Draft Minutes
October 7, 2019
Telephone Conference Call
1-888-585-9008
Participant Code 564-341-766 #

Jolynn Greenhalgh, DNP, APRN, LE, Chair
Sarah K. Gray, Esquire, Vice-Chair
Minutes

DEPARTMENT OF HEALTH
ELECTROLYSIS COUNCIL
GENERAL BUSINESS MEETING
BY TELEPHONE CONFERENCE CALL

OCTOBER 7, 2019
DIAL-IN NUMBER: 1-888-585-9008
PUBLIC CONFERENCE CODE: 564-341-766#

Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the Council’s website. The Council Chair may adjust the sequence of the agenda items. The minutes reflect the actual sequence of events rather than the original agenda order.

8:00 a.m. (ET)
Call to Order – General Business Meeting

Ms. Jolynn Greenhalgh, Chair, called the general business meeting to order at approximately 8:08 a.m. Those present for all or part of the meeting, included the following:

Members Present
Jolynn Greenhalgh, DNP, APRN, LE, RE, Chair
Sarah K. Gray, Esquire, Vice-Chair
Erin Wiedemer, PMP
Rosanna Bermejo, RE

ASSISTANT ATTORNEY GENERAL
Rachelle Munson, Esquire

ADDITIONAL PERSONS PRESENT
Sandy Allen, Esquire
Judy Adams, RE
Ronald Dilworth, Consumer/Investigation Services Administrator

INDIVIDUAL CONSIDERATIONS

1. Christela Louis-Jeune, Examination Applicant
Ms. Louis-Jeune was not present and not represented by legal counsel.

Ms. Louis-Jeune's application for Electrologist Licensure by Exam was before the Council for consideration of her application. Following further discussion, the Council took the following action:

MOTION: Ms. Jolynn Greenhalgh moved to approve the application by examination. Ms. Sarah Gray seconded the motion, which carried 3/0.
2. Suriya Khan, Examination Applicant

Ms. Khan was present and was not represented by legal counsel.

Ms. Khan’s application for Electrologist Licensure by Exam was before the Council for consideration of her application. Following further discussion, the Council took the following action:

**MOTION:** Ms. Jolynn Greenhalgh moved to approve the application by examination. Ms. Sarah Gray seconded the motion, which carried 3/0.

3. Tamara Esponda, Examination Applicant

Ms. Esponda was not present and was not represented by legal counsel.

Ms. Esponda’s application for Electrologist Licensure by Examination was before the Council for consideration of her application. Following further discussion, the Council took the following action:

**MOTION:** Ms. Greenhalgh moved to deny the application by Examination. The basis for denial was verification of Ms. Esponda being currently listed on the U.S. Department of Health and Human Services’ Office of the Inspector General’s Exclusions List. The Council is prohibited from issuing a license to persons so listed, pursuant to Section 456.0635(2)(e), F.S. Ms. Sarah Gray seconded the motion, which carried 3/0.

4. Haneen Kahala, Examination Applicant

Ms. Kahala was not present and was not represented by legal counsel.

Ms. Kahala’s application for Electrologist Licensure by Examination was before the Council for consideration of her application. Following further discussion, the Council took the following action:

**MOTION:** Ms. Greenhalgh moved to require a personal appearance at one of the next two regularly scheduled Electrology Council meeting, pursuant to Section 456.013(3)(c), F.S. Ms. Sarah Gray seconded the motion, which carried 4/0.

**Note:** Ms. Sarah Gray joined the conference call during consideration of this item at approximately 8:34 a.m.

5. Patricia Howerter, Endorsement Applicant

Ms. Howerter was not present and was not represented by legal counsel.

During the January 2019 meeting, Ms. Howerter’s application for Electrologist Licensure by Endorsement was before the Council for consideration. Following review and discussion, the Council determined to require Ms. Howerter’s appearance pursuant to Section 456.013(3)(c),
F.S. Prior to the instant meeting, Ms. Howerter requested her application be withdrawn.

Following further discussion, the Council took the following action:

**MOTION:** Ms. Greenhalgh moved to approve applicant’s request to withdraw her Endorsement application. Ms. Sarah Gray seconded the motion, which carried 4/0.

**LICENSURE RATIFICATION LIST**

6. **Licensed Electrologists**

The Examination Candidate Ratification List was presented to the council for approval.

**MOTION:** Ms. Greenhalgh moved to approve the list of examination candidates. Ms. Gray seconded the motion, which carried 4/0.

*Note: The Council Chair moved to Agenda Item 8 at this point in the meeting.*

**REPORT OF ASSISTANT ATTORNEY GENERAL – Rachelle Munson, Esquire**

8. **Rule Status Report**

Ms. Munson provided an update on the status of the following rules previously approved by the Council.

<table>
<thead>
<tr>
<th>Rule Number</th>
<th>Rule Title</th>
<th>Dates Rule Language Voted On by Council</th>
<th>Date Rule Language Approved by Board</th>
<th>Date Sent to OFARR</th>
<th>Rule Development Published</th>
<th>Notice Published</th>
<th>Adopted</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>64B8-51.001</td>
<td>Manner of Application</td>
<td>07/01/19</td>
<td>2/08/19 08/02/19 (RD)</td>
<td>2/22/19 (RD)</td>
<td>3/05/19 (RD) Vol. 45/44</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>64B8-51.002</td>
<td>Licensure by Examination</td>
<td>4/16/18</td>
<td>6/08/18 2/08/19 (RN)</td>
<td>8/10/17 (RD)</td>
<td>8/18/17 (RD) Vol. 43/161</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>64B8-51.006</td>
<td>Rule Governing Licensure and Inspection of Electrology Facilities</td>
<td>07/01/19</td>
<td>2/08/19 08/02/19 (RD)</td>
<td>12/10/18 (RD)</td>
<td>12/18/18 (RD) Vol. 44/244</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. **2019/2020 Annual Regulatory Plan**

Ms. Munson presented the listing of rules the Council has indicated it would like to consider for the current fiscal year. Ms. Munson stated any additional rule proposals or amendments which came up during the year could still be addressed.

Following review, Ms. Greenhalgh moved to ratify the 2019/2020 Annual Regulatory Plan. Ms. Gray seconded the motion, which carried 4/0.

**REPORTS**

10. **Council Chair – Jolynn Greenhalgh, DNP, APRN, LE**

- Other Council Members

No reports were offered from the Council Chair or other Council members.

11. **Executive Director – Allen Hall**

- Cash Balance Report
- Expenditures by Function Report

No action taken. Informational items.

**NEW BUSINESS**

12. **Financial Reports**
Mr. Hall presented the Division of Medical Quality Assurance’s annual reports for the Board’s information. Mr. Hall noted that due to the small size of the profession and the statutory caps on fees, the Council remains in a deficit.

OLD BUSINESS

13. July 1, 2019 Electrologist Council Meeting Minutes

Ms. Greenhalgh moved to approve the minutes. Ms. Gray seconded the motion, which carried 4/0.

14. 2020 Meeting Times

During the April 2019 meeting, the Council established dates for the 2020 calendar year, but deferred setting meeting times pending the establishment of the Chair’s instructional schedule. Following discussion, the Council agreed to hold the January and April 2020 meetings at 10:00 a.m. Consideration of meeting times for the July and October meetings will be presented again at the Council’s April 2020 meeting.

2020 Meeting Schedule
- January 13, 2020 at 10:00am EST
- April 20, 2020 at 10:00am EST
- July 13, 2020, Time TBD
- October 5, 2020, Time TBD

OTHER BUSINESS AND INFORMATION

15. 08/01/2019 Board of Medicine Minutes – Rules & Legislative Committee

No action taken. Informational item only.

16. 08/02/2019 Board of Medicine Minutes – Full Board

No action taken. Informational item only.

17. Spotlight on Unlicensed Activity (ULA) -Winter 2019

Ms. Greenhalgh stated she would like to see a search engine feature added to the ULA website to allow actions taken against individuals and entities to be viewable through the site. Mr. Dilworth indicated he would inquire further in this regard and get back to the Council at a future meeting.

18. Final Order: Ronit Ashkenazi, DOH Case No. 2018-13884

No action taken. Informational Item.

RULES REVIEW AND DEVELOPMENT

7. Rule 64B8-55, F.A.C., Discipline & Licensure Restrictions
The Council discussed and provided suggestions for updates needed to the profession's disciplinary and citation guidelines to correspond with multiple amendments to other Council rules over the last couple years. Ms. Munson will review all Council rules for any needed changes and consult with the Council Chair to provide draft rule language to the Council at a future meeting.

**ADJOURNMENT**

The meeting adjourned at 9:20 a.m.