



Minutes - Health Care Coalition Task Force (HCCTF)

Conference Call

Thursday, September 27, 2018

Meeting called to order at 2:00 p.m.

Attendance:

Co-Chairs: Dayle Mooney, John Wilgis

Region 1: Ann Hill

Region 2: Jessie Schuler

Region 3: Leigh Wilsey, Randy Ming, Rodney Mascho

Region 4: Dan Johnson, Franklin Riddle

Region 5: Lynne Drawdy

Region 6: Erika Elmore, Brandi Letizia-Frame, Connie Bowles, Caitlyn Eck

Region 7: Lisa Vreeland (HERC), Kelly Keys (Broward), Marilia VanKeeken (Miami-Dade), Cyna Wright (Keys)

SMEs: Terry Schenk (FIDTN), Kim Sharkey (DEM), Eve Rainey (FEPA), Tom Knox (FQHC), Jennifer Coulter (BPR-Admin. Prep.), Emily Wilson (BPR-CP), Sue James (BPR-TE&E), Valerie Beynon (BPR-CP), Lela Shepard (BPR-CP), Brandi Keels (BPR-Admin. Prep.), Brandi Kirkland (BPR-Admin. Prep.), and Bobby Bailey (BPR-TE&E).

Meeting facilitated by John Wilgis and Dayle Mooney.

Changes to the Agenda

- No changes to the agenda.
- Agenda approved. Moved by Ann Hill, seconded by Kelly Keys.

Approval of Minutes

- No changes to the minutes.
- Minutes approved. Moved by Leigh Wilsey, seconded by Kelly Keys.

Reports – Consent Agenda

- John defined the consent agenda as general information provided prior to the meeting without reporting out during the meeting.
- Region 4 reported their information was not attached.
- The Task Force members were advised to send changes to Dayle and Lela.
- Consent agenda approved as amended. Moved by Dan Johnson, seconded by Jessie Shuler. Dayle mentioned the consent agenda will be up for approval with the minutes next month.

Old Business

HCCTF Guiding Principles

- The subcommittee is comprised of Lynne Drawdy, Leigh Wilsey, Ann Hill, and Beth Payne.
- Lynne reported the subcommittee developed a draft for presentation and approval. The draft was included in the meeting invitation. Lynne reviewed and discussed the document with the participants.
- The subcommittee prefers to finalize the document at the October onsite meeting. Another call will take place before this meeting. Comments are needed by October 12.
- Two versions of the HCC map were developed – one with email contacts and the other with web addresses – for external use. An internal point of contact list was also developed. These were included in the meeting invitation for participant review. Please send all revisions to the maps and list to Valerie.

New Business

October Face-to-Face Meeting Agenda

- Dayle conducted a Doodle Poll of the coalitions to determine an appropriate day to hold the extra half day session for the October meeting. The result was a tie. The current conflicts are distance and schedule conflicts.
- Discussion related to which topics could be held via webinar versus an onsite meeting. Topics include supply chain integrity, IRMS, NDMS, Rick Rhodes from Veteran's Affairs, power restoration, ESS, and FIDTN. Dayle asked everyone to review and provide feedback so she can build an agenda.
- A one-day meeting was approved for October 25 in Tallahassee. Moved by Lynne Drawdy, seconded by Kelly Keys. Approved by unanimous acclamation.

Comments, Announcements, and Other Business

- Sue James and Bobby Bailey from the Bureau's Training, Exercise, and Education Unit announced Florida CDP week is March 31-April 6, 2019 in Anniston, Alabama.
- The TEEX workshop, MGT 312, will be held in the afternoon of January 16, 2019, after the TEPW with anthrax as the threat to be addressed.
- Training approved. Moved by Leigh Wilsey, seconded by Ann Hill. Approved by unanimous acclamation.
- Region 5 asked if any coalition was interested in participating in a CDP class on coalition leadership. They have four spots available to make the required nine. Contact Lynne Drawdy, if interested. Sue mentioned this topic will be covered during Florida CDP week.

Calendar

- Dayle will send out a request to determine the best new date for the November conference call since it falls on Thanksgiving.

Meeting adjourned at 3:05 p.m.