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**DEPARTMENT OF HEALTH
ELECTROLYSIS COUNCIL
GENERAL BUSINESS MEETING MINUTES
August 06, 2012
9:00 a.m. EST**

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**CONFERENCE CALL
1-888-808-6959**

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When prompted, enter the following conference code
number: **4246812343**, followed by the “#” sign.

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11

MEMBERS PRESENT

12 James Scott, Chair
13 M. Margaret Haley
14 Dr. Jolynn Greenhalgn
15 Susan Manwaring
16 Mr. Max Wilson

STAFF PRESENT

Allen Hall, Executive Director
Anna King, Program Operations Administrator
Kim Tillery, Regulatory Specialist II
ASSISTANT ATTORNEY GENERAL
Lynette Norr
Allison Dudley

17
18
19 9:00 a.m. Call to Order – General Business Meeting

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21
22

01. Welcome to New Council Members: Ms. Jolynn Greenhalgn and Mr. Max Wilson

23
24 Applications as well as appointment letters for both members were included in the
25 materials.

26
27

ADMINISTRATIVE PROCEEDINGS

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INDIVIDUAL CONSIDERATION

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31

02. Anthony Filardo (Examination)

32
33 Dr. Anthony Filardo was present on the call.

34
35 At the previous meeting, Dr. Filardo requested to re-appear before the Council in
36 anticipation that the case against his Florida Chiropractic License would have been
37 resolved. The Council directed Dr. Filardo to obtain a resolution with the Board of
38 Chiropractic Medicine before the Council would consider his application for licensure.

39
40 **MOTION:** Mr. Jim Scott moved to table Dr. Filardo's examination application. Dr. Jolynn
41 Greenhalgn seconded the motion, which carried 5/0.

42
43

03. Lauren Chabaud (Examination)

44
45 Ms. Lauren Chabaud was present on the call.

46
47 Ms. Chabaud's application was back before the Council for consideration of her
48 examination application. Ms. Chabaud's license was revoked due to non-compliance
49 with the mandatory one time assessment fee. The one time assessment was discharged
50 in bankruptcy, leaving a balance of \$320.86. It was determined that revocation is not

1 permanent; therefore, Ms. Chabaud meets the requirements for licensure by
2 examination. The remaining balance of \$320.86 is ordered to be paid before licensure is
3 granted. The Council granted Ms. Chabaud six months to satisfy this requirement, or her
4 application will be denied.

5
6 **MOTION:** Mr. Jim Scott moved to accept Ms. Lauren Chabaud's examination application
7 with the condition that she pays the remaining \$320.86 within six months of this meeting.
8 Dr. Jolynn Greenhalgn seconded the motion, which carried 5/0.

9
10 **04. Susan D. Rose (Endorsement)**

11
12 Ms. Susan Rose was not present on the call.

13
14 Ms. Rose's application was placed on this agenda for approval. Ms. Rose attended a
15 650 hour training course in Rhode Island and has successfully passed the IBEC exam
16 given in the state of Rhode Island.

17
18 **MOTION:** Mr. Jim Scott moved to accept/deny Ms. Susan Rose's endorsement
19 application. Dr. Jolynn Greenhalgn seconded the motion, which carried 5/0.

20
21
22 **APPLICANT CERTIFICATION LISTS**

23
24 **05. Examination Applicants**

25
26 A total of seventy nine (79) names were on the certification list.

27
28 **MOTION:** Dr. Jolynn Greenhalgn moved to accept the list of exam licensees. Mr. Jim
29 Scott seconded the motion, which carried 5/0.

30
31 **RULES REVIEW AND DEVELOPMENT**

32
33 **06. Rule 64B8-51.001 (1), F.A.C., Manner of Application**

34
35 HB 653 (2012) modifies s. 456.0635, F.S., revising the grounds under which DOH or
36 corresponding boards and councils are required to refuse to admit a candidate to an
37 examination and refuse to issue or renew a license, certificate, or registration of a health
38 care practitioner. All MQA Boards and Councils are required to update their licensure
39 applications to include revised 456.0635 History questions in accordance with these
40 modifications. The revised initial electrologist licensure application was before the
41 Council for your review.

42
43 Several corrections were noted as follows:

- 44 1. Ms. Lynette Norr made a technical change to page five, number three; underline
45 the capital A.
46 2. Ms. Judy Adams made a technical change to page three; hairremovalflorida.com
47 3. Ms. Sandra Allen made a technical change to page three; CE Broker instructions,
48 cebroker.com has changed the webpage, therefore, the instructions will need to
49 be modified to reflect the changes.
50

1 **MOTION:** Dr. Jolynn Greenhalgn moved to accept the application as proposed. Mr. Jim
2 Scott seconded the motion, which carried 5/0.

3 **MOTION:** Mr. Jim Scott moved that the proposed new language would not have an
4 adverse impact on small business. Dr. Jolynn Greenhalgn seconded the motion, which
5 carried 5/0. Mr. Jim Scott moved that the proposed rule amendments would not be likely
6 to directly or indirectly increase regulatory costs to any entity (including government) in
7 excess of \$200,000 in the aggregate in Florida within one year after the implementation
8 of the rule. Dr. Max Wilson seconded the motion, which carried 5/0.

9
10
11 **07. Rule 64B8-51.002, F.A.C., Licensure by Examination**

12
13 The re-examination application has been updated to incorporate questions pertaining to
14 *Section 456.0635, F.S., Medicaid fraud; disqualification for license, certificate, or*
15 *registration.* The questions added are the same as those currently required on the initial
16 electrologist licensure application under Section 456.0635 History. In order to process
17 re-examination applications, staff is now required to enter the applicant's response to
18 these questions to successfully process the re-take application.

19
20 **MOTION:** Mr. Jim Scott moved to accept the application as proposed. Dr. Jolynn
21 Greenhalgn seconded the motion, which carried 5/0.

22 **MOTION:** Mr. Jim Scott moved that the proposed new language would not have an
23 adverse impact on small business. Dr. Max Wilson seconded the motion, which carried
24 5/0. Mr. Jim Scott moved that the proposed rule amendments would not be likely to
25 directly or indirectly increase regulatory costs to any entity (including government) in
26 excess of \$200,000 in the aggregate in Florida within one year after the implementation
27 of the rule. Dr. Jolynn Greenhalgn seconded the motion, which carried 5/0.

28
29
30 **08. RULES REVIEW AND/OR DEVELOPMENT**

31
32 **Rules 64B8-51.006, F.A.C., Rule Governing Licensure & Inspection of Electrology**
33 **Facilities**

34
35 HB 653 (2012) modifies s. 456.0635, F.S., revising the grounds under which DOH or
36 corresponding boards and councils are required to refuse to admit a candidate to an
37 examination and refuse to issue or renew a license, certificate, or registration of a health
38 care practitioner. All MQA Boards and Councils are required to update their licensure
39 applications to include revised 456.0635 History questions in accordance with these
40 modifications. The revised electrology facility application form was enclosed for the
41 Council's review and approval for incorporation of the revised form into rule.

42
43 Staff made a verbal correction that the licensure verification form will be removed along
44 with bullet four on the instructions.

45
46 In addition, the Council was previously asked to consider whether it would like to update
47 the rule language to clarify when a facility license is required. Ms. Norr presented the
48 following drafted language for the Council's approval:

1
2 **Proposed Language**

3 **64B8-51.006 Rule Governing Licensure and Inspection of Electrology Facilities.**

4 (1) Definitions. An electrology facility is that portion of any establishment or place
5 wherein ~~a person licensed pursuant to Chapter 478 is practicing electrolysis~~ electrolysis
6 is performed. An electrology facility may be part of a residence.

7 (2) Electrology Facility Licensure.

8 (a) No one may operate an electrology facility without a license to do so from the
9 Department of Health.

10 (b) To obtain the license, the applicant shall provide information to the Department
11 as required by this rule on a form provided by the Department and approved and
12 incorporated herein by reference by the Board as Form DH-MQA 1213, _____, entitled
13 "Application for Electrolysis Facility Licensure," ~~effective 11/09,~~ which can be obtained
14 from the Council at The Florida Department of Health, Electrolysis Council, Bald Cypress
15 Way, Bin #C05, Tallahassee, Florida 32399-3256, and available on the web at:
16 <http://www.doh.state.fl.us/mqa>. The applicant must pay a \$100 application fee, which is
17 nonrefundable, \$100 inspection fee, \$100 licensure fee and a \$5.00 unlicensed activity
18 fee.

19 (c) The responsibility for a facility licensure lies with the owner of an electrology
20 facility. The term "owner" means the person, sole proprietor, partnership, limited
21 partnership, firm, or corporation that operates the electrology facility.

22 (3) Electrology Facility Safety and Sanitary Requirements.

23 (a) An electrology facility shall be clean, sanitary, and well-lit. It shall also allow for
24 circulation of air sufficient to eliminate odors.

25
26 A technical correction was made for 2(b), lines three and four, removing the blank for the
27 date and changing "effective to revised."

28
29 Effective dates were discussed and it was determined that May 31, 2014 would be an
30 acceptable date for this rule to take effect.

31
32 Several methods of notification were also discussed such as: post cards and emails.

33
34 **MOTION:** Mr. Jim Scott moved to accept the proposed language. Dr. Jolynn Greenhalgn
35 seconded the motion, which carried 5/0.

36 **MOTION:** Mr. Jim Scott moved that the proposed new language would not have an
37 adverse impact on small business. Dr. Jolynn Greenhalgn seconded the motion, which
38 carried 5/0. Mr. Jim Scott moved that the proposed rule amendments would not be likely
39 to directly or indirectly increase regulatory costs to any entity (including government) in
40 excess of \$200,000 in the aggregate in Florida within one year after the implementation
41 of the rule. Dr. Jolynn Greenhalgn seconded the motion, which carried 5/0.

42
43 **09. Rule 64B8-52.004 (1) (b) (6), F.A.C., Requirements for Approval of Training**
44 **Courses for Laser and Light- Based Hair Removal or Reduction**

45 This rule was back before the Council for clarification of the modified language per the
46 Board of Medicine's request.

47 The Council tabled this discussion and directed Ms. Allison Dudley to modify the
48 language per the Board of Medicine's request, and bring it back before the Council at the
49 next meeting.

1 **10. Rule 64B8-52.004(3) and (4), Requirements for Approval of Training Courses**
2 **for Laser and Light-Based Hair Removal or Reduction**
3

4 The Council is currently seeking to finalize draft rule language to establish criteria to
5 approve national organizations for the purpose of certifying licensed Electrologists in the
6 area of laser hair removal, as required by Rule 64B8-56.002(2)(b), Florida Administrative
7 Code.

8
9 Ms. Lynette Norr brought the drafted language before the Council for approval based
10 upon the recommendations made by the Council at the May 21, 2012 meeting.

11
12 **64B8-52.004** **Requirements for Approval of Training Courses for Laser and**
13 **Light-Based Hair Removal or Reduction.**

14 The Electrolysis Council will approve laser and light-based hair removal or reduction
15 continuing education training courses upon application if the following requirements are
16 met:

17 (1) Continuing education providers seeking initial approval by the Council shall pay a
18 fee of \$250, and shall complete and submit to the Council the application form entitled
19 “Application for Laser and Light Based Hair Removal or Reduction Continuing Education
20 Provider”, form DOH/MQA/EO/LASER/CEU/07/23/01, which is hereby incorporated by
21 reference and became effective July 23, 2001, copies of which may be obtained from the
22 Council office at 4052 Bald Cypress Way, BIN C-05, Tallahassee, Florida 32399-3255.
23 Continuing education providers seeking renewal of provider status shall also pay a \$250
24 fee each biennium. To receive Council approval, a continuing education program:

25 (a) Should be submitted for the Council's approval not less than 60 days nor more
26 than 360 days prior to the date the offering is scheduled;

27 (b) Shall have its sponsor submit to the Council at least the following:

28 1. A statement of the educational goals and objectives of the program;

29 2. A detailed course outline or syllabus, including such items as method of
30 instruction, testing materials, if any;

31 3. A current curriculum vitae of the course instructor(s);

32 4. The procedure to be used for recording attendance of those attendees seeking to
33 apply for continuing education credit and the procedure for certification by the course's
34 registrar of attendance;

35 5. A sample certificate of completion; and

36 6. A copy of the electrology facility license and the most recent Department of Health
37 inspection sheet from the location where the continuing education training course is
38 offered demonstrating compliance with paragraph 64B8-51.006(3)(g), F.A.C.

39 (2) The course consists of thirty (30) hours of instruction, which may include 15 hours
40 of home-study didactic training, in the use of laser and light-based hair removal or
41 reduction devices, including:

42 (a) Biology of hair;

43 (b) Laser and light-based device terminology;

44 (c) Basic electricity;

45 (d) Laser and light-based hair removal physics, including:

46 1. The theory of traditional light.

47 2. The theory of coherent light.

48 3. The electromagnetic spectrum.

49 4. The different types of laser and light-based hair removal devices.

50 5. The history of laser and light-based device development.

- 1 6. The history of medical laser and light-based device development.
- 2 7. Understanding photonic principles and how a laser and light-based device works.
- 3 8. Hair removal laser and light-based device delivery systems.
- 4 (e) Safety and precautions, including:
 - 5 1. Federal and quasi-federal regulatory agencies and their roles in safety.
 - 6 2. Treatment room considerations.
 - 7 3. Eye safety for the operator and the patient.
 - 8 4. Fire safety.
- 9 (f) Laser and light based tissue interaction, including:
 - 10 1. Grothus draper law.
 - 11 2. Reflection, transmission, scatter and absorption.
 - 12 3. The melanin and hemoglobin absorption curve at various hair removal device
 - 13 wavelengths.
 - 14 4. Depth of penetration and wavelength.
 - 15 5. Possible effects of absorption of light energy.
 - 16 6. Selective photothermolysis, including:
 - 17 a. Wavelength.
 - 18 b. Pulse duration.
 - 19 c. Energy fluence.
 - 20 d. Spot size.
 - 21 (g) Sanitation;
 - 22 (h) Fitzpatrick skin typing;
 - 23 (i) The patient intake form;
 - 24 (j) The consultation;
 - 25 (k) Proper documentation of patient case history and consent forms;
 - 26 (l) Pre-treatment patient preparation including test spot considerations and the
 - 27 Nikolski sign;
 - 28 (m) Treatment contra-indications including the recognition of disease conditions of
 - 29 the skin;
 - 30 (n) Handpiece and spot size considerations;
 - 31 (o) Fluence setting;
 - 32 (p) Stretch technique;
 - 33 (q) Use of grid stamp;
 - 34 (r) Post-treatment procedures, including:
 - 35 1. Application of ice and medication.
 - 36 2. Instructions to patients.
 - 37 (s) Expected outcomes including erythema and edema;
 - 38 (t) Possible adverse outcomes;
 - 39 (u) Follow-up care;
 - 40 (v) The concept of using needle-type epilators to complement laser and light-based
 - 41 hair removal or reduction devices; and
 - 42 (w) At least five (5) hours of hands-on experience with laser and light-based devices
 - 43 to include hair removal or reduction from all areas of the body.
 - 44 (3) The instructors of each laser and light-based hair removal course must be
 - 45 currently certified and have one year of post-certification experience. Verifiable
 - 46 documentation, including the instructor's work experience in laser applications and
 - 47 certification from a national certification organization approved by Board and Council, of
 - 48 this experience must be submitted to the Council with the application.
 - 49 (4) A national certification organization must meet the following criteria to be

1 approved by the Council and Board:

2 (a) The Certifying Entity:

3 1. Must be a non-governmental organizaition such as a society or association,
4 whose members participate in, or have interest in, the field of laser hair removal.

5 2. Must make its membership available to the general public nationwide that is
6 not restricted because of race, color, religion, age, national origin, or disability.

7 3. Must have a certification program open to nonmembers as well as members.

8 4. Must be an incorporated, nationally recognized organization in good standing
9 that is involved in setting national standards of practice within its fields of expertise.

10 5. Must have an adequate staff, a viable system for financing its operations, and
11 a policy- and decision-making review board.

12 6. Must have a set of written organizational by-laws and policies that provide
13 adequate assurance of lack of conflict of interest and a system for monitoring and
14 enforcing those by-laws and policies.

15 7. Must have a committee, whose members can carry out their responsibilities
16 impartially, to review and approve their certification guidelines and procedures, and
17 to advise the organization's staff in implementing the certification program.

18 8. Must have written procedures describing all aspects of its certification
19 program, maintain records of the current status of an individual's certification and the
20 administration of its certification program.

21 9. Must have procedures to ensure that certified individuals are provided due
22 process with respect to the administration of a certification program, including the
23 process of becoming certified and any sanctions imposed against certified
24 individuals.

25 10. Must have procedures for proctoring examinations, including qualifications for
26 proctors. These procedures shall ensure that the individuals proctoring each
27 examination are not employed by the same company or corporation (or a wholly-
28 owned subsidiary of such company or corporation) as any of the examinees.

29 11. Must exchange information about certified individuals with the Council and
30 other certifying entities and allow periodic review of its certification program and
31 related records by the Council.

32 12. Must provide a description to the Council of its procedures for choosing
33 examination sites and for providing an appropriate examination environment.

34 (b) The Certification Program:

35 1. Must require applicants for certification to:

36 a. receive training in the topics specified in subsection 64B8-52.004(2)

37 F.A.C.,

38 b. satisfactorily complete a written examination covering these topics, and

39 c. passage of a laser examination encompassing only items relating to laser
40 and light-based hair removal.

41 2. Must include procedures to ensure that all examination questions are
42 protected from disclosure.

43 3. Must include procedures for denying an application and revoking, suspending,
44 and reinstating a certificate.

45 4. Must provide a certification period of not less than 3 years nor more than 5
46 years.

47 5. Must include procedures for renewing certifications and, if the procedures
48 allow renewals without examination, require evidence of recent full-time employment
49 and continuing education credits as specified in subsection 64B8-51.006(3)(g)1.

1 F.A.C.

2 6. Must provide a timely response to inquiries, by telephone or letter, from
3 members of the public, about an individual's certification status.

4 (c) Examination:

5 1. Shall be designed to test an individual's knowledge and understanding of at
6 least the topics specified in subsection 64B8-52.004(2) F.A.C.

7 *Specific Authority 456.025(7), 478.43 FS. Law Implemented 456.025(7), 478.42(5),*
8 *478.43(3), 478.50 FS. History—New 10-3-00, Amended 12-24-01, 12-26-02, 8-17-04, 7-*
9 *3-06, 2-18-09, _____ - _____ -12.*

10 There was discussion relating to (4)(b)(1)(b)-(c), and it was decided that (b) and (c) will
11 be combined to read: “..satisfactorily complete a written examination covering the topics
12 in 64B8-52.004(2)F.A.C. including laser and light based hair removal.”
13

14 **MOTION:** Dr. Max Wilson moved to accept the proposed language as modified. Dr.
15 Jolynn Greenhalgn seconded the motion, which carried 5/0.

16 **MOTION:** Mr. Jim Scott moved that the proposed new language would not have an
17 adverse impact on small business. Dr. Jolynn Greenhalgn seconded the motion, which
18 carried 5/0. Mr. Jim Scott moved that the proposed rule amendments would not be likely
19 to directly or indirectly increase regulatory costs to any entity (including government) in
20 excess of \$200,000 in the aggregate in Florida within one year after the implementation
21 of the rule. Dr. Jolynn Greenhalgn seconded the motion, which carried 5/0.
22

23 **RULES STATUS REPORT**

24
25 **11. Rules Report, Assistant Attorney General Lynette Norr**

26
27 **Rules Approved by BOM and in Progress:**

- 28
29 • **64B8-51.001(1) Manner of Application**
30 History
31 ○ Rule Development Published: 9/23/2011
32 ○ Council Approval: 5/2/11
33 ○ Board Approval: 6/22/2011
34 ○ Notice Published: 7/27/12
35 ○ Adopted: N/A
36 ○ Effective: N/A
37 ○ Comments: Tolled since 2/24/12, re-sent 7-day letter on 7/13/12 after 5/22/12
38 letter to JAPC.
39
40 • **64B8-51.006(2)(b) Licensure and Inspection of Electrolysis Facilities**
41 History
42 ○ Rule Development Published: 9/23/2011
43 ○ Council Approval: 2/7/11
44 ○ Board Approval: 6/22/2011
45 ○ Notice Published: 8/3/12
46 ○ Adopted: N/A
47 ○ Effective: N/A
48 ○ Comments: Rule timed out; withdrawn and re-noticed.

- 1
- 2 • **64B8-51.006(3)-(6) Licensure and Inspection of Electrolysis Facilities**
- 3 History
- 4 ○ Rule Development Published: 8/3/12
- 5 ○ Council Approval: 8/9/2010
- 6 ○ Board Approval: 12/1/2011
- 7 ○ Notice Published: 8/3/12
- 8 ○ Adopted: N/A
- 9 ○ Effective: N/A
- 10 ○ Comments: Rule timed out; withdrawn and re-noticed.
- 11
- 12 • **64B8-54.002(1) Inactive Licensure Status; Reactivating of Licensure,**
- 13 **Delinquent Renewal**
- 14 History
- 15 ○ Rule Development Published: 3/2/2012
- 16 ○ Council Approval: 5/11/2009
- 17 ○ Board Approval: 12/1/2011
- 18 ○ Notice Published: 7/27/2012
- 19 ○ Adopted: N/A
- 20 ○ Effective: N/A
- 21 ○ Comments: Sent to OFARR 7/13/12
- 22
- 23 • **64B8-55.002 Discipline and Licensure Restrictions**
- 24 History
- 25 ○ Rule Development Published: 3/2/2012
- 26 ○ Council Approval: 2/15/2012
- 27 ○ Board Approval: 12/1/2011
- 28 ○ Notice Published: 7/27/2012
- 29 ○ Adopted: N/A
- 30 ○ Effective: N/A
- 31 ○ Comments: Sent to OFARR 7/13/2012
- 32
- 33 **Rules Under Consideration by the Board of Medicine:**
- 34
- 35 • **64B8-51.002 Licensure By Examinaton**
- 36 History
- 37 ○ Rule Development Published: N/A
- 38 ○ Council Approval: 2/27/2012
- 39 ○ Board Approval: Next BOM meeting.
- 40 ○ Notice Published: N/A
- 41 ○ Adopted: N/A
- 42 ○ Effective: N/A
- 43 ○ Comments: Submitted to staff 7/13/12 to schedule with BOM.
- 44
- 45 • **64B8-52.003(2) & (3) Procedure for Approval of Attendance at Continuing**
- 46 **Education Courses**
- 47 History
- 48 ○ Rule Development Published: N/A

- 1 ○ Council Approval: 2/27/2012
- 2 ○ Board Approval: Next BOM meeting.
- 3 ○ Notice Published: N/A
- 4 ○ Adopted: N/A
- 5 ○ Effective: N/A
- 6 ○ Comments: Submitted to staff 7/13/12 to schedule with BOM.
- 7 ○

8
9 **Rules Under Discussion by the Council:**

10
11 • **64B8-52.004(1) Requirements for Approval of Training Courses for Laser**
12 **and Light-Based Hair Removal or Reduction**

13 History

- 14 ○ Rule Development Published: N/A
- 15 ○ Council Approval: 5/21/2012
- 16 ○ Board Approval: 7/9/2011
- 17 ○ Notice Published: N/A
- 18 ○ Adopted: N/A
- 19 ○ Effective: N/A
- 20 ○ Comments: Council is currently modifying language.

21
22 • **64B-52.004(3) & (4) 64B8-52.004(1) Requirements for Approval of Training**
23 **Courses for Laser and Light-Based Hair Removal or Reduction**

24 History

- 25 ○ Rule Development Published: N/A
- 26 ○ Council Approval: 5/21/2012
- 27 ○ Board Approval: N/A
- 28 ○ Notice Published: N/A
- 29 ○ Adopted: N/A
- 30 ○ Effective: N/A
- 31 ○ Comments: N/A

32
33 • **64B8-56.002 Equipment and Devices; Protocols for Laser and Light-Based Devices**

34 History

- 35 ○ Rule Development Published: N/A
- 36 ○ Council Approval: 2/27/2012
- 37 ○ Board Approval: N/A
- 38 ○ Notice Published: N/A
- 39 ○ Adopted: N/A
- 40 ○ Effective: N/A
- 41 ○ Comments: Rule on hold until 64B8-52.004(4) is completed.

42
43 **REPORTS**

44
45 **12. Jim Scott, Chair**

46 None.

47
48 **13. Allen Hall, Executive Director**

- 49 • **Expenditures by Function**
- 50 • **Cash Balance Report**

1
2 **NEW BUSINESS**

3
4 **14. Proposed December 03, 2012 Meeting Date**

5
6 **MOTION:** Mr. Jim Scott moved to accept the December 03, 2012 date. Dr. Jolynn
7 Greenhalgn seconded the motion, which carried 5/0.

8
9 **OLD BUSINESS**

10
11 **15. December 05, 2011 General Business Meeting Minutes**

12
13 Staff made a verbal correction to Tab 3; "endorsement application."

14
15 **MOTION:** Mr. Jim Scott moved to approve the meeting minutes as amended. Dr. Jolynn
16 Greenhalgn seconded the motion, which carried 5/0.

17
18 **16. Staff Research: Patient Brokering and Social Media**
19 Informational item.

20
21 **17. Annual Regulatory Plan**
22 Informational Item

23
24 **OTHER BUSINESS AND INFORMATION**

25
26 **18. July 09, 2012, Board of Medicine Dietetics/Nutrition and Electrolysis Meeting**
27 **Minutes**
28 Informational Item

29
30 **19. Board of Medicine Disciplinary Action re: Tara Carolyn Levy**
31 Informational Item

32
33 **20. Electrology Staff Recognition**
34 Informational Item

35
36
37 **ADJOURNMENT**

38
39 **MOTION:** Mr. Jim Scott moved to adjourn the meeting at 12:02 p.m. Dr. Jolynn
40 Greenhalgn seconded the motion, which carried 5/0.