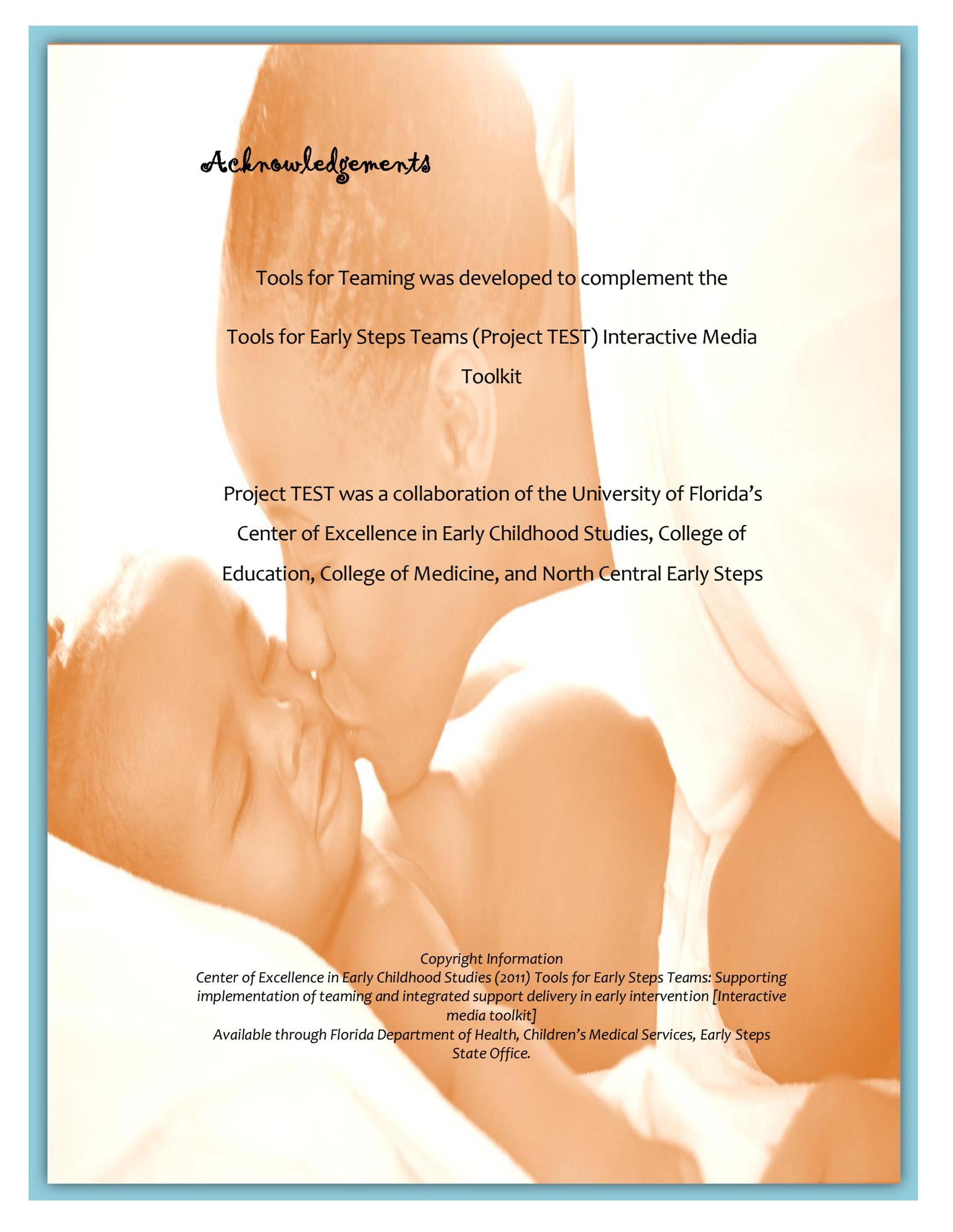




TOOLS FOR TEAMING

11/26/2012

Early Steps Facilitators Manual



Acknowledgements

Tools for Teaming was developed to complement the
Tools for Early Steps Teams (Project TEST) Interactive Media
Toolkit

Project TEST was a collaboration of the University of Florida's
Center of Excellence in Early Childhood Studies, College of
Education, College of Medicine, and North Central Early Steps

Copyright Information

Center of Excellence in Early Childhood Studies (2011) Tools for Early Steps Teams: Supporting implementation of teaming and integrated support delivery in early intervention [Interactive media toolkit]

Available through Florida Department of Health, Children's Medical Services, Early Steps State Office.

Overview of Tools for Teaming

The Tools for Teaming is a 4-component module to support the Project Test toolkit 7-component model for successful implementation of early intervention.

The Four Component Modules are:

-  Module 1 - Science of Early Childhood and Social-Emotional Development the Foundations of Life Long Learning (Pages 5-7)
-  Module 2 – Developing Functional IFSP Outcomes, Goals and Strategies (Pages 8-14)
-  Module 3 – Team Based Approach to Linking IFSP Outcomes to Formal and Informal Supports (Pages 15-17)
-  Module 4 – Integrated Supports and Monitoring Progress (Pages 18-23)

General Guidelines

The modules have been designed to provide the user with the training materials needed to host a 7-hour informational training.

After completion of the 7 hour training each provider wanting to contract with the local Early Steps must submit the following:

-  One homework assignment as outlined in Module 2
-  One 3 – 5 minute video clip as outlined in Module 4

Tips for Training Facilitators

- ✓ Be Prepared
The materials provided in each module include facilitators manual, handouts and video samples. These materials were designed to provide the experienced instructor with the activities and videos needed to facilitate instruction in the use of appropriate practices in early intervention.
- ✓ Layout

Each module provides the user with the following:

-  Materials list
-  Outline of training
-  Handouts
-  Reading materials for facilitator

Within the module materials, the following icons are used to indicate when to use video, refer to handout, script, and easel paper.



Video Clips



Handout



Script



Easel Paper



Laptop



Projector(s)

Learner Objectives

Participants will be able to:

- To define social emotional development and describe how it unfolds in the context of caregiving relationships.
- To be able to use a variety of strategies, including self-reflection and observation, to increase their capacity to support social emotional development by forming positive relationships with infants, toddlers and their families.
- To be able to collaboratively develop outcomes, goals and strategies that reflect a family’s priorities and concerns are functionally measurable, developmentally appropriate and *logical* for the child and family’s routines and activities.
- To be able to describe what an integrated, team-based approach to support the family, ‘primary’ provider and other team members through role release and support.
- To be able to describe what a support based home visit looks like.
- To explain what is meant by embedded interventions to promote participation of both child and family in all settings.
- To be able to describe how to collect and analyze information about child and family outcomes.

AGENDA TOPICS

- I. INTRODUCTION AND BRIEF ON THE SCIENCE OF EARLY CHILDHOOD AND THE IMPORTANCE OF SOCIAL EMOTIONAL DEVELOPMENT
30 MINUTES
- II. DEVELOPING FUNCTIONAL IFSP OUTCOMES, GOALS AND STRATEGIES
120 MINUTES
- III. TEAM-BASED APPROACH TO LINKING IFSP OUTCOMES TO BOTH FORMAL AND INFORMAL SUPPORTS
60 MINUTES
- IV. INTEGRATED SUPPORTS AND MONITORING PROGRESS
180 MINUTES
- V. WRAP-UP AND QUESTIONS
30 MINUTES

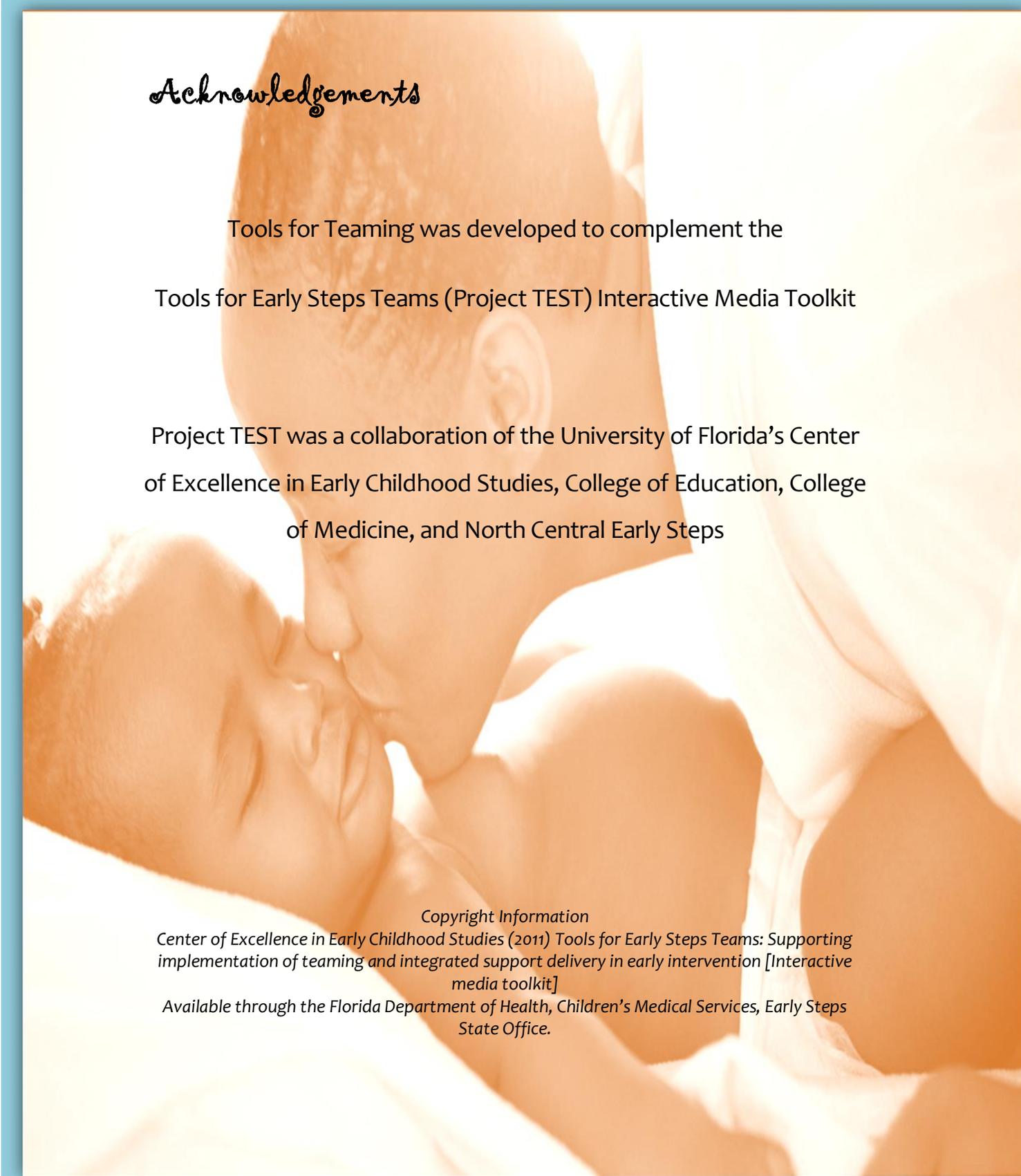
TOTAL TIME 7 HOURS



TOOLS FOR TEAMING

11/26/2012

Early Steps Participants Manual



Acknowledgements

Tools for Teaming was developed to complement the
Tools for Early Steps Teams (Project TEST) Interactive Media Toolkit

Project TEST was a collaboration of the University of Florida's Center
of Excellence in Early Childhood Studies, College of Education, College
of Medicine, and North Central Early Steps

Copyright Information

*Center of Excellence in Early Childhood Studies (2011) Tools for Early Steps Teams: Supporting
implementation of teaming and integrated support delivery in early intervention [Interactive
media toolkit]*

*Available through the Florida Department of Health, Children's Medical Services, Early Steps
State Office.*

TOOLS FOR TEAMS TABLE OF CONTENTS	PAGE
Learner Objectives _____	3
Tools For Team Training Agenda _____	4
Introductions –Getting to Know You _____	5
Module 1 – Science of Early Childhood _____	6-10
Handouts _____	11-12
Module 2 Outcomes to Supports _____	13-19
Handouts _____	20
Module 3 Team –Based Link Supports _____	21-23
Handouts _____	24
Module 4 Integrated Supports _____	25-32
Handouts _____	33
Tools for Teams Training Evaluation _____	34

Date:
Tools for Teams Training Agenda
8:30AM – 4:00PM



- 8:30 – 9:00 am Introductions
Brief on the Science of Early Childhood
- 9:00 – 11:00 am Developing Functional IFSP Outcomes, Goals
and Strategies
- 11:00 – 12:00 pm Break/Lunch
- 12:00 – 1:00 pm Team-Based Approach to Linking IFSP
Outcomes to Formal and Informal Supports
- 1:00 – 3:30 pm Integrated Supports and Monitoring Progress
- 3:00 to 4:00 pm Wrap-up and Questions