

**STATE OF FLORIDA – DEPARTMENT OF HEALTH POST-EXAMINATION REVIEW
INFORMATION – NURSING HOME ADMINISTRATORS**

Each candidate who takes and fails the examination is provided the opportunity to review the examination questions, answers, grades, papers, and grading keys which they answered incorrectly. A post-examination review is NOT required and does NOT alter a failing grade in any way. See Rule 64B-1.013, Florida Administrative Code, for rules regarding post-examination reviews.

For a post-examination review, you must email your request to Prometric at FLDOH@prometric.com within twenty-one (21) days from the date that official scores are released on the Testing Services Website at <http://www.doh.state.fl.us/mqa/Exam>. Please include your name, exam name, and candidate ID number in the email. Reviews will be completed within sixty (60) days of your official score release date posted on the Testing Services website. You must wait at least thirty (30) days from the date of your post-examination review before you may retake the examination again. If you choose to exercise your right for a post-examination review, it can be up to ninety (90) days from your official score release date before you may retake your examination.

Candidates reviewing the examination will be provided with a clean, exact copy of the questions they missed. Candidates will NOT be given the questions they answered correctly. Generally, candidates are granted half the original testing time for a post-examination review. The same security requirements observed at the examination will be followed during the review process. The reviews will be conducted during normal business hours on a date designated by **Prometric**. If a candidate arrives late for a post-examination review appointment, they will not receive extra review time.

Candidates may NOT bring anything into the post-examination review session. No talking is allowed during the post-examination review. No examination materials may be removed from the review site. Any observance or evidence of a candidate attempting to copy or remove test items, questions, booklets, or other examination materials will be fully documented in writing. The written report will be referred to the Board Office and Department of Health Investigative Services for actions deemed appropriate.

The fee for the post-examination review is \$50.00.