

# Healthcare Coalition Task Force

MINUTES

APRIL 16, 2015

0200-0300

MEETING CALLED BY	Florida Department of Health Medical Surge Team
TYPE OF MEETING	Healthcare Coalition Task Force Teleconference
FACILITATOR	Jeanine Posey
NOTE TAKER	Krisie Patterson
TIMEKEEPER	Jeanine Posey
ATTENDEES	Jeanine Posey, Debbie Kelley, Mike McHargue, Sarah Cox, Holly Kirsch, Robert Linnens, Dave Freeman, Randy Ming, Leigh Wilsey, Terry Schenk, Dr. Brad Elias, Tom Knox, John Wilgis, Dr. Lanza, Mary Kay Burns, Dan Simpson, Jennifer Sexton, Tracey Vause, Ann Hill, Ben Abes, David Theroux, Tom Knox, Debbie Kelley, Sonji Hawkins, April Henkel, Summer DeBantiani, Martha Casero
HCCTF MEMBERS NOT IN ATTENDANCE	Cyna Wright, Ashley Lee, Kelly Keys

## Agenda Topics

60 MINUTES

NEW BUSINESS

MIKE MCHARGUE, BUREAU CHIEF BPR

DISCUSSION	Meeting minutes from previous meeting approved by two members.
	<u>Healthcare Coalition Development Assessment Follow-up</u> Development assessment was reviewed and only a few comments were received back from Healthcare Coalition members. Motion to approve was made, approved by members.
	<u>Healthcare Coalition Hurricane Exercise Update</u> Sarah Cox is working with the coalition in Region 7 on master scenario; included development for scenarios (60 different narratives), moving forward with relocating state assets in their county. Friendly reminder that the HurrEx qualified as your Hospital Preparedness Program exercise in the grant. Have not made commitments for Fall of 2016 or 2017 yet. If you want more information for free or low cost training resources, contact Emily Wilson at (850) 445-9265.
	<u>Hospital Funding Allocations and Contracts</u> Jeanine is working on contracts with Kelley Waters; deliverables have been submitted. Working on getting contracts out July 1, 2015. Have a demonstrated methodology of expenditures. Spreadsheet will be sent, complete it and send back to Jeanine. Clarification: hospital money not project money. Grant application – finalizing documents, one delay in regards to Ebola; going through final review now; no known obstacles at this point. Forms will be sent out with a due date, please adhere to the deadline so we can get the contracts out on time.
	<u>Fiscal Year 2014-2015 End of Year Assessment</u> Jeanine Posey, John Wilgis and Brandi Keels are working on last minute edits to the questions. Goal is to have assessment out to you no later than end of April. Remember there is a limited amount of questions, most challenging part is your interpretation of reporting on National Incident Management System elements, give a best response possible, you can lean into your members now and have them provide the number of people trained, etc. We can give you a draft of questions if you like. Don't think you will; need more than a couple of weeks to complete. Please adhere to deadlines so we can create reports to feed up to leadership. We will use Brandi's response to report to Office of the Assistant Secretary for Preparedness and Response (ASPR).
	<u>Comprehensive Risk Assessment Update</u> Department of Emergency Management contracted with Earnest and Young, process has been underway in Region 4; tentative list of other dates, other scheduled interview are postponed pending report from Region 4. Report has not been received yet, couple other concerns – communication difficulty – length of time set aside for interviews, limiting number of people allowed to participate, we did not feel like given the time allotted we could not get the best review possible. Region 4 had 90 minutes set up for discussion with disciplines - based on questions not sure was a good use of hospital partner time. Most of the report was already written based on what they read, should listen to what we have to say – more listening to what we have to be concerned with. Actual dates for Region 4 were March 30 - March 31. Approach is being driven to Healthcare Coalition chairs and co-chairs, want full participation, as the schedule is republished, it will be redistributed to the chairs and they will distribute to Healthcare Coalition. Should have new dates by Tuesday - can't promise but should have them then; will be discussing on Co-chair call. Make sure we are representing a good regional prospective. Great opportunity and we can use it for Healthcare Coalition purposes and not have to duplicate if this one does what we need it to do.
	<u>Healthcare Coalition updates</u> Miami-Dade Healthcare Coalition – still dealing with spending down \$100,000; some want training and others need equipment

Collier Healthcare Emergency Preparedness Coalition Region 6 – 2 Continuity of Operations Plan trainings April 30, contracting to deliver advanced Personal Protection Equipment training, last quarter remaining open

Southwest Florida Healthcare Preparedness Coalition – had meeting last Thursday, Florida Emergency Mortuary Operations Response System (FEMORS) response to Rita and Katrina, 2<sup>nd</sup> Continuity of Operations Plan training tomorrow, filed papers to incorporate will soon be a 501(c)3

Heartland Healthcare Coalition – working on preparation of table top over summer evacuation of nursing facility

Suncoast Disaster Healthcare Coalition – a lot of strategic planning sessions, looking at gap analysis, to put some exercises together, upcoming ICS 700 and 800 training, Continuity of Operations Plan training

Region 5 – just held quarterly Healthcare Coalition meeting at Vieira and Broward, Incident command training non hospital providers, Eric Alberts conducted training good overview and explained the steps to get appropriately trained in ICS. Coalition meeting in the afternoon; our primary medical examiner Dr. Garavaglia is retiring and moving to Idaho, updates on Everbridge, toxic knife, talked about deliverable and expectations for 15-16 grant cycle. Partner updates, state medical response team, break out session for best practices Continuity of Operations Plan – how to training for how to build a Continuity of Operations Plan for those who don't have one.

Region 4 Health and Medical Coalition – next large coalition meeting May 15, already have 50 people agreed to attend, roll out a website for coalition, discussion about name change; federally qualified health centers and qualified hospitals, interest in joining coalitions, facilitate how to get in touch with local coalition leadership – met with them and shared our process, but they also need to partner up with those they are close to (area). Raymond James Financial reached out want to talk about helping us with the coalition; couple of partners long term health facility evacuation sled project how they are beneficial for long term care facilities.

CHAMP (Marion) – coalition approved HPA, sent to Tallahassee; AAR and approved it, completing 501 application hope to have it done by next week.

North Central Florida – last meeting Monday, looking into being a fiscal agent for another coalition – disaster recovery coalition – don't know if state has any problems with us doing that – told by contract manager that they cannot talk to me because I am a department employee – Jeanine informed them it is a conflict of interest, we want you to have other partners on the contract for signing purposes (per legal) but they should be able to talk to you

Northeast Florida – executive board meeting yesterday, final exercise planning meeting for April 29 exercise, planning for next general membership planning meeting May 28, Florida Crisis Consortium, deliverables on track.

Big Bend – series of infectious disease trainings, quarterly meeting March 31, pre exercise training focus on coalition role on health care capabilities, leading up to hurricane exercise April 22, recovery for a month, partner HVAs are complete.

Emerald Coast – April 1 community resilience Continuity of Operations Plan training, reviews were good, annual meeting with coalition, a lot of new training ideas, 3 trainings / meeting per month, going to rural counties to do training and meeting with them, taking part in exercise next Tuesday with Okaloosa county Continuity of Operations Plan, developing website should be up by mid-May.

Palm Beach County HERC – absent – no update

Broward County Healthcare Coalition – absent – no update

Keys Health Ready Coalition – absent – no update

Community Resilience will present a health and social services recovery support function boot camp on June 16, 2015 8:30 a.m. – 3:30 p.m. at Alachua CHD, opportunity for Region 3 and surrounding county's public health administrators, planners and Healthcare Coalition members to get an in depth examination of the federal emergency management agency, national disaster recovery framework and the health and social services recovery support function. Limited to 40 people, CEUs/CMEs are available at no cost to participants. For more information contact [bpr.comreschdsupport.flhealth.gov](mailto:bpr.comreschdsupport.flhealth.gov)

Q4 Meeting Planning

Meeting scheduled at the Florida Hotel and Conference Center in Orlando. Will have a speaker from the Florida Kidney and Dialysis Center. Follow up on outstanding items from last meeting; anything you would like to include at the June meeting we can add under new business on the agenda. Will send clarification of dates for meeting.

Ad Hoc Discussion and Questions

FEMORS information – Palm Beach and Broward – education session with medical examiners healthcare facilities staff of when the ME would be involved.

Survey – good idea to have a survey for assessment so Healthcare Coalitions could access – when someone new comes on board they could complete the survey as to what level of trainings, exercise participations, etc. that they already have. This is a great idea for a workgroup – will talk about it at June meeting.

<b>CONCLUSION</b>	The conference call was concluded without any further business.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>OBSERVERS</b>	NA
<b>RESOURCE PERSONS</b>	NA
<b>SPECIAL NOTES</b>	For additional questions, please contact Jeanine Posey or John Wilgis.

