

Johnson, Kelly C.

From: State of Florida Agency for Health Care Administration [medicaid_alert@ahca.myflorida.com]
Sent: Wednesday, August 18, 2010 11:40 AM
To: Burch, Carol D
Subject: Durable Medical Equipment (DME) Providers Level Two Background Screening Requirement



Better Health Care for All Floridians

FLORIDA MEDICAID

A Division of the Agency for Health Care Administration

Health Care Alerts & Provider Alerts Messages August 2010

Provider Type(s): 20, 90

Durable Medical Equipment (DME) Providers Level Two Background Screening Requirement

Level two background screening, as described in s. 435.04, F.S., is required as a condition of employment for **provider staff in direct contact with and providing direct services to recipients of DME and medical supply services in or at their homes**. This requirement includes repair and service technicians, fitters, and delivery staff.

If you have not recently received a letter regarding level two background screening, please visit <http://ahca.myflorida.com/Medicaid/dme/index.shtml> for more information.

Note: If you do **not** have staff in direct contact with and providing direct DME and medical supply services to recipients at the recipient's place of residence, please e-mail us at bgscreen@ahca.myflorida.com. Please include your company name, Medicaid provider identification number(s) and statement declaring your company's compliance.

Important Information:

- For potential new hires, results of a level two background screening must be received and the person determined eligible **before they can be hired**. This applies only to staff who will be in direct contact with and providing direct services to recipients of DME and medical supply services in or at their homes.

- Screening must be performed at time of employment and every **five** years thereafter. It is the responsibility of the provider to ensure the request for screening or re-screening is submitted for processing in a timely manner.
- Level two background screening is **not** required for employees who remain solely at your place of business.
- Copies of background screening applications and results must be maintained in the employees' personnel record and made available for review upon request.

As of August 1, 2010, all level two screening requests must be submitted electronically through a LiveScan Vendor approved through the Florida Department of Law Enforcement (FDLE) to provide such services. **LiveScan vendors are listed on the FDLE Web site:**

<http://www.fdle.state.fl.us/Content/getdoc/04833e12-3fc6-4c03-9993-379244e0da50/livescan.aspx>.

If you are having problems submitting or processing level two background screening requests, please contact our Background Screening Section at (850) 412-4503 or e-mail bgscreen@ahca.myflorida.com.

To show compliance, at a minimum, providers must maintain documentation that applications for level two background screening requests were submitted for all affected employees no later than September 1, 2010.

LINKS

[Florida Medicaid Web Portal](#) | [Florida Medicaid Health Information Network](#) | [Florida Medicaid HIPAA Information](#) | [HIPAA Transactions & Code Sets Standard](#) | [National Identifiers](#)

QUESTIONS ABOUT FLORIDA MEDICAID?

Please direct questions about Medicaid policies to your local Medicaid area office. The Medicaid area offices' addresses and phone numbers are available on the [Area Offices](#) Web page.

ALERTS INFORMATION

The Florida Medicaid program has created an e-mail alert system to supplement the

present method of receiving Provider Alerts information and to alert registered subscribers of "late-breaking" health care information. An e-mail will be delivered to your mailbox when Medicaid policy clarifications or other health care information is available that is appropriate for your selected area and provider type.

Visit the [Florida Medicaid's Health Care Alerts](#) page to subscribe now. You may unsubscribe or update your subscription at any time by clicking on the "Manage your subscription" icon in the footer of each e-mail. Other questions regarding the e-mail alert system can be sent to the [Florida Medicaid Alerts Administrator](#).

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Service Coordination Workgroup

DATE and TIME:	August 11, 2010	12:00 - 2:00 EDT
CALL IN NUMBER	1-888-808-6959	Code 6254120367
FACILITATOR:	Janice Miller; Room 125N	
NOTES TAKEN BY:	Liza Smith	
LES Representation on the Call:	Bay	
("X" = LES participated on the call)	Big Bend	Cheryl Fitzgerald
	Central	Lynn Coleman
	Gold Coast	Kim Werner
	Gulf Central	Caren Lawrence
	North Beaches	Mindy McKee
	North Central	
	North Dade	
	Northeastern	Ann Milton, Kimberly Allmond, Elizabeth Tharpe, Lisa Lane
	Southernmost Coast	
	Southwest	Trina Puddlefoot, Tina Cordell
	Space Coast	Vonda Gordon
	Treasure Coast	Sarah Corrigan, Sandra Nixon
	West Central	Eva Bryce
	Western Panhandle	Lane Guess
	ESSO	Patricia Herring, Carole West, Carol Burch, Kelly Purvis

TOPIC	PRESENTER	RELATED DOCUMENTS/REFERENCES	OUTCOME
Procedural Safeguards Summary	Kelly Purvis	Policy Guide 8.41	Policy 8.4.1 specifies that Written Prior Notice, including procedural safeguards, must be given to parents in a reasonable time before the LES or service provider proposes to initiate or change, or refuses to initiate or change the identification, evaluation, or placement of the infant or toddler with a disability, or the provision of appropriate early intervention services the child or the child's family. Please refer to Guidance 8.4.1. C. which lists the specific occurrences which require written prior notice. Policy and Guidance 8.4.5 & 8.4.6. state that the completed Form G or Form H serves as written prior notice when a new, changed, or terminated service is agreed upon as a result of a periodic or annual IFSP review (Form G for periodic and Form H for initial and annual).
Family Survey	Kelly Purvis		We are in the final stages of receiving family surveys (both hard copy and electronic). Please ensure you send any undistributed surveys and logs to the Early Steps State Office no later than August 13, 2010.
Tips From the Field for the New Service Coordinator Training	Liza Smith	Each workgroup member is encouraged to be prepared to share at least one tip from personal knowledge and experience.	Workgroup members shared service coordination tips from their personal experience to be added as supplemental information in the SC Apprenticeship Training Modules. Liza will forward these tips to Terry Hoover.
WALK ON ITEM IFSP - Race/Ethnicity, Etc.	Carol Burch		Carol reported on concern raised about differences in the way race/ethnicity is addressed for Hispanic/Latino's on the IFSP and the Data Collection Form, and asked for experience in obtaining this information. During considerable discussion, SC's reported back that many are finding it uncomfortable to obtain the information, that many persons of Hispanic/Latino ethnicity seem to take offense at the question, that if the questions have to be asked it would be better to be consistent with data collection and data input, and that the overall preference was to not ask about race/ethnicity at all while addressing services with the IFSP.
Purpose, Plans, Frequency and Agenda Items for Future Calls	Janice Miller		Following a brief discussion, the unanimous agreement was to continue with monthly conference calls.

Next Call			September 8 from 12:00 - 2:00 EDT (The Conference Call Telephone Number and Code is the Same)
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Johnson, Kelly C.

From: State of Florida Agency for Health Care Administration [medicaid_alert@ahca.myflorida.com]
Sent: Tuesday, August 17, 2010 4:49 PM
To: Burch, Carol D
Subject: Therapy Services Public Forum



Better Health Care for All Floridians

FLORIDA MEDICAID

A Division of the Agency for Health Care Administration

Health Care Alerts & Provider Alerts Messages August 2010

Provider Type(s): 83

Therapy Services Public Forum

Notice of Meeting

The Agency for Health Care Administration announces a public meeting to which all persons are invited.

DATE AND TIME: Wednesday, September 1, 2010, 10:00 a.m. – 12:00 Noon

PLACE: Agency for Health Care Administration
2727 Mahan Drive, Building 3, Conference Room A
Tallahassee, FL 32308

SUBJECT: Florida Medicaid is holding a public forum to discuss subjects related to the Therapy Services program, including proposed and recent changes.

A copy of the meeting agenda will be posted August 18, 2010, on the Agency for Health Care Administration Web site:

<http://ahca.myflorida.com/Medicaid/childhealthservices/therapyserv/index.shtml>.

If you have any questions please contact: John Loar, Therapy Services Program Analyst, Agency for Health Care Administration, Bureau of Medicaid Services, 2727 Mahan Drive, Mail Stop 20, Tallahassee, Florida 32308, or email: john.loar@ahca.myflorida.com.

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