FLORIDA DEPARTMENT OF HEALTH

CHILD CARE FOOD PROGRAM WAIVER REQUEST

1. State agency submitting waiver request and responsible State agency staff contact information:

Florida Department of Health
Bureau of Child Care Food Programs
4052 Bald Cypress Way, Bin A-17
Tallahassee, FL 32399

Renee Kane, Bureau Chief 850-245-4598 Renee.kane@flhealth.gov
Brenda Lane, Policy Manager 850-245-4360 Brenda.lane@flhealth.gov
Danielle Sharp, Field Operations Manager 850-901-6646 Danielle.Sharp@flhealth.gov

2. Region:

Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of all participating At-Risk Afterschool Meals Program (AMP) institutions and sponsoring organizations that are currently in good standing with the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waiver due to the COVID-19 pandemic:

Waive attendance recording requirements for all Afterschool Meals Program (AMP) institutions that are implementing non-congregate meal service due to the COVID-19 pandemic.

The challenges that the SA and CCFP institutions may face if these waivers are NOT approved include a decrease in the health of participants who no longer have access to healthy meals due to unanticipated school and child care facility closures and an increased potential for spread of the virus due to ineffective implementation of social distancing. The SA anticipates that if the waiver is granted, the impact of the COVID-19 pandemic can be decreased throughout the State of Florida.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 CFR 226.17a(o)(1)</td>
<td>Daily attendance rosters, sign-in sheets or, with State agency approval, other methods which result in accurate recording of daily attendance</td>
</tr>
</tbody>
</table>
6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:

CCFP will provide detailed information and instructions to all participating institutions on the waiver process. CCFP contractors will be required to request approval for the use of the waiver(s). The alternative procedures would allow CCFP contractors in good standing to serve meals to children in a non-congregate setting during unanticipated school closures due to a public health emergency (i.e., COVID-19, novel coronavirus). This includes an allowance for CCFP contractors to provide multiple meals and snacks at one time for up to a 5-day period.

The alternate procedures will also allow CCFP contractors to spend less time on paperwork and administrative requirements and allow them to focus more on serving nutritious meals to children in need.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP will work with approved contractors on the approval, implementation, and reporting of this waiver. During the review process, State Agency staff will confirm whether the waiver(s) have been implemented correctly and in compliance with regulatory requirements through an extensive review of the contractor’s CCFP records.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:

1. A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
2. A description of how the waiver impacted the quantity of paperwork necessary to administer the program
3. The number of CCFP contractors that used the waiver
4. The number of meals served at sites that used the waiver
5. A summary of findings, if any, associated with the use of the waiver

13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(l)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp

14. Signature and title of requesting official:

Renee Kane

Renee Kane, MPH, RD, LD
Bureau Chief
Bureau of Child Care Food Programs
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

TO BE COMPLETED BY FNS REGIONAL OFFICE:

FNS Regional Offices are requested to ensure the questions have been adequately addressed by the State agency and formulate an opinion and justification for a response to the waiver request based on their knowledge, experience and work with the State.

Date request was received at Regional Office:

☐ Check this box to confirm that the State agency has provided public notice in accordance with Section 12(l)(1)(A)(ii) of the NSLA

☐ Regional Office Analysis and Recommendations:
FLORIDA DEPARTMENT OF HEALTH

CHILD CARE FOOD PROGRAM WAIVER REQUEST

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4052 Bald Cypress Way, Bin A-17
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850-245-4598
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Danielle Sharp, Field Operations Manager
850-901-6646
Danielle.Sharp@flhealth.gov

2. Region:

Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of all participating CCFP institutions and sponsoring organizations that are currently in good standing with the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waiver due to the COVID-19 pandemic:

Allow institutions up to 90 days from the last day of the claim month to file their claim for reimbursement without having to use a one-time exception and provide a Corrective Action Plan.

The SA anticipates that if the waiver is granted, contractors will be able to focus on the critical issue of serving meals to children in need, rather than worrying about paperwork and claiming deadlines. This waiver will also give contractors additional time to get their claims submitted if they experience site closures due to the COVID-19 pandemic.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 CFR 226.10(e)</td>
<td>Claims not postmarked and/or submitted within 60 days shall not be paid with Program funds unless FNS determines that an exception should be granted.</td>
</tr>
</tbody>
</table>

6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:

CCFP will provide detailed information and instructions to all participating institutions on the waiver process. CCFP contractors will be required to request approval for the use of the waiver(s).
This waiver will allow CCFP contractors to spend less time on paperwork and administrative requirements and allow them to focus more on serving nutritious meals to children in need. This waiver will also give contractors additional time to get their claims submitted if they experience site closures due to the COVID-19 pandemic.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP will work with approved contractors on the approval, implementation, and reporting of this waiver. During the review process, State Agency staff will confirm whether the waiver(s) have been implemented correctly and in compliance with regulatory requirements through an extensive review of the contractor’s CCFP records.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:

1. A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
2. A description of how the waiver impacted the quantity of paperwork necessary to administer the program
3. The number of CCFP contractors that used the waiver
4. The number of meals served at sites that used the waiver
5. A summary of findings, if any, associated with the use of the waiver

13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(l)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp
14. Signature and title of requesting official:

**Renee Kane**

Renee Kane, MPH, RD, LD  
Bureau Chief  
Bureau of Child Care Food Programs  
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399  
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

**TO BE COMPLETED BY FNS REGIONAL OFFICE:**

*FNS Regional Offices are requested to ensure the questions have been adequately addressed by the State agency and formulate an opinion and justification for a response to the waiver request based on their knowledge, experience and work with the State.*

Date request was received at Regional Office:

☐ Check this box to confirm that the State agency has provided public notice in accordance with Section 12(l)(1)(A)(ii) of the NSLA

☐ Regional Office Analysis and Recommendations:
FLORIDA DEPARTMENT OF HEALTH

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2. Region:

Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of all participating CCFP institutions and sponsoring organizations that are currently in good standing with the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waiver due to the COVID-19 pandemic:

Allow all participating CCFP institutions the option to serve meals in a non-congregate setting during unanticipated school and child care closures. Allowing children to take CCFP meals off-site provides access to the meals and also provides for the social distancing that is necessary to avoid spread of the virus.

The challenges that the SA and CCFP institutions may face if these waivers are NOT approved include a decrease in the health of participants who no longer have access to healthy meals due to unanticipated school and child care facility closures and an increased potential for spread of the virus due to ineffective implementation of social distancing. The SA anticipates that if the waiver is granted, the impact of the COVID-19 pandemic can be decreased throughout the State of Florida.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 CFR 226.2</td>
<td>Waive any reference to group or congregate feeding of meals as defined in 226.2. &quot;Meals means food which is served to enrolled participants at an institution, child care facility or adult day care facility and which meets the nutritional requirements set forth in this part. However, children participating in at-risk afterschool care centers, emergency shelters, or outside-schools-hours care centers do not have to be enrolled.&quot;</td>
</tr>
</tbody>
</table>
6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:

CCFP will provide detailed information and instructions to all participating institutions on the waiver process. CCFP contractors will be required to request approval for the use of the waiver(s). The alternative procedures would allow CCFP contractors in good standing to serve meals to children in a non-congregate setting during unanticipated school closures due to a public health emergency (i.e., COVID-19, novel coronavirus). This includes an allowance for CCFP contractors to provide multiple meals and snacks at one time for up to a 5-day period.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP will work with approved contractors on the approval, implementation, and reporting of this waiver. During the review process, State Agency staff will confirm whether the waiver(s) have been implemented correctly and in compliance with regulatory requirements through an extensive review of the contractor’s CCFP records.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:

1. A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
2. A description of how the waiver impacted the quantity of paperwork necessary to administer the program
3. The number of CCFP contractors that used the waiver
4. The number of meals served at sites that used the waiver
5. A summary of findings, if any, associated with the use of the waiver

13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(l)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp

14. Signature and title of requesting official:

Renee Kane

Renee Kane, MPH, RD, LD
Bureau Chief
Bureau of Child Care Food Programs
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

TO BE COMPLETED BY FNS REGIONAL OFFICE:

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Date request was received at Regional Office:

☐ Check this box to confirm that the State agency has provided public notice in accordance with Section 12(l)(1)(A)(ii) of the NSLA

☐ Regional Office Analysis and Recommendations:
FLORIDA DEPARTMENT OF HEALTH

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Danielle Sharp, Field Operations Manager
850-901-6646
Danielle.Sharp@flhealth.gov

2. Region:

Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of all participating At-Risk Afterschool Meals Program (AMP) institutions and sponsoring organizations that are currently in good standing with the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waiver due to the COVID-19 pandemic:

Waive the requirement for enrichment activities in Afterschool Meals Programs that are implementing non-congregate meal service during the COVID-19 pandemic.

The challenges that the SA and CCFP institutions may face if these waivers are NOT approved include a decrease in the health of participants who no longer have access to healthy meals due to unanticipated school and child care facility closures and an increased potential for spread of the virus due to ineffective implementation of social distancing. The SA anticipates that if the waiver is granted, the impact of the COVID-19 pandemic can be decreased throughout the State of Florida.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 CFR 226.17a(b)(ii)and(iii)</td>
<td>Have organized, regularly scheduled activities (i.e., in a structured and supervised environment); Include education or enrichment activities</td>
</tr>
</tbody>
</table>

6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:
CCFP will provide detailed information and instructions to all participating institutions on the waiver process. CCFP contractors will be required to request approval for the use of the waiver(s). The alternative procedures would allow CCFP contractors in good standing to serve meals to children in a non-congregate setting during unanticipated school closures due to a public health emergency (i.e., COVID-19, novel coronavirus). This includes an allowance for CCFP contractors to provide multiple meals and snacks at one time for up to a 5-day period.

The alternate procedures will also allow CCFP contractors to spend less time on paperwork and administrative requirements and allow them to focus more on serving nutritious meals to children in need.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP will work with approved contractors on the approval, implementation, and reporting of this waiver. During the review process, State Agency staff will confirm whether the waiver(s) have been implemented correctly and in compliance with regulatory requirements through an extensive review of the contractor’s CCFP records.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:

1. A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
2. A description of how the waiver impacted the quantity of paperwork necessary to administer the program
3. The number of CCFP contractors that used the waiver
4. The number of meals served at sites that used the waiver
5. A summary of findings, if any, associated with the use of the waiver
13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(l)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp

14. Signature and title of requesting official:

Renee Kane
Renee Kane, MPH, RD, LD
Bureau Chief
Bureau of Child Care Food Programs
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

TO BE COMPLETED BY FNS REGIONAL OFFICE:

FNS Regional Offices are requested to ensure the questions have been adequately addressed by the State agency and formulate an opinion and justification for a response to the waiver request based on their knowledge, experience and work with the State.

Date request was received at Regional Office:

☐ Check this box to confirm that the State agency has provided public notice in accordance with Section 12(l)(1)(A)(ii) of the NSLA

☐ Regional Office Analysis and Recommendations:
FLORIDA DEPARTMENT OF HEALTH
CHILD CARE FOOD PROGRAM WAIVER REQUEST

1. State agency submitting waiver request and responsible State agency staff contact information:

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Danielle Sharp, Field Operations Manager
850-901-6646
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2. Region:

Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of all participating CCFP institutions and sponsoring organizations that are currently in good standing with the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waiver due to the COVID-19 pandemic:

Allow the State Agency to waive meal pattern requirements on a case-by-case basis for CCFP institutions when there is a disruption to the food supply as a result of the COVID-19 pandemic. Florida is already receiving reports from contractors throughout the State regarding milk and food shortages.

The challenges that the SA and CCFP institutions may face if these waivers are NOT approved include a decrease in the health of participants who no longer have access to healthy meals due to unanticipated school and child care facility closures and an increased potential for spread of the virus due to ineffective implementation of social distancing. The SA anticipates that if the waiver is granted, the impact of the COVID-19 pandemic can be decreased throughout the State of Florida.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 CFR 226.20</td>
<td>Meals served to children meet the meal pattern requirements specified in 226.20.</td>
</tr>
</tbody>
</table>

6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:
CCFP will provide detailed information and instructions to all participating institutions on the waiver process. CCFP contractors will be required to request approval for the use of the waiver(s). The alternative procedures would allow CCFP contractors in good standing to serve meals to children in a non-congregate setting during unanticipated school closures due to a public health emergency (i.e., COVID-19, novel coronavirus). This includes an allowance for CCFP contractors to provide multiple meals and snacks at one time for up to a 5-day period.

The alternate procedures will allow CCFP contractors flexibility to serve meals that might be missing a component due to food/milk shortages or that might not meet other nutrition requirements such as whole grain requirements, low-fat milk requirements, etc., due to limited food supplies.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP will work with approved contractors on the approval, implementation, and reporting of this waiver. During the review process, State Agency staff will confirm whether the waiver(s) have been implemented correctly and in compliance with regulatory requirements through an extensive review of the contractor’s CCFP records.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:

1. A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
2. A description of how the waiver impacted the quantity of paperwork necessary to administer the program
3. The number of CCFP contractors that used the waiver
4. The number of meals served at sites that used the waiver
5. A summary of findings, if any, associated with the use of the waiver
13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(I)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp

14. Signature and title of requesting official:

**Renee Kane**

Renee Kane, MPH, RD, LD  
Bureau Chief  
Bureau of Child Care Food Programs  
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399  
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

**TO BE COMPLETED BY FNS REGIONAL OFFICE:**

*FNS Regional Offices are requested to ensure the questions have been adequately addressed by the State agency and formulate an opinion and justification for a response to the waiver request based on their knowledge, experience and work with the State.*

Date request was received at Regional Office:

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☐ Regional Office Analysis and Recommendations:
FLORIDA DEPARTMENT OF HEALTH

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2. Region:

Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of all participating CCFP sponsoring organizations that are currently in good standing with the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waivers due to the COVID-19 pandemic:

Allow all sponsoring organizations the option to waive pre-approval visits for the next 90 days, postpone the required 4-week review for new facilities to 12 weeks for the next 90 days, and allow for more than 6-months to elapse between reviews of existing facilities for the next 90 days. Waive the requirement for on-site reviews and allow for desk reviews of the facilities claim paperwork for the next 90 days to allow institutions to comply with the recommendation for social distancing.

The SA anticipates that if the waiver is granted, the impact of the COVID-19 pandemic can be decreased throughout the State of Florida through the proper implementation of social distancing.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to Be Waived</th>
</tr>
</thead>
</table>
| 7 CFR 226.16(d)(4)(iii) | “Frequency and type of required facility reviews. Sponsoring organizations must review each facility three times each year, except as described in paragraph (d)(4)(iv) of this section. In addition:

(A) At least two of the three reviews must be unannounced;

(B) At least one unannounced review must include observation of a meal service; |
6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:

CCFP will provide detailed information and instructions to all participating institutions on the waiver process. CCFP contractors will be required to request approval for the use of the waiver(s).

It is anticipated that monitoring will be affected due to the requirements for social distancing and limitations of staff. It is necessary for a waiver to be granted to reduce the frequency and type of monitoring reviews required. Alternate procedures, such as desk reviews and telephone conference calls, will allow sponsoring organization staff to continue to provide monitoring and technical assistance to facilities while still following the recommendations for social distancing.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP will work with approved contractors on the approval, implementation, and reporting of this waiver. During the review process, State Agency staff will confirm whether the waiver(s) have been implemented correctly and in compliance with regulatory requirements through an extensive review of the contractor’s CCFP records.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:
1. A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
2. A description of how the waiver impacted the quantity of paperwork necessary to administer the program
3. The number of CCFP contractors that used the waiver
4. The number of meals served at sites that used the waiver
5. A summary of findings, if any, associated with the use of the waiver

13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(l)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp

14. Signature and title of requesting official:

**Renee Kane**

Renee Kane, MPH, RD, LD
Bureau Chief
Bureau of Child Care Food Programs
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

TO BE COMPLETED BY FNS REGIONAL OFFICE:

FNS Regional Offices are requested to ensure the questions have been adequately addressed by the State agency and formulate an opinion and justification for a response to the waiver request based on their knowledge, experience and work with the State.

Date request was received at Regional Office:

☐ Check this box to confirm that the State agency has provided public notice in accordance with Section 12(l)(1)(A)(ii) of the NSLA

☐ Regional Office Analysis and Recommendations:
1. State agency submitting waiver request and responsible State agency staff contact information:

Florida Department of Health
Bureau of Child Care Food Programs
4052 Bald Cypress Way, Bin A-17
Tallahassee, FL 32399

Renee Kane, Bureau Chief 850-245-4598 Renee.kane@flhealth.gov
Brenda Lane, Policy Manager 850-245-4360 Brenda.lane@flhealth.gov
Danielle Sharp, Field Operations Manager 850-901-6646 Danielle.Sharp@flhealth.gov

2. Region:
Southeast Regional Office (SERO)

3. Eligible service providers participating in waiver and affirmation that they are in good standing:

The Florida Department of Health, Bureau of Child Care Food Programs (CCFP) is requesting this waiver on behalf of the State Agency (SA).

4. Description of the challenge the State agency is seeking to solve, the goal of the waiver to improve services under the Program, and the expected outcomes if the waiver is granted. [Section 12(l)(2)(A)(iii) and 12(l)(2)(A)(iv) of the NSLA]:

CCFP is requesting the following statewide waiver due to the COVID-19 pandemic:

Waive the State Agency’s requirement to conduct on-site meal reviews for Independent Centers and sponsored facilities for the next 90 days and allow for desk reviews of an institution’s claim paperwork to suffice for the required monitoring review so that the SA may comply with the recommendation for social distancing.

The SA anticipates that if the waiver is granted, the impact of the COVID-19 pandemic can be decreased throughout the State of Florida through the proper implementation of social distancing.

5. Specific Program requirements to be waived (include statutory and regulatory citations). [Section 12(l)(2)(A)(i) of the NSLA]:

<table>
<thead>
<tr>
<th>7 CFR 226 Citation</th>
<th>Requirement to be Waived</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 CFR 226.6(m)(3)(vii)</td>
<td>Review Content. If an independent center, observation of a meal service.</td>
</tr>
<tr>
<td>7 CFR 226.6(m)(6)(i-iii)</td>
<td>Frequency and number of required institution reviews. At least 15 percent of the total number of facility reviews required must be unannounced.</td>
</tr>
</tbody>
</table>

6. Detailed description of alternative procedures and anticipated impact on Program operations, including technology, State systems, and monitoring:

CCFP will provide detailed information and instructions to all program monitoring staff regarding the waiver process.
The alternate procedures, such as desk reviews and telephone conference calls will allow CCFP staff to continue to provide monitoring and technical assistance to contractors while still following the recommendations for social distancing.

7. Description of any steps the State has taken to address regulatory barriers at the State level. [Section 12(l)(2)(A)(ii) of the NSLA]:

No barriers have been identified at the State Agency level. There are currently no state-level regulatory barriers related to this specific issue.

8. Anticipated challenges State or eligible service providers may face with the waiver implementation:

We do not anticipate that this waiver will present any challenges to the State Agency or to CCFP contractors.

9. Description of how the waiver will not increase the overall cost of the Program to the Federal Government. If there are anticipated increases, confirm that the costs will be paid from non-Federal funds. [Section 12(l)(1)(A)(iii) of the NSLA]:

The requested waiver does not increase the overall cost of the program to the Federal Government. The waiver is intended to replace meals that would have been served in a congregate setting at the CCFP site had the site (or school) not experienced an unanticipated closure.

10. Anticipated waiver implementation date and time period:

The waiver will begin March 16, 2020 and is requested to remain in place through the end of the Federal Fiscal Year (September 30, 2020), unless otherwise specified above.

11. Proposed monitoring and review procedures:

CCFP management staff will work with monitoring staff on the approval, implementation, and reporting of this waiver. During the Bureau’s internal quality assurance review process, managers will confirm whether the waiver has been implemented correctly and in compliance with regulatory requirements.

12. Proposed reporting requirements (include type of data and due date(s) to FNS):

CCFP will provide a report about the use of the waiver to USDA by December 31, 2020. This report will provide data and an analysis of the waiver impact to include:

- A description of how the waiver impacted meal service operations, children’s access to nutritious meals, and participation in the CCFP
- A description of how the waiver impacted the quantity of paperwork necessary to administer the program
- The number of CCFP contractors that used the waiver
- The number of meals served at sites that used the waiver
- A summary of findings, if any, associated with the use of the waiver

13. Link to or a copy of the public notice informing the public about the proposed waiver [Section 12(l)(1)(A)(ii) of the NSLA]:

www.floridahealth.gov/ccfp
14. Signature and title of requesting official:

Renee Kane

Renee Kane, MPH, RD, LD
Bureau Chief
Bureau of Child Care Food Programs
Address: 4052 Bald Cypress Way, Bin A-17, Tallahassee, FL 32399
Requesting official’s email address for transmission of response: Renee.Kane@flhealth.gov

TO BE COMPLETED BY FNS REGIONAL OFFICE:

FNS Regional Offices are requested to ensure the questions have been adequately addressed by the State agency and formulate an opinion and justification for a response to the waiver request based on their knowledge, experience and work with the State.

Date request was received at Regional Office:

☐ Check this box to confirm that the State agency has provided public notice in accordance with Section 12(l)(1)(A)(ii) of the NSLA

☐ Regional Office Analysis and Recommendations: