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FLORIDA | Advisory Council of Medical Physics

DRAFT MINUTES
October 16, 2015

Embassy Suites Hotel
4955 Kyngs Heath Road
Kissimmee, FL 34746

1 The meeting started at 9:00AM

2 Dr. Anthony Spivey, Executive Director, called the meeting to order.

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4 **MEMBERS PRESENT:**

5 William F. Sensakovic, Ph.D.
6 Ignaciao A. Ferras, III, Ph.D.
7 Scott B. Dube, M.S.
8 Constantine A. Mantz, M.D.
9 Matthew D. Richardson, D.C.
10 Tanya Y. Robinson, Ph.D.
11 Stephen D. Woodin
12 Darlene Silvernail, Ph.D., CAP, LMHC

STAFF PRESENT:

Dr. Anthony Spivey, Executive Director

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14 **Introductions**

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16 Dr. Spivey opened the meeting by welcoming the council members and congratulating them on their
17 recent appointments to the council. The members then introduced themselves and provided
18 information on their backgrounds to acquaint one another with their relative experiences.

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20 **ELECTION OF CHAIR/VICE CHAIR**

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22 After introductions, Dr. Spivey addressed the group regarding the election of a Chair and Vice Chair for
23 the Council. After opening nominations for chair, Dr. Tanya Robinson and Dr. Ignacio Ferras volunteered
24 their names for chair. After voting by the group, Dr. Ferras was voted in as the Chair of the group. Upon
25 selection of the Chair position, nominations for Vice Chair were taken. Dr. Sensakovic and Dr. Silvernail
26 volunteered for the vice-chair position. Upon voting by the group, Dr. Sensakovic was voted in as Vice-
27 Chair.

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29 **DISCUSSION OF RULE CHAPTER 64B23, F.A.C.**

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31 The Advisory Council reviewed each of the rules to provide an update to the department where changes
32 were necessary. Each rule had been presented with recommended changes to the council for review
33 and input. The following is a summary of the discussion of the rules:

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35 **64B23-1.001 Notice to the Department of Change of Name, Mailing Place of Practice of Licensee**
36 Council members recommended the repeal of the rule.

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38 **64B23-2.001 Documentation for Licensure**
39 Council members recommended in seventh line of the rule, the language “if applicable” be added at
40 the end of sentence. Council agreed with recommendations presented along with recommended
41 added language.

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43 **64B23-3.002 Fees**
44 Council members agreed with the recommendations for fees.

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64B23-3.003 Change of Status Fee

Council agreed with the repeal of the rule.

64B23-3.004 Delinquency Fee

Council agreed with the repeal of the rule.

64B23-3.005 Duplicate License Fee

Council agreed with the repeal of the rule.

64B23-3.006 Continuing Education Provider Application Fee

Council agreed with the repeal of the rule.

64B23-3.007 Physicist in Training Fees

Council agreed with the repeal of the rule.

64B23-4.001 Continuing Education Requirements

Dr. Sensakovic recommended that the rule identify infectious diseases as a 1-hour training course, as opposed to HIV/AIDS, because he felt infectious diseases was more inclusive. After discussion by the council members, Dr. Ferras reminded the group that when the rule was written, HIV/AIDS was the medical issue of concern, and all boards have this education as a general course across all boards and councils in the department. After further discussion, the group accepted the recommended changes as presented.

64B23-4.002 Approval of Continuing Education Requirements

Dr. Sensakovic questioned why the American Roentgen Ray Society (ARRS) was not an approved provider of continuing education along with the current providers in the rule. Dr. Ferras informed the group that if ARRS wanted to be included as an approved provider, they need only apply to the department as a recognized provider of continuing education. Upon further discussion of the rule, the Council accepted the recommended changes.

64B23-5.002 Procedure for Reactivation of Inactive Status to Active Status

Council agreed with recommendations as presented.

64B23-7.001 Application for Physicist-in-Training

Council agreed with recommendations as presented.

64B23-7.002 Physicist-in-Training Supervisors

After discussion of the requirements of supervisors to monitor physicists-in-training, the Council agreed with the language as presented.

64B23-7.003 Renewal

There was some discussion on whether the time-period allowed to renew a certificate (eight years) was too long. Dr. Ferras provided insight as to why the time-period is set at eight years. Additionally, Dr. Robinson noted that because language in this rule is being deleted except for “(1)”; this should also be removed and the rule listed without “(1).” After discussion of the rule, Council agreed with recommendations as presented and the noted change presented by Dr. Robinson.

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64B23-7.004 Continuing Education

Council felt this rule was vague as presented with the new recommendations. After discussion, Council recommend that the rule be listed in its original form, and include 64B23-4.001. After discussion, the Council agreed with their recommended changes and additions to the rule.

64B23-7.005 Licensure of Physicist-in-Training as Medical Physicist

Council agreed with recommendations as presented.

64B23-7.006 Definitions

The Council requested that the Department address the use of technology in the rule which would allow for the supervisor to be located off-site and still be able to monitor the work of the physicist-in-training. The Council recognized that a statutory change would be required to increase the range of the supervisor when monitoring the trainee. After discussion of the current recommendation, the Council agreed to with the recommended rule as presented.

EXECUTIVE DIRECTOR’S REPORT

Dr. Spivey provided the Council with an overview the budget process and reviewed the finances of the Council as of June 30, 2015. The current balance of the Council is \$117,690.00

Discussion Item from Scott Dube, M.S.

Mr. Dube discussed with the Council the requirement of whether organizations are required to list the name of the physicist working on the machines in facilities. The Council was provided an Organizational chart of the Department, which lists the physicists working on the machines in facilities as being monitored by the Radiation Control section in the Department, whereas the Medical Physicists are under the Medical Quality Assurance section because they work with patients. After discussion, the Council recommended that the Medical Physicist and Physicists from Radiation Control have a joint session sometime in the future to discuss how the facilities should make note of what physicist is licensed to work on machines in the facilities. Dr. Spivey advised the Council that he would provide this information to the Department for review.

Old Business

There was no old business to discuss.

Next Meeting Date

Dr. Ferras requested information of the next meeting date. Dr. Spivey advised that a next meeting might be in January 2016, however, the Council will be provided with a more concrete schedule once a schedule can be set.

Future Agenda Items

- 1. Alternative Pathway to Licensure
- 2. Definition of Wrong Site
- 3. Dosimetry
- 4. Use of Technology

There being no further business, the meeting adjourned at 12:00PM.