

Florida Healthcare Coalition Task Force Teleconference Minutes

Date/Time: October 15, 2013, 0900-1000 Eastern Time

Goal: To bring healthcare system partners together to examine the status of “Healthcare Preparedness Coalitions” in Florida and discuss options for the future.

Participants: Connie Bowles, Dr. John Lanza, Sam MacDonald, Brandi Keels, Dr. Brian Kimbrell, Dr. Lisa Brown, Phillip Doyle, Dr. Brad Elias, Paul Ford, Otis Gatewood, Kelly Keys, Ashley Lee, Christie Luce, Matt Meyers, Jeanine Posey, April Henkel, Dan Simpson, Eric Alberts, Brenda Adkins, Ann Hill, Mary Russell, Terry Schenk, Dr. James Schultz, Tony Suszczyński, Wendy Wilderman, John Wilgis

Presenter	Discussion	Follow-Up
Jeanine Posey and Christie Luce	Conference call Overview and Roll Call: Reminder that our next face-to-face meeting will be held November 19 th & 20 th in Orlando at the Florida Hospital Association building. Travel arrangements have been approved and registration link has been sent out to HCCTF members. Christie and Jeanine have been working on the Attachment 1 for the HCC for budget year two; this will explain the task to deliverable matrix. This is almost complete and should be sent out for review hopefully within the next week. Routing contracts through the department takes time. This is a priority to complete.	Completion of HCC Attachment 1 with exhibits and send out for review.
Christie Luce	HCC Task Force Structure: Since our last meeting in August we have down sized our HCCTF due to travel funding. We have 2 representatives from each region that will attend the face-to-face meetings and subject matter experts that are invited to attend the monthly calls. Also, there are adhoc representatives and essential partner members that will remain part of the HCCTF.	
Christie Luce	HCCTF documents/resource overview: Guiding Principles, Frequently Asked Questions, Executive Summary and HCCTF Requirements are completed and will be placed on the Department web site. Thanks to Dr. Lanza who gave us valuable input with the GP. Makeshia has put together a draft brochure that will be sent out soon.	All final documents will be emailed to the HCCTF members today. Brochure will be sent to all members as soon as completed.
John Wilgis	Regional Updates: John and Christie have continued to travel the state to spread the word on Coalitions. They recently attended a meeting in Gainesville, as well as First Coast Disaster Council in Jacksonville. Region 2 is working through the RDSTF to pull together their members; Holly Kirsch is working hard in this region. Ashley has been working in Region 7. John attended meeting in Region 5. DSOC meeting was 10/15/13, we were unable to get on the agenda this time, and we are working to get on agenda for the next quarterly meeting held in January 2014. We are working hard to make sure every county is covered by a HC Coalition. Putnam and Flagler still undecided about joining FCDC. Monroe has been functioning as an informal coalition for years; they will remain a stand-alone coalition but work on formalizing. Funding Allocations: FCDC waiting on 501 (C) 3 for funding to be transferred, Brenda stated she was waiting to hear from Broward County. Ashley Lee stated that she was notified that Broward County would use one of the hospitals. Region 5-St. Lucie and Martin County at this time attend meetings with the HERC, question was raised whether this counted as one of deliverables for the hospital contract attending HC Coalition meetings and this does. The funding is used to plant the seed for HC Coalitions, get them up and running and to also engage essential partners. Funding will be a topic for the upcoming face-to-face in November.	
Christie Luce and John Wilgis	New Business: April Henkel working on long term care project and will update at next meeting. Funding for 13-14 will be discussed at November meeting to align the HPP capabilities. Request to start in January that will lead up to March meeting. Public Health is being rewritten; coalitions must align with 8 capabilities and find where they fall into. What was funded in the past will not be the same in the years to come and we are working with leadership to prepare for this change. Some of the projects that were funded previous will be rolled into HC Coalitions in the future. We are going to need a strong voice at the SPOT meeting to get funding for HC Coalitions in the future. Grant guidance focus is on HC Coalitions and risks have not changed.	

Jennifer Walton	<p>Florida Healthcare Coalitions Risk Assessment: Purpose: The purpose of the risk assessment tool is to guide regional healthcare coalition members in scoring the public health impacts and response capabilities of pre-identified hazards/threats to ultimately prioritize planning and resources.</p> <p>Risk = Probability x Severity (Magnitude of PH & CI/KR Impact – Mitigation/Response Capability)</p> <p>Scope: The risk assessment tool is limited in scope to measure only public health related outcomes to hazard probabilities already ranked by FL Division of Emergency Management. A coalition of regional healthcare stakeholders will assign rankings to the human, property, business impacts as well as their own mitigation capabilities (including planning, internal and regionally-based resources).</p> <p>Ideally, health impacts of hazards would be determined through an evidence-based approach of extensive research and data collection and interpretation. For example, one could select and research indicators of hazard-related health costs. It is important to understand that data does not exist for all types of incidents so subject matter experts use proxies and subjective rankings to determine impact and response capabilities. This tool will employ a consensus-based approach to rank hazards' health system impacts.</p>	<p>Copies of risk assessment sent to Brenda Adkins, Dr. Lisa Brown, Dan Simpson, Mary Russell, Phillip Doyle and Dr. John Lanza. Your input is greatly appreciated.</p>
Christie Luce	<p>Conclusion: Finishing up HCC Attachment 1, allocation disbursement, and no call for November as we will be meeting face-to-face.</p> <p>Next call December 17, 2013 at 0900.</p>	