



## ESSO WEEKLY MEMO – SEPTEMBER 9, 2010

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### ACTION NEEDED

#### POTENTIAL INTERNSHIP OPPORTUNITIES

Ray Wood, Provider Recruiter from Western Panhandle is trying to establish a statewide network of potential internship opportunities and to create an outlet for placement of graduating students. Mr. Wood would like to know which areas are interested in participating and with your help will move forward with establishing a program for doing this. Hopefully, this can be used as a model for other area universities to participate in field studies with Early Steps. Field Studies or Internships are typically set-up to try and send students where they hope to live and work in the future so these

programs are constantly looking for a broad variety of geographic locations, which fits perfectly with Early Steps.

Mr. Wood's contact information is listed below. [Please email him with your interest.](#) He will contact interested LESs and set-up a phone call with the program administrator.

Ray D. Wood III  
Early Steps Provider Recruiter  
[ray.wood@shhpens.org](mailto:ray.wood@shhpens.org)  
(850) 416-6164

## **ASD SPECIALTY SERVICE PROVIDERS** (With 1 Attachment)

The ASD Ad Hoc Committee of the Service Implementation Workgroup is asking for your help so they can gather baseline information about the Early Steps providers who are considered "specialists" in ASD. [Please complete the attached questionnaire and submit](#) to [Sally Golden-McCord@doh.state.fl.us](mailto:Sally_Golden-McCord@doh.state.fl.us) by **September 24, 2010**.

## **INFORMATION AND RESOURCES**

### **ACT EARLY MILESTONES QUIZ**

The Act Early Milestones Quiz link has been added to the CMS-ES website. You can find this link at the bottom of the page. Just follow the link below to view.

[http://www.cms-kids.org/families/child\\_family\\_info/your\\_childs\\_development/development\\_milestones.html](http://www.cms-kids.org/families/child_family_info/your_childs_development/development_milestones.html)

### **CONTRACT INVOICE DOCUMENTATION** (With 1 Attachment)

This is a reminder to follow the attached Helpful Hints document for preparing your LES contract invoice packets. The Contract Managers continue to get incorrect documentation, or documentation that is no longer required, in the invoice packets. Sorting out what is necessary from unnecessary, and communicating what is missing, only delays the processing of the invoice. The Helpful Hints document, and the Payment Schedule & Invoice Requirements grid within the Helpful Hints, are especially useful to know exactly what you need to include each month for your invoice to be processed and how each required data report should be run. Each month's invoice

cannot be processed without the required documentation. As such, we cannot grant extensions, or exceptions, for deliverables that are a contractually required part of a monthly invoice package.

## **FREE LISTENING KITS THROUGH SHINE**

During the last SHINE call it was suggested that the Diagnostic Hearing Evaluation Form be revised to facilitate the process that allows families of children with hearing aids to receive a free listening kit from the Newborn Screening Program. The free kit includes a DriAid kit, battery tester, a stethoset, an otoclip, a blower, a wax loop tool, and laminated instructions in a durable plastic zipper bag. Feedback during the call indicated that some audiologists may not realize that the kit has more features than the one that is typically provided by the hearing aid manufacturer. Therefore, the audiologist does not always request the free listening kit.

**The form is now designed so that a kit will automatically be sent for all children under the age of three for whom "Y" is checked for the question about hearing aids at the bottom of the first page.** In addition to this change to the form, an email was sent to audiologists about the listening kit's benefits and how to request one.

The [Diagnostic Hearing Evaluation Form](#) can be accessed by clicking on the link provided or by visiting <http://www.doh.state.fl.us/Cms/nbscreen-hearing.html>. Questions about the form or this announcement should be directed to Pam Tempson at [Pam\\_Tempson@doh.state.fl.us](mailto:Pam_Tempson@doh.state.fl.us) or 850-245-4673.

## **FAMILY SURVEY RESULTS** (With 1 Attachment)

The distribution and response rates for the 2010 family survey process have been calculated and are attached. This information will be discussed in greater detail on various statewide conference calls in the next week. The results for the family outcome indicators are forthcoming.

## **FETAL ALCOHOL SPECTRUM DISORDERS AWARENESS DAY** (With 2 Attachments)

September 9th is recognized as International Fetal Alcohol Spectrum Disorders Awareness Day. Attached is Governor Charlie Crist's Proclamation recognizing this as FAS Awareness Day.

Also attached is a flyer recognizing September 9th by The Florida Center for Child and Family Development!

## **TRIBUTE TO DAWN SAUNDERS ARTICLE IN THE SMALL AND RURAL DISTRICT OUTREACH NEWS**

(With 1 Attachment)

The Florida School for the Deaf and Blind featured a tribute to Dawn Saunders in the Quarterly Newsletter Small and Rural District Outreach News.

## **NECTAC NEWS**

For the current issue of NECTAC eNotes go to <http://www.nectac.org/enotes/enotes.asp>