



STATE OF FLORIDA  
CORRECTIONAL MEDICAL AUTHORITY

**CMA Board Meeting Minutes**  
**October 6, 2015**  
**2:00 p.m-3:00 p.m.**

**Location:** The Correctional Medical Authority Board met in Suite 1602, The Capitol, 400 South Monroe Street, Tallahassee, FL. A conference call line was also provided for board members and guests to call in (conference call number: 1-888-670-3525; conference code: 9031004223#). A notice of the meeting was published in the Florida Administrative Weekly and emailed to CMA board members, the Department of Corrections, Corizon, and Wexford.

**Board Members Present by Phone:** Dr. Peter C. Debelius-Enemark, Lee Chaykin, Annette Phelps, Ryan Beaty, and Kathy Langston

**CMA Staff Present:** Jane Holmes-Cain, Matthew Byrge, Amanda Gaddis, Lynne Babchuck, April Johnson, and Kathy McLaughlin

**Department of Corrections Staff Present by Phone:** Tom Reimers, Dr. Long Do, Stephen Whitfield, David Randall, Stephen Whitfield, Dr. Peggy Watkins-Ferrell, and Collean D'Acquisto

**Corizon Representatives Present by Phone:** J.M Courtney, Elaine Pettigrow, Linda Cummings, Kelly Durm, Regina Daniels, Michael Johnson, Helen Snead, Dr. Daniel Cherry, Dr. Fleming, Lynette Hornsby, and Kim Prescott

**Wexford Representatives Present by Phone:** Marty Kovacs

**General Counsel Present by Phone:** Breck Brannen

**I. Call to Order:**

- Chair, Dr. Peter C. Debelius-Enemark officially called the meeting to order at 2:02 p.m., with a quorum present.

**II. Approval of September 2015 Meeting Minutes:**

- Meeting minutes were approved by the board with no changes.

**III. Director's Report**

- A summary of survey findings for Jackson CI was provided. Full survey reports are available for review on the CMA website.
- CMA staff conducted a survey of Florida Women's Reception Center (FWRC) on September 16<sup>th</sup>-17<sup>th</sup>. The survey report for FWRC is pending. Findings from the survey will be discussed during November's board meeting.

- Recent CAP assessments include: Taylor CI (closed), Wakulla CI (open), and Tomoka CI (open)
- Lake CI's third CAP assessment was completed in September 2015. The CAP report is pending. Findings from Lake's CAP assessment will be discussed during November's board meeting.
- The next scheduled survey is Reception and Medical Center (October 14th-15th).
- Upcoming CAP assessments include Charlotte (1st assessment), Hamilton CI (1st assessment), and SFRC CI (5th assessment).
- An emergency notification for FWRC was sent to the Secretary of Corrections on September 22, 2015. The CMA received the Secretary's response and emergency CAP on September 25, 2015. CMA's survey report for FWRC has not been released; therefore, formal discussions about the emergency notification will be postponed until November's board meeting. OHS and Corizon will be asked to provide an update on actions taken to address the emergency notification.
- Ryan Beaty proposed that the board pass a resolution in support of CMA issuing an emergency notification. Board members agreed, but consulted with CMA's general counsel, Breck Brannen, to determine if a resolution was necessary. Mr. Brannen, stated that a resolution was not necessary because the CMA has statutory authority to issue emergency notifications.

**V. Department of Corrections, Office of Health Services Report:**

- Tom Reimers provided a brief update regarding the Department's response to FWRC's emergency notification.

**VI. Corizon Report:**

- Corizon staff provided CAP updates for Jackson CI, Taylor CI, and Tomoka CI.
- J.M Courtney provided a brief update regarding Corizon's response to FWRC's emergency notification.

**VI. Wexford Report:**

- Marty Kovacs provided an update regarding Wexford's open CAPs.

**VIII. New Business/Miscellaneous:**

- During September's board meeting, updates regarding suicide mortalities and a discussion about the CAP process were requested by board members. These two topics will be added to November's board meeting agenda.
- November's board meeting will be a face-to-face meeting. It will take place on November 3, 2015.

**VII. Closing and Adjournment:**

No further business was discussed and the meeting was adjourned at 2:26 p.m.