

## Florida Healthcare Coalition Task Force Teleconference Minutes

**Date/Time:** March 18, 2014, 0900-1000 Eastern Time

**Goal:** To bring healthcare system partners together to examine the status of “Healthcare Preparedness Coalitions” in Florida and discuss options for the future.

**Participants:** Ann Hill, Gary Kruschke, Jay Brosnan, Wendy Wilderman, Sam MacDonald, Brandi Keels, Dr. John Lanza, Rebecca Creighton, Paul Ford, Ashley Lee, Christie Luce, Matt Meyers, Jeanine Posey, April Henkel, Dr. Brad Elias, Paul Meyers, Terry Schenk, Connie Bowles, John Wilgis, Linda Drawdy, Tom Knox, Tony Suszczynski, Frank Koutnik, Benny St. John, Jennifer Sexton, Stephanie Brown, Ronnie Fetzko, Dr. Joe Nelson.

Presenter	Discussion	Follow Up
Jeanine Posey	Introduction and Roll Call	Will take attendance by Heath Care Coalition (HCC) next month.
Christie Luce	<p>Strategic Program Oversight Team (SPOT)-This meeting will be held in Orlando, March 25<sup>th</sup>-27<sup>th</sup> 2014 and is a high-level, statewide, interdisciplinary team that advises the bureau on implementation of the Public Health and Health Care Preparedness Strategic Plan and provides direction for the individual program areas. The SPOT will set priorities, oversee coordination and communication, and monitor progress against targets. This year will have representatives from most of the Healthcare Coalitions and the Preparedness Policy Council. Next year’s 2014-15 grant guidance just came out, this is a continuation of the original 2012-13 grant guidance.</p> <p>Deliverables-Many of the other program managers have deliverables that pertain to the HCC’s and I have been reviewing them to make sure that this is achievable work.</p> <p>501 C (3) - To be tax-exempt under Section 501(c) (3) of the Internal Revenue Code, an organization must be organized and operate exclusively for exempt purposes set forth in this section. Although many of you have applied for this status, and Florida recognizes you as such, you will not have your Federal I D number as the IRS has removed many of their staff which has held up this process.</p> <p>Funding Methodology-Agency for Health Care Administration (AHCA) 2014 reporting data was used to come up with base funding for each HCC. We took the number of acute care and nursing home beds and averaged them to come up with a number to start. The rest of</p>	

	<p>the funding will be based on the Risk and Resource Assessment along with submission of a work plan, detailing the projects proposed to fill capability gaps.</p> <p>Seven Regional Positions-These positions are planning positions that will work under Lt. Aaron Otis, but will report to Christie Luce. These people will be in each region and aide in writing work plans as well as assisting with Risk and Resource Assessment. They will also assist with navigating through the policy and procedures. These regional positions will be available to come and assist the HCC's. They will also assist in the facilitation of the Regional Trauma Agencies that need to be developed by December 31, 2014.</p> <p>Pilot Project-For the FDLE Statewide Working Group (not funded by PHEP or HPP), we would like to introduce tourniquets for law enforcement officers as a health and medical project, this will be discussed and presented at the State Homeland Security Grant Program (SHSGP) for approval.</p>	
Ben St. John	<p>Training-As a result of the Training Exercise Planning Workshop (TEPW) held at the Health Care Coalition Task Force (HCCTF) meeting in February, community training was identified as a need. Ben found that LSU offers a two day, free training and is perusing this option, stay tuned for more details.</p>	Will send more information as it is available
HCC Points of Contact	<ul style="list-style-type: none"> <li>• Emerald Coast HCC-Held their first face-to-face meeting. They had a great attendance and were well received. Scheduled Board of Directors meeting, and had second face-to-face meeting scheduled. They are working on completing the Risk and Resource Assessment.</li> <li>• Big Bend HCC-Held regional conference calls and provided updates on role of HCC and integration into ESF 8. They will be visiting each county EM and health department. They are currently working on by-laws, completed paperwork for 501 C (3), and currently working on Risk and Resource Assessment.</li> <li>• Northeast Florida HCC-Held first meeting, and was well received. They have their executive committee in place and will be working on by-laws, and governance structure.</li> <li>• North Central Florida HCC-Held a meeting, the HCC includes eleven counties, and they also are working on by-laws and 501 C (3) status.</li> <li>• Coalition for Health and Medical Preparedness-They completed a tabletop exercise; an AAR, and approved by-laws. They are NIMS compliant and have done a training assessment and have their 501 C (3) status.</li> <li>• Region 4-Election was held for new chair members.</li> <li>• Central Florida Disaster Medical Coalition-They have received their 501 C (3)</li> </ul>	

	<p>certificate by using an existing one. They currently have twenty-one members on their Board of Directors with each essential partner represented. They have completed by-laws and submitted them to FDOH. Their next meeting is scheduled and their Risk and Resource Assessment is in progress. They have also met with all nursing homes and will continue to include them.</p> <ul style="list-style-type: none"> <li>• Region 6- <ul style="list-style-type: none"> <li>○ Manatee-They have their by-laws in final draft, and the next meeting is planned for this week.</li> <li>○ Sarasota and Charlotte HCC-They are currently working on their by-laws.</li> <li>○ Southwest Florida Healthcare Preparedness Coalition (Lee)-They currently have their by-laws approved, and are currently meeting monthly.</li> <li>○ Heartland HCC-They currently have a work group to work on by-laws. At their last quarterly meeting, presented exercise to show the significance of having a Healthcare Coalition, and this was well received.</li> <li>○ Collier County HCC-They currently have their co-chair position filled. All of Region 6 are discussing 501 C (3) status.</li> </ul> </li> <li>• Healthcare Emergency Response Coalition (HERC)-Encountering growing pains with funding changes, but moving forward with monthly meetings. They are currently working on their HVA and risk assessment and also reviewing their current by-laws.</li> <li>• Broward County HCC-They continue to meeting monthly.</li> <li>• Miami-Dade HCC-Strategic plan for five year plan discussed; by-laws are being reviewed by the steering committee, and communications with RDSTF to set up a communication committee to test weekly, as the HERC does.</li> <li>• Monroe-First meeting will be held Friday March 21, 2014.</li> </ul>	
Christie Luce	<p>Next meeting will be on April 15<sup>th</sup> 2014 and will provide the SPOT update. Will plan on discussing projects and funding at the next face-to-face meeting in May during the Governor’s Hurricane Conference.</p> <p>Thank you for the time and effort that each of you contributes making Florida Healthcare Coalitions successful!</p>	