

Section III

A. Description of Use of Part C Funds for the Lead Agency

(Completion of this Section, III.A., is optional for SEAs.)

When completing this section include:

- Totals for the number of lead agency administrative positions, salaries and fringe benefits funded either 100 percent and/or less than 100 percent with Part C funds;
—
- A subtotal of the amount.

Identify any administrative positions for which less than 100% of the time is spent on Part C and, for each such position, indicate the percentage of time spent on Part C and the total amount of salary and fringe benefits included in the Part C application budget.

| Positions Funded | Number of Positions | % of Time Spent on Part C | Salaries & Fringe Benefits | Description of Duties |
|------------------------------------|----------------------------|----------------------------------|---------------------------------------|---|
| 100% funded with Part C Funds | 22.25 | 100% | \$ 1,316,520.54 | General Supervision responsibilities for Part C program: Policy Development, Program Technical Assistance, Training, Personnel Development, Budget Management, Data Management, Quality Assurance, Public Awareness, Contract Management, Provider Enrollment and Administrative Support. |
| < 100% funded with Part C Funds | 1 | 75% | \$ 24,123.64 | Provider Enrollment @ 75% |
| Subtotal of amount under A: | | | \$ 1,340,644.18 | |

Section III (Continued)

B. Maintenance and Implementation Activities for the Lead Agency

When completing this section include:

- A description of the nature and scope of each major activity to be carried out under Part C in maintaining and implementing the Statewide system of early intervention services. Activities could include enhancing the Comprehensive System of Personnel Development, implementing child find strategies, or ensuring a timely, comprehensive, multidisciplinary evaluation for each child;
- The approximate amount of funds to be spent for each activity; and
- A subtotal of the amount.

(Add columns and rows as needed.)

| Major Activity | Part C Funds to be Spent | Description of Activities |
|---|---------------------------------|--|
| Statewide Administrative Expenses | \$151,000 | Funds for staff travel, supplies, collocated expenses, meeting expenses, etc. |
| Training Plan Activities | \$10,000 | Funding for consultant services to develop curricula and provide training, for the development and conduct of various training activities such as video teleconferencing, web-enhanced conference calls, training meetings, and the purchase and distribution of training materials. |
| Professional Development, Recruitment and Retention | \$10,000 | Funding for initiative projects to promote the recruitment, preparation, and retention of qualified early intervention providers through pre-service and in-service training and technical assistance activities. |
| Public Awareness Plan Activity | \$5,000 | Funding for development, printing and distribution of brochures, posters, and other printed public awareness materials; development and dissemination of public awareness announcements; and planning and implementing public awareness activities. |
| Family Involvement, Support and Respite | \$5,000 | Funding for supporting parents involved in statewide program activity such as the Florida Interagency Coordinating Council for Infants and Toddlers and state workgroups. |
| Central Directory | \$140,000 | Contracted costs for the operation and maintenance of the Directory of Early Childhood Services and At-Risk Directory Research Project. |
| Data Management | \$2,834,874 | Contracted costs for the operation and maintenance of the Early Intervention Program web-based data system. |
| Subtotal of amount under B: | \$3,155,874 | |

Section III (Continued)

C. Description of Use of Part C Funds for the Interagency Coordinating Council (ICC) ²

- When completing this section include: Totals for the number of ICC administrative positions, salaries and fringe benefits funded either 100 percent and/or less than 100 percent with Part C funds;
- A general description of the duties which the positions entail; and
- A subtotal of the amount.

Identify any administrative positions for which less than 100% of the time is spent on Part C and, for each such position, indicate the percentage of time spent on Part C and the total amount of salary and fringe benefits included in the Part C application budget.

| Positions Funded | Number of Positions | % of Time Spent on Part C | Amount of Salaries & Fringe Benefits | Description of Duties |
|------------------------------------|----------------------------|----------------------------------|---|--|
| 100% funded with Part C Funds | 0.25 | 100% | \$ 15,182.63 | Schedule quarterly meetings, obtain meeting facilities, send meeting announcements, agenda and pertinent materials to members in preparation for meetings, take minutes and circulate for approval, provide assistance to committees as requested, prepare packets for approval by the governor for new members. |
| < 100% funded with Part C Funds | 0 | | \$ - | |
| Subtotal of amount under C: | | | \$ 15,182.63 | |

²Federal Part C funds used to support the SICCC must meet the requirements of 34 CFR §300.603.

Section III (Continued)

D. Maintenance and Implementation Activities for the Interagency Coordinating Council (ICC)

When completing this section include:

- A description of the nature and scope of each major activity to be carried out under Part C in maintaining and implementing the Statewide system of early intervention services. Activities could include coordinating child find identification efforts, ensuring the timely provision and payment of early intervention services to eligible children and their families, advising on early childhood transition, support for the ICC (travel), or other implementation and development activities of the SICC;
- The approximate amount of funds to be spent for each activity; and
- A subtotal of the amount.

(Add columns and rows as needed.)

| Major Activity | Part C Funds to be Spent | Description of Activities |
|------------------------------------|---------------------------------|--|
| FICCIT Support | \$ 27,000.00 | Travel for FICCIT members, cost of meeting facilities, and stipends for family FICCIT members. |
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| | | |
| | | |
| Subtotal of amount under D: | \$ 27,000.00 | |

Section III (Continued)

E. Direct Services (Funded by Part C Federal Dollars)

- When completing this section include a description of any direct early intervention service that the State lead agency expects to provide to eligible children and their families with funds under Part C, and the approximate amount for each service.

| Description of Direct Early Intervention Service | Approximate Amount of Part C Funds to be Spent on Service |
|---|--|
| All funds, except Service Coordination, are based on the percent of funds by service type provided to eligible children in the prior year. | All services are provided through 15 Early Steps contracts utilizing employees or local community service providers (private providers) to implement the Florida Early Steps system of care. |
| Service Coordination - The 15 Local Early Steps employ individuals to serve as service coordinators. Funds cover a portion of the salary, benefits and expense for service coordinator positions. | \$11,170,462.96 |
| Early Intervention Services - Funds are for Early Intervention session services (individual or group) provided by community early interventionists. Services may be provided in a variety of locations and settings based on each child/family's needs. | \$1,255,591.32 |
| Evaluations/Assessments/ Screening - Evaluations, assessments and screenings may be provided upon initial program referral to develop Individualized Family Support Plans and during the course of program participation to determine progress toward identified outcomes. Services are provided by individuals employed by the Local Early Steps and by community service providers. | \$279,044.55 |
| Speech Therapy - Speech Therapy services are provided in response to identified outcome needs on a child's Individualized Family Support Plan. Services are provided by community direct service providers. Services may be provided in a variety of settings and locations. | \$1,049,282.58 |
| Physical Therapy - Physical Therapy services are provided in response to identified outcome needs on a child's Individualized Family Support Plan. Services are provided by community direct service providers. Services may be provided in a variety of settings and locations. | \$372,321.23 |
| Occupational Therapy - Occupational Therapy services are provided in response to identified outcome needs on a child's Individualized Family Support Plan. Services are provided by community direct service providers. Services may be provided in a variety of settings and locations. | \$364,015.90 |

| | |
|--|-------------------------------|
| <p>Consultation - Consultation is between Early Intervention professionals either face-to-face or by phone to allow the Primary Service Provider to obtain support from other members of the service team.</p> | <p>\$303,085.25</p> |
| <p>Transportation - Transportation services are primarily to compensate service coordinators and providers for traveling to families to provide services in natural environments. These may also be payment to the family for transportation related expenses.</p> | <p>\$1,497,524.89</p> |
| <p>Other EI Services - Other Early Intervention services may include respite, assistive technology, social work services, audiology and vision services, or any other service required to support the attainment of identified outcomes on a child's Individualized Family Support Plan.</p> | <p>\$85,369.29</p> |
| <p>Subtotal of amount under E:</p> | <p>\$16,376,697.97</p> |

Section III (Continued)

G. Activities by Other Agencies

If other State or local public agencies are to receive a portion of the Federal funds under Part C, the Application must include:

- The name of each public agency expected to receive funds;
- The approximate amount of funds each public agency will receive; and
- A summary of the purposes for which the funds will be used.

Provide subtotal of amount. *(Add columns and rows as needed.)*

| Agency Receiving Funds | Amount of Funds | Purpose |
|------------------------------------|-----------------|--|
| Florida Department of Education | \$100,000 | Funds support the salary and expenses for a liaison position in the Department of Education to focus on birth to three service issues, to encourage local school districts to participate as service providers, to assist with developing policies and procedures to facilitate transition activities, and to participate in Early Steps Continuous Improvement Monitoring and other program activities. |
| | | |
| | | |
| | | |
| Subtotal of amount under G: | \$100,000 | |

Section III (Continued)

H. Totals

Enter the subtotal amounts for Sub Sections A-G found in Section III and any indirect costs charged as specified in Section IV.B. The sub total amounts (Rows 1-8) should total the estimated grant application amount. (A State may apply for less than the full estimated allotted amount.)

| Enter the subtotal amounts for Sub Sections A-G found in Section III of this application. | | |
|---|--|------------------------|
| Row No. | Section | Amount |
| 1. | III.A. | \$1,340,644.18 |
| 2. | III.B. | \$3,155,873.86 |
| 3. | III.C. | \$15,182.63 |
| 4. | III.D. | \$27,000.00 |
| 5. | III.E. (Direct Service) | \$16,376,697.97 |
| | III.E. (Direct Service Employees) | \$0.00 |
| 6. | III.G. | \$100,000.00 |
| Enter any Indirect Costs Charged (See Section IV.B of this application.) | | |
| 8 | IV.B | \$0.00 |
| Total (Rows 1-8) | | \$21,015,398.64 |

Total Estimated Grant Award

\$21,015,449.00