

RFA18-011 Questions Received via RequestforApplication@flhealth.gov

1. **Q1. Section 3.8: indicates that we are to discuss prior experience, Ryan White funding, etc. Where does this fit into the proposal? It seems to be out of order in the sequence of the RFP. Please advise.**

A1: the summary of current and prior funded projects should be included in the Staffing and Organizational Capacity portion of the RFA, as outlined in Section 3.4 Content of Response.

2. **Q2. Hello. I'm reaching out to you as I'm confused. There is an addendum for this RFA saying it was deleted and replaced. However the link does not work. This RFA was due on 9/16/19. Just checking for changes.**

A2: The applications are due as outlined in Section 2.4 Timeline

3. **Q3. Clearly this RFA is written to exclude certain portions of the community. In certain parts of Florida the Ryan White Lead Agency will not allow for collaboration as they fear of loosing funding. The County health departments (CHD) are a joke c) Sexually transmitted disease clinics isn't this the health department? the RFA collaboration section is kind of a turn off for smaller agencies**

A3: Yes, the sexually transmitted disease clinic is the health department.

4. **Q4. I'm seeking clarification about the following section of the RFA regarding funding requests. Is the \$100,000-\$150,000 per YEAR or per CONTRACT TERM (divided among the three year term)?**

A4: The funding amounts listed in Section 1.4 Available Funding, are per contract year.

5. **Q5. Can organizations who currently operate in multiple regions request funding to implement these services in more than one area? If so, would you prefer one application per area or a single, unified application?**

A5: Organizations applying for this RFA can only apply to operate services in one area.

6. **Q6. How can we identify the newest RFA as stated in Addendum #1? Due to storm - Dorian, will deadline be changed?**

A6: No, as referenced in Section 2.4 Timeline, applications are due by Monday, September 16, 2019 at 3:00 p.m. EST.

7. **Q7. Can you please clarify the application deadline? Section 2.4 (RFA Page 9) states the deadline is September 16, 2019; however, the deadline stated in Section 3.2 (RFA page 11) is labeled as September 20, 2019?**

A7: As referenced in Section 2.4 Timeline, applications are due by Monday, September 16, 2019 at 3:00 p.m. EST.

8. **Q8. Should the “Application Labeling” page per Section 3.2 (RFA page 11) come before OR after the signed grant “Title Page” (RFA page 1)?**

A8: The Application Labeling page should come before the Title Page.

9. **Q9. Should “Contact Person”, “County of Service”, and “Annual Funding Request” be added to the Grant Application “Title Page” template in order to comply with requirements of 3.4.a(2), (3), and (4) (RFA page 12)? OR does that information need to be included on the “Application Labeling” page?**

A9: Refer to Addendum 2.

10. **Q10. Must an organization be considered a “Minority Organization” as defined in Section 1.5.z (RFA page 7) in order to apply per Section 3.4.b(5)j (RFA page 13)?**

A10: Eligible organization are defined in Section 1.5.g

11. **Q.11 Is the Certification Regarding Scrutinized Companies List/Certification Form (Attachment XXX) to be completed, signed and submitted with the Application, as described in Mandatory Requirements Section 3.10.c (RFA page 23) and Section 4.1 (RFA page 24)? If so, where can we find that form?**

A11: The Applicant Certification Regarding Scrutinized Companies located on page27, Attachment 9.

12. **Q12. When are we to register with MyFloridaMarketPlace.com? Section 4.3 (RFA page 24) states a successful Provider must register within five days after the posting of the Intent to Award; however, Section 6.1 (RFA page 28) states that an applicant submitting an application must be registered in the state’s MyFloridaMarketPlace.com. Likewise, when is the W-9 website to be updated per Section 6.1 (RFA page 28) – at time of application or at time of award notification?**

A12: Successful applicants must register with MyFloridaMarketPlace.com and update W-9 website within five days of the Intent to Award.

13. **Q13. Is the Business Associates Agreement (Attachment 7) to be completed and submitted with the application? (RFA pages 37-42)**

A13: Yes. The Business Associate Agreement must be completed as specified in Section 3.10.

14. **Q14. Is the Evaluation Criteria acknowledgement to be signed and submitted with the application? (RFA pages 40)**

A14: No. The Evaluation Criteria is included as a reference and will be completed by the Department’s evaluation team.

15. **Q15. If an agency already receives funding through Ryan White Part A for case management, are we eligible for this Ryan White Part B funding?**

A15: Yes. Part A and Part b grantees must ensure that there is not a duplication of services between the funding parts.

16. **Q16. It does not appear that this RFA can be applied to agencies in Volusia County, is that an accurate statement?**

A16: Yes. Funding is limited to the eligible counties listed in Section 3.4

This is not a competitive solicitation subject to the notice or challenge provisions of section 120.57(3), Florida Statutes.