



## ESSO WEEKLY MEMO – FEBRUARY 17, 2011

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### ACTION NEEDED

#### 1. Early Steps Public Participation Period re: Proposed Policies and Annual Part C Application for Funds

Early Steps proposed policies and the renewal application for funds under the Individuals with Disabilities Education Act (IDEA) Part C are now available for public review at [http://www.cms-kids.com/families/early\\_steps/public\\_participation.html](http://www.cms-kids.com/families/early_steps/public_participation.html). The public comment period related to the proposed policies and Part C application will **begin next week, February 21, 2011, and continue through March 22, 2011**. Public hearings will be held next week as indicated below. These will be hearings, not training sessions. If you have a question, please be prepared to state your question during the hearing as a recommendation; e.g., provide details regarding suggested training topics and content related to a particular proposed policy. Training will be provided after policies are approved and finalized. If you are not able to attend a public hearing, you may submit comments to the Early Steps State Office via postal mail, commercial/express delivery or hand delivery. Detailed information regarding the public participation process, including how to submit comments, is posted on [http://www.cms-kids.com/families/early\\_steps/public\\_participation.html](http://www.cms-kids.com/families/early_steps/public_participation.html). Please do not submit comments prior to February 21. Thank you.

SITE	LOCATION	DATE/TIME
Ft. Lauderdale, FL	Children's Diagnostic & Treatment Center 1401 South Federal Highway Ft. Lauderdale, FL 33316	Tuesday, February 22, 2011 4:00 p.m. --- 7:30 p.m. (Eastern time)
Orlando, FL	Orlando Regional Medical Center 1414 Kuhl Avenue Orlando, FL 32803	Wednesday, February 23, 2011 4:00 p.m. --- 7:30 p.m. (Eastern time)
Tallahassee, FL	Children's Home Society 1000 W. Tharpe Street Tallahassee, Florida 32303	Thursday, February 24, 2011 4:00 p.m. --- 7:30 p.m. (Eastern time)

#### 2. Art Panels for Display Boards

Last fall the local ES offices received art panels for our display boards that did not fit correctly. We have worked out a solution dealing with the signs. There are signs too large for the board and the vendor will have them cut for you. (If you have a print shop available to you and have already done this please let us know.)

If not, you have two options, mail the sign panels to him and he will cut and re-send, or each location can take the signs to a local sign shop (there are Signs Now around the state) and have them trimmed to match the smaller sign---any charges he will pay the sign shops with a credit card.

You will need to coordinate with him directly in order to have the resizing done. His contact information is as follows:

Wes Morgan  
Signs Now  
850-383-6500 work  
850-251-0062 cell  
His email is [signsnow290@embarqmail.com](mailto:signsnow290@embarqmail.com)

The vendor is anxious to finish this work and submit an invoice, so this is a 'speak now or forever hold your peace' task. Please also let [Catherine\\_duncan@doh.state.fl.us](mailto:Catherine_duncan@doh.state.fl.us) your decision on this action item by Wednesday, February 23, 2011. Thank you.

### **3. Required Service Coordinator Enrollment Update (With 1 Attachment)**

In order to comply with the new Medicaid X12 5010 Billing requirements, the new *Individual NPI Taxonomy* field has been added to the Service Coordinator Enrollment webpage. **All LESs must update their active Service Coordinator enrollments through the webpage with this new information by March 25th, 2011.** This includes Service Coordinators who were enrolled prior to implementation of centralized provider enrollment. The *Individual NPI Taxonomy* that is submitted through the Service Coordinator update must match the *Individual NPI Taxonomy* on file with the Medicaid fiscal agent, Hewlett-Packard (HP). If you have FMMIS access, you should confirm that the number matches. For those Service Coordinators who are dually enrolled in the Medicaid TCM program and another Medicaid program, please be extra careful in verifying the correct match.

Service Coordinator Enrollment Webpage: [http://www.cms-kids.com/providers/early\\_steps/employment/ServiceCoordinationEnroll.htm](http://www.cms-kids.com/providers/early_steps/employment/ServiceCoordinationEnroll.htm)

As a reminder, here is the official Medicaid X12 5010 electronic claims transaction implementation information below in item number 8.

### **4. Reminder to Use Appropriate Provider Number (With 1 Attachment)**

When billing EI sessions, remember to use your EIS provider number. For instance, for a therapist billing EI session code T1027SC, the provider's EIS number (type 81) should be used rather than the therapy provider number (type 83). Also, when participating in Early Intervention interdisciplinary evaluations providers must seek reimbursement from Medicaid as a Florida Medicaid Early Intervention (type 81) provider, and not under a different program (such as a therapy services provider type 83), as

clarified in the attached 2008 AHCA Medicaid letter. **LES's, please forward this reminder to your therapists and other providers as appropriate.**

## **5. FICCIT Invites Families to Quarterly Meeting (With 1 Attachment)**

The Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT) would like families to attend quarterly meetings to get them interested in becoming members. Please distribute the attached flyer within your communities to share the invitation.

## **INFORMATION AND RESOURCES**

### **6. The Annual Performance Report and SPP are Available Online**

ESSO submitted the Annual Performance Report (APR) and Revised State Performance Plan (SPP) to OSEP on 2/1/2011 as required by IDEA 2004. The documents are posted on the Early Steps web site at the following locations:

APR: [http://www.cms-kids.com/providers/early\\_steps/reports/APR\\_Florida\\_PartC\\_FY0910.pdf](http://www.cms-kids.com/providers/early_steps/reports/APR_Florida_PartC_FY0910.pdf)

SPP: [http://www.cms-kids.com/providers/early\\_steps/reports/SPP\\_Florida\\_PartC\\_FY0910.pdf](http://www.cms-kids.com/providers/early_steps/reports/SPP_Florida_PartC_FY0910.pdf)

### **7. Checklists for Implementing a Primary-Coach Approach to Teaming (With 1 Attachment)**

The *Checklists for Implementing a Primary-Coach Approach to Teaming* include four sets of indicators describing effective teaming practices that support implementation of coaching and natural learning environment practices. The checklists are useful as benchmarks and standards for determining the extent to which current teaming practices mirror research-based teaming practices that promote the use of coaching in natural learning environment practices. They also provide a basis for programs and practitioners to increase their knowledge and understanding of the practices, and develop plans for improvement or refinement of their practices.

This publication and many others can be found on the *CASEtools website* at <http://www.fippcase.org/casetools.php>. *CASEtools* is an electronic publication of the Center for the Advanced Study of Excellence in Early Childhood and Family Support Practices, Family, Infant and Preschool Program, J. Iverson Riddle Developmental Center, Morganton, NC. CASE is an applied research center focusing on the characteristics of evidence-based practices and methods for promoting utilization of practices informed by research.

## 8. National Provider Identifier Billing Procedures

In preparation for the X12 5010 electronic claims transaction implementation, starting in April 2011, Florida Medicaid will no longer accept X12 claim transactions that contain the Florida Medicaid provider number for providers that are required to obtain an NPI.

The NPI information included on claims must match the NPI information that has been mapped to the provider's Florida Medicaid ID.

To avoid disruption of Medicaid reimbursement, please review the NPI(s) submitted to Florida Medicaid. You must ensure that your NPI is mapped to the correct Medicaid ID on your provider file OR that you are submitting Medicaid claims using the NPI to which you want Medicaid payments to be made. To further assist providers, claims submitted with mismatched provider numbers (the Medicaid ID does not match the NPI) will be identified with the Explanation of Benefits (EOB) 1087, Adjustment Reason Code 208, and Remark Code N521 on paid claims.

Providers with multiple 9-digit Florida Medicaid IDs are required to create a unique mapping between their NPI and each active Florida Medicaid ID. To aid in that process, providers with multiple Florida Medicaid IDs are encouraged to:

- Obtain either a unique NPI or a unique subpart for each ID; or,
- Create a unique crosswalk from the NPI to multiple Medicaid IDs using a combination of:
  - NPI plus taxonomy;
  - NPI plus ZIP+4; or,
  - NPI plus taxonomy and ZIP+4.

Cautionary Notes:

1. The Header Level Billing/Pay-To provider loops on the claims transaction includes the zip code.
2. The Header Level Billing/Pay-To provider shares the same taxonomy code.
3. The Header Level and Service Level Rendering Provider loops include taxonomy only.

Note: When a combination of NPI, taxonomy and/or ZIP+4 is used to create a unique crosswalk, all claims must be submitted using that exact same combination.

## 9. Health Advisor

In the March/April issue of the Health Advisor, the official newsletter of the Florida Department of Health, learn more about availability of healthy food, **Early Steps**, secondhand smoke exposure, and more. The newsletter is available by clicking the link below:

<http://www.doh.state.fl.us/Marketing/GMarchived/March.April2011.pdf>

## 10. NECTAC News

For the current issue of NECTAC eNotes go to <http://www.nectac.org/enotes/enotes.asp>