactions; Is domiciled in Florida; Is at least 51% owned by one or more service-disabled veterans; and, who's management and daily business operations of which are controlled by one or more service-disabled veterans or, for a service-disabled veteran with a permanent and total disability, by the spouse or permanent caregiver of the veteran.

CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE as defined by [Section 295.187](#), FS means a business that has been certified by the Department of Management Services to be a service-disabled veteran business enterprise

SMALL BUSINESS means an independently owned and operated business concern that employs 100 or fewer permanent full-time employees and has a net worth of not more than \$3,000,000 and an average net income, after federal income taxes, of not more than \$2,000,000.

NON-CERTIFIED MINORITY BUSINESS means a small business which is at least 51 percent owned and operated by a minority person(s).

MINORITY NON-PROFIT ORGANIZATION means a not-for-profit organization that has at least 51 percent minority board of directors, at least 51 percent minority officers, or at least 51 percent minority community served.

II. INSTRUCTIONS TO PRIME CONTRACTORS:

- A) ENTER THE COMPANY NAME AS IT APPEARS ON YOUR DOH CONTRACT.
- B) ENTER THE DOH CONTRACT NUMBER.
- C) ENTER THE TIME PERIOD THAT YOUR CURRENT INVOICE COVERS.
- D) ENTER THE CMBE SUBCONTRACTOR'S NAME and ADDRESS.
- E) ENTER THE SUBCONTRACTOR'S FEDERAL EMPLOYMENT IDENTIFICATION NUMBER. THE SUBCONTRACTOR CAN PROVIDE YOU WITH THIS NUMBER
- F) ENTER THE AMOUNT EXPENDED WITH THE SUBCONTRACTOR FOR THE TIME PERIOD COVERED BY THE INVOICE.
- G) ENCLOSE THIS FORM AND SEND TO YOUR DOH CONTRACT MANAGER