



Health Care Coalition Task Force Conference call

MINUTES

FEBRUARY 23, 2017

2:00 – 3:00 PM

MEETING CALLED BY	Florida Department of Health
TYPE OF MEETING	Health Care Coalition Task Force (HCCTF) Conference call
FACILITATOR	Lela Shepard
NOTE TAKER	Lela Shepard
TIMEKEEPER	Lela Shepard
ATTENDEES	Ann Hill, Gary Kruschke, Ray Runo, Donald Grist, Leigh Wilsey, Beth Payne, Dan Johnson, Dan Simpson, Dave Freeman, Lynn Drawdy, Bob Kosiba, Connie Bowles, Kathleen Marr, Linda Landry, Carol Jeffers, Sharon Kennedy, John James, Natasha Strokin, Marilia Van Keeken, Jacqueline Douek, John Wilgis, Tom Knox, Eve Rainey, April Henkel, Terry Schenk, Jeanine Posey, Lela Shepard, Debbie Kelly, Captain Paul Link, and Victor Johnson.

AGENDA TOPICS

SUMMARY

LELA SHEPARD

DISCUSSION	Welcome and HCCTF member roll call.
	<p>Funding Opportunity Announcement (FOA), Medical Surge Tool and Centers for Medicare and Medicaid Services (CMS) Emergency Preparedness (EP) Rule: Lela Shepard mentioned to the HCCTF members that the Assistant Secretary for Preparedness and Response released the funding opportunity announcement (FOA) for the Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) grants in early February. The FOA was shared with the group as well as information about upcoming webinars. Lela also mentioned that the Bureau program managers have been making some last minute tweaks to proposed projects and programs based on the FOA. There was discussion about whether the HCCTF members would like to form a working group tasked with developing tools for members around the use of the Medical Surge Tool, which use will be required during exercises with health and medical partners. There is concern among the group that this requirement by federal funders that health care coalitions use the tool and collaborate with health and medical partners on a no-or-little-notice exercise is going to be difficult. The Bureau's training and exercise unit will be engaged to help the health care coalitions with this new Medical Surge Tool requirement. No real news on the Centers for Medicare and Medicaid Services (CMS) Emergency Preparedness (EP) rule. The Bureau will forward any upcoming webinars on these issues to the HCCTF members. Also a discussion about creating a working group to develop and share information on outreach activities to facilities impacted by the new CMS EP rule. Some discussion about various webinars, particularly for facilities it will impact.</p> <p>Important Dates and Meetings: Lela Shepard announced the date and location of the next face-to-face meeting which will be in Viera, Florida May 31 and June 1. A state-wide meeting request is being routed. Lela also mentioned that the Department is putting on a symposium focused on special needs shelter issues, particularly those issues that occurred during hurricane Matthew. This is a Department meeting focused on getting ready for hurricane season. It is open to Department staff with some emergency management folks as speakers. After the meeting, the Bureau will share what was learned and next steps with partners. The Georgia Emergency Management conference was also discussed. The Bureau and several Florida health care coalitions will be part of a panel at the conference in April. April Hinkle's Florida Health Care Association is having their annual conference July 30-August 3. There will be a 2-hour workshop on the CMS EP rule. Lela mentioned that the Bureau is considering purchasing a booth at the conference that the HCCTF can staff to educate this constituency about Florida coalitions.</p> <p>2016-17 Contract Deliverables Update: Lela mentioned an email she sent to HCCTF members this week clarifying the 25% note in the equipment category of the budget section of the HCC contracts. She encouraged members to review the email, to contact her if they have questions. Subcontracts were also discussed. Any subcontracts by the coalitions must be sent to and approved by the Department. Subcontracts must be sent their contract manager. Lela</p>



also recommended that the third quarter deliverables be sent as a package to the contract managers (and not sent piece-meal or one at a time). She also reminded the members that if they need help with developing their Mission Ready Packages (MRPs) to please reach out to Bobby Mills prior to the deadline for the deliverables (deadline is April 15)

FLHealthStat Update: Dan from the Information Systems unit within the Bureau provided an update on the progress of the system expected to replace the current bed reporting system by July 1. FLHealthStat is the new system. EMResource will end June 30. The unit will be offering webinars on the new system starting in mid-April. Dan also told the group that their email address will be their log-in.

Governor’s Hurricane Conference: John Wilgis provide an update on this year’s conference, which will be held May 14 – 19.

Infectious Disease Transportation Plan/Project Update: Terry Schenk provided an update on the trainings that have been offered. Focus for the future will be equipment caches, regional response teams, and operations level training.

Meeting adjourned at 3:00 pm		
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