

Florida Healthcare Coalition Task Force Teleconference Minutes

Date/Time: February 18, 2014, 0900-1000 Eastern Time

Goal: To bring healthcare system partners together to examine the status of “Healthcare Preparedness Coalitions” in Florida and discuss options for the future.

Participants: Ann Hill, Victor Johnson, Captain Paul Link, Wendy Wilderman, Sam MacDonald, Brandi Keels, Phillip Doyle, Rebecca Creighton, Paul Ford, Ashley Lee, Christie Luce, Matt Meyers, Jeanine Posey, April Henkel, Eric Alberts, Mary Russell, Dr. Brad Elias, Paul Meyers, Kay Croy, Dr. Haney, Terry Schenk, Linda McWhorter, Connie Bowles, Dr. Brian Kimbrell, Holly Kirsch, Paula Bass, John Wilgis, Linda Drawdy, Tom Knox, Tony Suszczynski, Eric Gilmore, Frank Koutnik.

Presenter	Discussion	Follow Up
Jeanine Posey	Roll Call	Next Call March 18, 2014 0900
Christie Luce	<p>Welcome/Overview: Meeting was started with overview from recent face-to-face Healthcare Coalition Task Force (HCCTF) meeting held in Orlando, February 5th and 6th 2014. Wednesday was led by Ben St. John’s team. The Multi-Year Training and Exercise Plan (MYTEP) was completed. Thursday was the regular HCCTF meeting.</p> <p>Mike McHargue and Christie Luce attended the Joint Counterterrorism Awareness Workshop Series (JCTAWS) held in Miami and strongly recommend this workshop for anyone able to attend the next one scheduled for September 2014 in Orlando. This workshop was very informative and speakers from all over the world spoke to different aspects of terrorism response. Protocols were shared and well receptive.</p>	
John Wilgis	<p>Recap from February 6, 2014: HCCTF meeting - John Wilgis, Christie Luce and Bill Johnson (Palm Beach Emergency Management) made a HCC presentation at the Florida Emergency Preparedness Association (FEPA) meeting in Daytona on February 5, 2014. The presentation was to share specific information about the importance of integrating emergency management into HCCs at a local level.</p> <p>Florida’s Patient Movement Plan has been sent out to HCCTF members and HCC points of contact.</p> <p>The HCC map is under revision to include HCC name changes as well as counties included.</p> <p>The HCC points of contact were sent out to HCCTF members for updating, please send this back to Jeanine Posey as soon as possible, this should include the current name of your</p>	<p>HCC Attachment 1 and Exhibits shared with Eve Rainey for distribution</p> <p>HCC map will be sent out when revisions are completed</p> <p>HCC Points of Contact due to Jeanine.Posey@flhealth.gov</p>

	<p>HCC and point of contact. The Department of Health (DOH) sent out an email on Friday February 14th requesting a non-DOH employee to represent each HCC at the Strategic Planning Oversight Team (SPOT), we apologize to the RDSTF co-chairs for not including them in this email. Names and representatives are due to Jeanine by Wednesday February 19, 2014, COB. The expectation is that this person will be familiar with the HPP grant guidelines.</p>	
Christie Luce	<p>Bureau of Preparedness and Response is currently advertising several positions that will coordinate with the HPP grant on a regional level. The plan is to have them work with county planners and HCCs within the regions. As funds decrease, it is important to use our federal funds the best way possible. This job posting ends on February 20, 2014.</p>	
HCC Updates	<ul style="list-style-type: none"> • Emerald Coast Healthcare Coalition - covers ten counties, has contracted with Florida 1 DMAT and has successfully completed paperwork for the 501 C(3). Have not held first formal meeting due to weather but has a meeting set for March 4, 2014. Working on SPOT representative, writing by-laws and fostering positive engagement and communications with emergency management and other partners within the HCC counties. • Big Bend Healthcare Coalition-held first formal meeting with 38 partners present. Paperwork for 501C (3) submitted. Currently drafting by laws for executive board members to review. Have been out in the counties visiting and scheduling meetings with emergency management and local county health department directors. Has engaged both hospitals in Tallahassee and FSU College of Medicine representatives. • First Coast Disaster Council - has first formal meeting scheduled March 1, 2014 with EMS, hospital representatives, and other essential partners. Decided to put off 501C (3) until next year. Will work on by laws, governance structure and engaging essential partners. Will be conducting the first HCC grant required full scale exercise this summer. • North Central Florida Coalition-is a fully functioning HCC, with invites going out to essential partners. Have by laws, executive committee and includes nine counties in HCC. • Coalition for Health and Medical Preparedness (CHAMP) - Marion County - hired a vendor to facilitate the HCC and engage membership. • Region 4 Health and Medical Coalition - has submitted by laws to DOH for review, currently building executive leadership team. Also, inviting essential partners to become members and has eight counties included in HCC. • Region 5 Central Florida Disaster Medical Coalition - includes nine counties, making 	<p>Will distribute ROI , courtesy of HERC</p>

progress engaging essential partners. Holding monthly meetings and sending newsletters to keep partners engaged.

- Lee County will be Healthcare Preparedness Coalition of Southwest Florida - they are currently working on by laws and engaging essential partners.
- Rural-Heartland Healthcare Coalition has held first meeting and working on by laws.
- Sarasota/Charlotte County HCC-holding meeting February 19, 2014, will be working on by-laws.
- Collier County HCC-will be meeting next week.
- Palm Beach Healthcare Emergency Response Coalition (HERC) holds monthly meetings, just published and sent out Return on Investment (ROI) brochure to essential members for review. Planning meeting with RDSTF February 19, 2014. Currently a fully functioning HCC.
- Broward County Healthcare Coalition-fully functioning HCC; held annual meeting and had change in leadership. Working to resolve Hospital Contract Exhibit 9 issues.
- Miami-Dade HCC-fully functioning HCC, sends educational emails, training emails, and will be having Steering Committee meeting in the upcoming weeks.
- Monroe County-change in leadership will be working on essential partner invites and formalizing their HCC.

Captain Paul Link

Very impressed with organizational work completed in Florida over the past year. Plans to attend the Governor's Hurricane Conference and will present on Federal Government expectations for Healthcare Coalitions. Currently working on the importance of a deliverables plan based on risk. Determine your objectives and build based on risk. The recent GAO audit report mandates that awardees show a return on investments. With decreased funding focus on operation readiness, spell it out. There are nine areas to focus objectives, primary impact area, what is expected in impacted area? This can be found in Task 2.3.4 Med Surge. Expected deliverables awarded support local level area. Look at how you work with local area.

Kay Croy

Thanks to everyone for the hard work and awesome job that is ongoing.

Next Call March 18, 2014