

Memorandum of Agreement (MOA) Overview

Neighborhood Emergency Preparedness Program (NEPP)
Community Emergency Preparedness Plan Development

I. Overview

Why we are doing this? Who are the players?

II. Parties

Who signs?

III. Purpose

This document addresses the roles and responsibilities of Florida DOH and participating communities.

IV. Mutual Exchange of Promises

This is a joint project.

V. Definition of Terms

Key things are defined, so everyone understands.

VI. No Indemnification

Each party is responsible for its own mistakes.

VII. Amendment

This agreement can be changed.

VIII. Effective Date, Term and Termination

The agreement is not valid until the last signature; if you quit, you have to tell the other side in writing.

The MOA is effective upon the date of the last signature on this document. The term of this agreement is until the end of the current grant fiscal year (June 30). This agreement may be terminated in writing by any party at any time.

(This section must be completed by both parties.)

Signature of Each Party

Date of Signature

Signature of Each Party

Date of Signature

***(Please note this is an overview and not the actual MOA.
No signature is needed on this page.)***