

State of Florida
Volusia County Health Department

Application for Temporary Campground During Special Events

Authority: Chapter 513 & 381, FS, Chapter 64E-15, FAC and Volusia County Resolution 2003-222

Date: _____ County Permit Number: 64-54-_____

Check type of permit for which application is made. Application is hereby made to the Department of Health for a Temporary Campground for:

- _____ 1-14 days of operation during the calendar year (\$100)
- _____ 15 to 30 days of operation during the calendar year (\$150)
- _____ 30 to 60 days of operation during the calendar year (\$300)

Name of Temporary Campground: _____ Tel. # _____

Location of Temporary Campground: _____

Owner's Name & Address: _____ Tel.# _____

Manager's Name & Address: _____ Tel.# _____

Proposed Days of Operation From: _____ To: _____
From: _____ To: _____
From: _____ To: _____
From: _____ To: _____
From: _____ To: _____

Number of Spaces: RV Sites _____ Tent Sites _____ Total Sites _____

Sanitary Facilities at Campground: (Number of facilities and servicing information)

	Permanent Toilets	Lavatories	Showers	Portable Toilets	Holding Tanks
Male	_____	_____	_____	_____	# on Site _____
Female	_____	_____	_____	_____	

Name of **Portable Toilet Company**: _____
(copy of contract required)

Name of **Holding Tank Servicing Company**: _____
(copy of contract required)

Name of **Septic Company Contracted to Pump RV Holding Tanks**: _____
(copy of contract required)

It is hereby certified that the water supply system and the sewage system have been installed in accordance with plans and specifications approved by the Department of Environmental Protection and/or the Department of Health. It is agreed that the undersigned owner and manager is familiar with and will adhere to the provisions of Chapter 513, Florida Statutes, as well as Chapter 64E-15, Florida Administrative Code.

(Signature of Owner, Manager or Agent)

For Completion by Health Department Staff

Water Supply: Type: _____ Source: _____

Recommendation: _____ Approval
_____ Disapproval / Reason: _____

Signature of Health Official: _____ **Date:** _____
As of 10/20/07

**Temporary Campground Guidelines
Volusia County Health Department**

Rule Authority: Florida Statute 513 - Mobile Home/Recreational Vehicle Parks; Florida Statute 381 - Public Health; Florida Statute 386.041 - Sanitary Nuisances Injurious to Health; Florida Administrative Code 64E-15 - Rules for Mobile Home/RV Parks; Volusia County Health Department Fee Schedule Ordinance 2003-175 (November 2003).

1. **Temporary Campground defined:** For the purpose of these guidelines a temporary campground is defined as a place set aside and offered by a person, for either direct or indirect remuneration of the operator of the place for overnight accommodation of five or more recreational vehicles or tents during a publicly recognized special event. Zoning approval from County Zoning or the municipality that has jurisdiction shall be obtained by the property owner prior to applying to the health department for approval of their camping area. Approval for a temporary campground may not exceed sixty days in any calendar year and may only be operated during officially recognized community special events such as Speed Weeks, Bike Week, 4th of July Races, Biketoberfest, and the Turkey Rod Run. Campgrounds that exceed sixty days of operation in a year must meet the permanent requirements of Florida Statute - Chapter 513 and Florida Administrative Code 64E-15 (Mobile Home and Recreational Vehicle Park rules).

2. **Plan Review Requirements:** A site plan shall be submitted to the Volusia County Health Department - Environmental Health, by the owner/operator of any proposed temporary campground at least five days prior to operation. Each owner/operator of any proposed campground shall be required to submit an application and an accurate site plan of the proposed campground depicting the following features:
 - a. Name and address of applicant and location of the campground
 - b. Number of and location of individual camp sites
 - c. Roads
 - d. Water supply wells and hose bibs/waterlines/handwash sinks
 - e. Restrooms, Portable Toilets and shower facilities
 - f. Dumpster locations
 - g. Food service facilities
 - h. Application for temporary holding tanks that are larger than 300 gallons
 - i. Days of planned operation for the calendar year
 - j. Temporary camping fee based on length of time they will be in operation

2. **Potable Water Supply:** All campgrounds shall comply with the minimum requirements for potable water supply as required by Chapter 64E-8 Florida Administrative Code or DEP rules if connected to a State of Florida Safe Drinking Water system, and applicable Building/Plumbing Code provisions. Watering stations, if provided, shall have an approved backflow prevention device installed to protect the campground's water supply. If a potable water supply is not available on the premises of the campground, then an approved, properly labeled supply of bottled water shall be provided to the patrons at a location within the campground.

3. **Sewage Disposal:** All campgrounds shall comply with the minimum requirements for sewage disposal as required by Chapter 64E-6, F.A.C. and Chapter 64E-10, F.A.C. Holding tanks shall be installed and serviced by an approved service company. Holding tanks shall be serviced a minimum of one time per day or more often if needed. All holding tanks shall be water tight and properly sized per requirements of Volusia County Health Department. A copy of the service contract for pump-out shall be provided to the Volusia County Health Department prior to opening of the campground. All Recreational Vehicle (R.V.) units shall be required to have self-contained holding tanks for all wastewater and sewer waste, line caps shall be secured at all times to prevent any leakage. No direct discharge of any wastewater from a R.V. shall be permitted. If an approved dump station is not provided on the premises of the temporary campground, then a provision must be made with an approved pumping truck business to offer this service within the campground at least once per day.

4. **Portable Toilet Requirements:** Portable toilets shall be required at central locations at each campsite at the minimum ratio of two portable toilets per 25 campsites; one of the two shall be designated for men and the other for women. Each campground must provide at least a minimum of two portable toilets and one handwash sink. Portable toilets shall be located within 300 feet of any approved campsite. Self-contained hand wash sinks with soap shall be provided at the ratio of one hand wash sink per five portable toilets in locations subject to approval by the Volusia County Health Department. A service contract from a state approved portable toilet pumping company for routine maintenance of the portable toilets shall be provided to the Volusia County Health Department prior to the opening of the campground. Special events (concerts, cycle racing, wrestling, etc.) at the campground shall require additional portable toilets to accomplish a minimum ratio of one portable toilet per 75 persons attending the event
5. **Solid Waste:** All solid waste shall be contained and stored in a sanitary and nuisance free manner. Garbage containers shall be placed at convenient locations throughout the campground area. Containers shall be emptied as often as necessary to prevent fly, vermin, and odor problems. There shall be a minimum of one 55 gallon sized garbage container per 25 sites and an appropriate number of commercial dumpsters located on the property for central collection. At the termination of the special event and the closing of the campground, all property areas shall be thoroughly cleaned of all solid waste and any debris left by campers within 48 hours.
6. **Site Requirements:** All campsites shall be a minimum of 400 square feet for tent camping and 800 square feet for sites that contain a recreational vehicle. All campsites shall be accessible by clearly marked roads unless vehicles are not permitted on site and parking is provided adjacent to the camping area.
7. **Right of Entry:** All campground operators shall allow health department personnel access to their campgrounds at any time during operation without prior notification. If necessary, operators shall provide staff members for assistance in campground inspections, i.e., security personnel.
8. **Fees:** The Volusia County Health Department shall collect fees, as approved by the Volusia County Council, for any overnight, temporary campground operating more than three days but less than 60 days in any calendar year when held in conjunction with an approved special event, eg. Bike Week, Speed Weeks, 4th of July Races, Biketoberfest, or the Turkey Rod show. The appropriate fee will be paid to Health Department at the time of application for approval.