

Neighborhood Emergency Preparedness Program

November 20, 2012

2:30-4:00 pm ET

Conference Call Minutes

Present in Person: Ronnie Fetzko, Lori Johnson, Bonnie Gaughan-Bailey

Present via Conference Call: Gail LaRosa, Michelle Hill, Antonio Gonzalez, Martha Wagaman, Nina Mattei, Denise Heady, Michele Sheffield, Solinka Murillo-McIntosh

Meeting Purpose:

- ◆ Review of Grant Fiscal Year 2011-2012
- ◆ Best practices from NEPP CHD Coordinators
- ◆ Address questions and concerns from County Health Department NEPP Coordinators

TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
Welcome, roll call & approve minutes	Ronnie motioned to accept minutes and Denise Heady seconded motion.	
Announcements	There have been several meetings regarding exercises and exercise evaluations. Ben St. John is our exercise lead for the state and would like to see how the NEPP communities may participate in the Statewide Hurricane Exercise. We will be doing an overhaul of the NEPP program.	
(Bonnie Gaughan-Bailey)	<p>Every year we talk about improving and increasing our capabilities in Preparedness and Response.</p> <p>In the past there were target capability teams. Now advisory groups are used instead. These advisory groups include NEPP and the disability task force to name a few. We would like some input from NEPP coordinators. The process is to think about progressing and improving capabilities locally and throughout the state. We will then provide this input to the goal team who will then provide this information to the Strategic Oversight Team (SPOT) in March 2013.</p>	A copy of the comments from today is being sent with the minutes. Bonnie will compile feedback from all advisory groups to submit by November 30.



TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
	<p>We discussed several functions:</p> <p><u>Function 1</u> – Determine risks to health of jurisdictions and the risk to human impact during an incident:</p> <p>Nina Mattei stated that planners in Region 4 were talking about Community Preparedness and Resiliency and asked how her region could prepare at the local level. Antonio Gonzalez agreed that the first 72 hours after an incident, a community is on its own.</p> <p>a.)What is your current ability to perform this function?</p> <p>Denise stated that we tend to overlook the healthcare industry and if we were to reach out to them, it would be more beneficial. She also wanted to know if there were any additional trainings that she could attend.</p> <p><u>Function 2</u> – Build Community Partnerships to Support Health Preparedness</p> <p>NEPP has been an important piece in this pie.</p> <p>a.) How important is this to your preparedness and response meeting and in regards to partnerships, is it critical, highly important or of limited importance?</p> <p>NEPP Coordinators decided that it is highly important for the NEPP communities to build community partnerships to support health preparedness.</p> <p>b.) What are the challenges or barriers to having it put into place?</p>	



TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
	<p>Funding is a huge barrier to having it put into place. Funding would be used to create positions, provide training and complete exercises.</p> <p><u>Function 3</u> - Engage with Community Organization to foster Public Health, Mental Health and Mental/Behavior Health Social Networks:</p> <p>a.) How important is this to your preparedness and response and in regards to partnerships? Is it critical, highly important, or of limited importance?</p> <p>The coordinators agreed that it is highly important to the preparedness and response meeting in regards to partnerships.</p> <p>b.) What are the challenges or barriers to have put into place?</p> <p>The group agreed that Staffing, Funding, and Information Technology are a few of the challenges and barriers that would we would need to put it into place. Another barrier is the ability to pull people out of their daily activities to train them.</p> <p><u>Function 4</u> – Enhancing System Recovery – Implement Corrective actions to mitigate from future incidents</p> <p>This function is highly important for healthcare system recovery. We are changing the mindset that we must plan ahead instead of having the thought process that we don't need to evacuate. We need to develop community exercises that demonstrate our capability.</p>	
<p>Best Practices from the field:</p> <ul style="list-style-type: none"> ○ St. Lucie County; Sonji Hawkins ○ City of Orlando, Orange County; 		<p>On hold until December 18 conference call.</p>



TOPIC	DISCUSSION	ACTION/ FOLLOW-UP
Jack Tracy		
Questions & Discussion	<p>Please let us know if you have any successes, best practices or lessons learned to share.</p> <p>We have updated the approved supply list and it is located under funding related materials in the toolkit on the intranet.</p> <p>We need to delineate the difference between NEPP and CERT.</p> <p>Romanie Pierre is a new NEPP member in Dade County.</p>	
Next Steps (Review deliverables and milestones and discuss upcoming events and deliverables)	<p>DRAFT Plans were due</p> <p>-An exception to this is if you had a sustainment community that scored 70% or above on the last plan than you don't need to submit another plan.</p> <p>Next expense report</p> <p>Spending report</p> <p>Exercise plan (Sustainment only)</p>	<p>November 9</p> <p>December 14</p> <p>January 11</p> <p>January 11</p>
Next meeting		December 18; 2:30- 4:00 PM
Adjourn		3:46 PM