



## HEALTH CARE COALITION TASK FORCE (HCCTF) MEETING

Thursday, October 24, 2019

# Minutes

The meeting was called to order at 2 p.m..

### Roll

Valerie Beynon

**Region 1** – Retha Jensen

**Region 2** – Zach Arnett

**Region 3** – Leigh Wilsey, Eric Anderson

**Region 4** – Dan Johnson, Franklin Riddle

**Region 5** – Lynne Drawdy, Collins Walker

**Region 6** – Kevin Gingras, Peggy Brown, Tom Campo, Caitlyn Eck, Lori Collucci

**Region 7 Broward** – Reshena Clark

**Region 7 Keys** – Cyna Wright

**Region 7 Miami-Dade** – Absent

**Region 7 Palm Beach** – John James

**FEPA** – Eve Rainey

**FACHC** – Tom Knox

**FHA** – John Wilgis

**Florida Dept of Health** – Dayle Mooney, Dawn Webb, Joanna Colburn, Terry Schenck, Bill Shenyshyn, Ty Carhart, Sue James, Brandi Keels, Debbie Kelley.

**Federal** - Jeanne Eckes-Roper, Paul Link

### Changes to the Agenda

Dan Johnson asked to discuss sending minutes for deliverables justification. Dayle will give feedback if you missed a meeting by the due date for your next deliverables.

### Approval of Minutes

September 26, 2019

Moved: Lynne Drawdy

Seconded: Dan Johnson

### Reports

Consent Agenda – September

Consent Agenda – October  
No changes  
Moved: Lynne Drawdy  
Seconded: Dan Johnson

## **Old Business**

### **Governor's Hurricane Conference Planning**

**John Wilgis**

Thanks to KayLynn for recording the call. Proposals submitted are being reviewed at different levels. HERC has been recommended to work with John on developing the track for GHC. The program committee meets November 13-14 and will review all suggestions. I have asked the committee to give us a couple of placeholders. It will give us latitude to build out. I'm reviewing ideas submitted to Dayle and Valerie. If you haven't sent your suggestions already, please send them to John James and John Wilgis. John James will send a survey to gauge interest.

### **TEPW Planning**

**Sue James**

Sue James described how DEM and DOH are trying to come together with their exercise plan by 2021. Her team will go to the regions to discuss and sit together to work and complete submissions. The meeting has moved to March so there is plenty of time to set up RTIPP or other trainings. You need 20 people to set up an RTIPP training. The goal is to turn in one plan by next year. If you need help, contact Sue. Templates will be sent out in a couple of weeks. The main focus is the 2020-21 calendar.

The task force came to an agreement that the March 17-19, 2020 window is best for meeting around the TEPW meeting. Work arounds will be developed for those unable to attend.

### **Pediatric Surge Planning**

**Ty Carhart/Dayle Mooney**

Ty's goal for the meeting was to determine the direction of the plan and what we want to include in the local and state plans to line up with Mass Care, MCI and patient movement. He will create a worksheet to contribute information. He also needs to know who from each HCC can be a clinical SME and a technical SME. They need to be knowledgeable about hospitals including equipment, supplies, triage methodology, etc. Nurses and pediatricians are a good start. They need to be available to review resources in the state plan for relevance. As for time requirements, the clinical SME tasks can be accomplished virtually through email.

Dayle mentioned the plan is not enumerated in the contract but, Ty is developing tools to alleviate the burden on the HCCs. He is researching nationally and on ASPR TRACIE on best practices. We will develop a work group with HCC primary points of contact. We need a manageable size (under 30 people). We need the local piece to align so it will match up with development on the state side. Ty will reach out to the coalitions. Please send names of pediatric experts from each coalition to Dayle and she will share with Ty.

Region 5 asked about the pediatric centers of excellence. Paul Link will send the link with the information.

## **New Business**

### **Face-To-Face Meeting Planning**

**Group Discussion**

We are working on the draft agenda and looking for topics. Pediatric surge, patient movement, and IRMS were offered. Currently, IRMS is still in the selection process and we are waiting to

see if it is re-awarded or if there is a new company. For the time being, either IRMS or department approved is still acceptable, including Excel spreadsheets.

Leigh Wilsey asked about the ASPR surge estimator tool. Dayle is finishing it next week. Folders are set up on sharepoint where they will be located.

Planning for the next few years includes HCC priorities and how we can support them, contract deliverables and reprocurring to encompass the grant. Discussion about funding can't take place but, we can talk about strategies and focus on the good work of HCCs.

### **Comments, Announcements, and Other Business**

- The National Health Care Coalition Preparedness conference takes place the first week of December. There is a large agenda. We would like everyone to submit their session summaries after the conference to compile a document. Continued discussion will take place at the November meeting. We will also discuss selecting a night for Florida to get together and have lunch or dinner.
- We received good response for lunch at Mission BBQ for the November meeting. We will get orders in and requests.
- Technical Assistance Calls – reach out to Valerie if you still want a TA call

Meeting adjourned at 2:54 p.m.