



WEEKLY UPDATE – MARCH 14, 2008

ACTION NEEDED:

Children's Week March 31- April 4, 2008

Children's Week is right around the corner, and CMS is a Children's Week partner this year. We are preparing to be in Tallahassee on April 1, 2008 for the "Children's Capitol for a Day" and participate in the week long series of activities. If you have families who want to attend the "Children's Capitol for a Day" please RSVP to receive free lunch and reserve guided tours of the old and new capitol. Please e-mail jason@childrensweek.org. Please encourage families to participate.

Please check their website for more details regarding Children's Week local events taking place in your area - www.childrensweek.org. We encourage each local area office to participate in your local events. Your CMS office may already have plans that you can piggyback on. Local activities will also be promoted and covered by Comcast cable and a Public Relations firm - so the outreach should be excellent.

As mentioned in earlier emails, one of the hallmarks of Children's Week are the hundreds of thousands of construction paper cut outs of children's hands that hang from the Capitol Rotunda in honor of children around the state. This year, we would like CMS children to be part of this spectacular visual display and so [we are inviting all area offices to work with local ES children to create Hands!](#) Please see the above website for more information.

2008 Family Survey Process

The Early Steps State Office is conducting two statewide conference calls to discuss the 2008 Family Survey Process and [invites you to participate](#). The process is a point of contact survey therefore, participation on the calls from Service Coordinators, Service Coordinator Supervisors, Family Resource Specialists, and supervisors, as appropriate, are critical to ensure the instructions for local dissemination are clear and understood. Both calls will have the same purpose and agenda. The conference calls are:

*March 26, 2008 from 10:00 am - 11:30 EST Conference Call # : 1-888-808-6959 Conference Code# : 245-4200

*April 3 from 3:00 pm - 4:30 pm EST Conference Call # : 1-888-808-6959 Conference Code# : 245-4200

If you have any questions, please contact Kelly Purvis at Kelly_Purvis@doh.state.fl.us or (850) 245-4444 ext. 3019.

Interim Policy Conference Call

The deadline to playback the February 22 orientation call regarding the release of Early Steps interim policies is **March 22nd**. [To listen to the conference call you will need to access the following instructions:](#)

Playback via the Internet

1. To access the conference specified above, click on the link below or paste the entire URL into your browser:

<http://suncom2.governmentconferencing.com/moderator/presentation/Playback?id=0221233f-dde0-47c7-bbfc-bf74ca300b8a.rpm>

2. At the prompt, enter your name and email address 3. Click "Submit". The playback will begin.

Playback by Phone

1. To access the conference specified above, dial the phone number shown below according to your locale.

US/Canada - 888-899-7904 International/Local - 706-679-5560

2. At the prompt, enter the Playback ID shown above followed by the pound sign (#).

3. The playback will begin.

The following keypad commands are available during the conference playback:

3 Fast forward 30 seconds 7 Rewind 30 seconds # Pause/Resume playback * Exit playback

Service Coordinator Training Needs Assessment

A training needs assessment survey for service coordinators and service coordinator supervisors has been developed to determine the agenda topics for the 2008 Service Coordinators Statewide Meeting this fall. For this reason, it is important that all service coordinators and service coordinator supervisors be encouraged to complete the survey. [Please complete the survey online](#) at <http://survey.doh.state.fl.us/survey/entry.jsp?id=1205151684228>. You may also print the survey from the website and fax it to Pam Tempson at 850-921-8138. The deadline for submitting the survey is COB on Friday, March 28.

Information / Resources:

CMS SUCCESS Newsletter

CMS has a new electronic newsletter called "CMS SUCCESS". It highlights happenings at area offices and individual employee or family success stories. If you have something you would like featured in an edition of CMS SUCCESS, please email Kristin Roberts at Kristin_Roberts@doh.state.fl.us. Please also carbon copy catherine_duncan@doh.state.fl.us

For the most current issues of NECTAC eNotes go to <http://www.nectac.org/enotes/enotes.asp>

