



# Health Care Coalition (HCC) Task Force Minutes

**Date/Time:** Thursday, August 25, 2016; 2:00 – 3:00 p.m. EST  
**Teleconference Information:** 1-888-670-3525; Participant code: 8481553898  
**Location:** Building 4052, Room 135  
**Point of Contact:** Jeanine Posey, Florida Department of Health, (850) 245-4444, ext. 3698

<b>MEETING CALLED BY</b>	Florida Department of Health, Bureau of Preparedness and Response, Health Care Coalition Unit
<b>TYPE OF MEETING</b>	Health Care Coalition Task Force Teleconference
<b>FACILITATOR</b>	Jeanine Posey
<b>NOTE TAKER</b>	Lela M. Shepard
<b>ATTENDEES</b>	Ann Hill, Gary Kruschke, Ken Smithgall, Mike Alsup, Randy Ming, Elizabeth Payne, Leigh Wilsey, Tony McLaurin, Kendra Siler-Marsiglio, Dan Johnson, Lynne Drawdy, Dave Freeman, Bruce Gottschalk, Bob Kosiba, Connie Bowles, Kathleen Marr, Carol Jeffers, Linda Landry, John James, Ashly Lee, Jacqueline Douek, Marilyn Van Keeken, Cyna Wright, April Henkel, Dr. Jim Shultz, Terry Schenk, Randy Calvert, Dr. Haney, John Wilgis, Stephanie Anspaugh-Naples, Dr. Mary Russell, Jeanine Posey, Debbie Kelly, Valerie Beynon, and Lela Shepard.
<b>HCCTF MEMBERS NOT IN ATTENDANCE</b>	

## Agenda Topics

60 MINUTES

<b>DISCUSSION</b>	
	<p><b>Welcome and Roll Call:</b> Jeanine mentioned that she needs a written summary of each Health Care Coalition update sent to her at the end of the call. She also mentioned deliverables due September 15 (e.g. work plans) prior to the Health Care Coalition Task Force (HCCTF) meeting in Viera. Jeanine also mentioned that if anyone has questions about the mission ready packages, they need to contact Bobby Mills at the Bureau. She also reiterated that if folks are on the call, they should email Jeanine to let her know (so she can mark your attendance).</p>
	<p><b>Contract Update:</b> Jeanine provided an update on the 2016-17 contracts. Everything is on track.</p>
	<p><b>Rural Health Update:</b> Kendra Siler-Marsiglio discussed cyber security. Attacks on health care systems. Rural areas are prone to these attacks because of outdated systems, IT security features, lack of personnel, IT security is often seen as a low priority. Federal regulations are requiring health care systems to be more connected, electronic records, automation. When she looked at how this issue affects health care coalition members, 30% found that cyber security was not covered under their policies and about 35% did not know. With some exercises, they added cyber-attack or threat to the scenario. Cyber resilience road maps. National Rural Health cyber organization will be created via presidential directive. The headquarters will be located in Florida. There is an international organization as well. She can provide us with more information at the next meeting. She will email us the information, so we can share with the group.</p>
	<p><b>TEPW Update:</b> Debbie Kelley will be holding the Training Exercise Planning Workshop (TEPW) January 18 in Viera, FL (Melbourne CHD). We will be providing technical assistance calls and webinars in October and November. We are also offering Readiness Training Identification Preparedness Planning (RTIPP) classes for various regions. RTIPP can help you determine gaps in training. Pre-work is required prior to TEPW, RTIPP can be helpful in filling out the pre-work. Need pre-work is due December 12.</p>
	<p><b>September Meeting:</b> John Wilgis said we have been trying to determine the best use of our time at our face-to-face meetings. We want more input from everyone on what we are doing. First day will be an information sharing day. There</p>



will be presentations on: Chronic Obstructive Pulmonary Disease (COPD); EMResource and FloridaSTAT tool (for the 2017-18 grant year; Lessons learned from Pulse night club shooting incident; and a debriefing on Zika. On day two, come to ready to work. Members will be given some materials to review and asked to bring their work plans (which are due September 15). The end of year survey results, new capabilities and Captain Paul Link's assessments will also be discussed. The information from these discussions will help Jeanine as she completes the Annual Capability Assessment (ACA)/Capability Planning Guide (CPG) and develops projects in the coming year.

#### **Health Care Coalition Updates:**

**Region 1: Emerald Coast** (Ann Hill): The Coalition had their kick –off meeting. Picked up 20 new participants (including rural members). They will host an RTIPP meeting in Region 1 and provide a Pediatric Emergency Response course November 7 and 8, which will go into SERT Track.

**Region 3: CHAMP** (Ken): The Coalition is focusing on: a qualifying exercise; deliverables; and a Mass Casualty Incident (MCI) table-top at Ocala. CHAMP continues work on our qualifying exercise with the Bureau's Training and Exercise Unit. The exercise is scheduled for November. We are continuing our work on Mission Ready Package's (MRP's) and work plans as well as other deliverables. Ocala Health, Ocala Police Department, Marion County Sheriff's Office, and Marion County Fire Rescue participated in a table top exercise that evaluated the hospital's capability to receive a mass influx of trauma related patients. Areas of evaluation included: med surge, incident command, and communications.

**Northeast** (Beth): The Coalition just opened its project submission process and created a board. In early November they will fund projects. A full-scale exercise is scheduled for October. An advanced health care emergency management class is coming up soon.

**Northcentral** (Tony): The Coalition is completing first quarter deliverables and updating the website. There is also a quarterly meeting scheduled for September 17 where the by-laws will be reviewed.

**Region 4: Tampa Bay Health & Medical Preparedness** (Dan): The Coalition is working on the following projects: a March/April 2017 exercise; top 5 regional gaps; and a marketing strategy to increase and diversify coalition membership.

**Region 5: Central Florida Disaster Medical Coalition (CFDMC)** (Dave): Dave Freeman mentioned they received a grant which will help with some training and exercise needs. An After Action Report (AAR) has been completed on the Coalition services it provided during and after the Pulse night club shooting. A project which has come out of the shooting is a family assistance center and victim tracking process. The Electric Daisy carnival is an event that will be supported by our area State Medical Response Team (the Coalition will pay for insurance liability costs). CFDMC is working with community partners on a Countering Violent Extremism grant application. The coalition has drafted an after action report on the Orlando mass shooting. Orlando lost its Urban Area Security Initiative (UASI) designation in the past, but it looks as though we may get it back next year. The coalition is going to submit a UASI project to address a major gap identified in the Pulse night club AAR in developing a family assistance center project. The coalition already has a project underway to address the other major gap identified, which is victim identification/patient tracking.

#### **Region 6:**

**Heartland** (Bob Kosiba): The Coalition has about 45 people coming to their meeting next week. Jeanine and Debbie Kelly will attend and training will also be provided at that time. The new Regional Emergency Response Advisor (RERA) will also be introduced at the meeting. The main focus is a full scale exercise.

**Suncoast** (Linda): The Coalition developed a marketing ad hoc group and a project application process. It hopes to begin the project application process in November and December. We are also planning to host a summit (with training) to recruit more members.

**Lee County** (Connie): The Coalition is focusing on injury prevention and membership needs.

**Collier Health Care** (Kathleen): The Coalition is working on: upcoming deliverables; a biological specimen training; and a disaster management in health care training (to be offered in November).

#### **Region 7:**

**Miami:** Coalition activities include: a mass casualty exercise (scheduled for 2017) and a physiological first aid piece; a new website and marketing; discussion of ethical issues (i.e. discussion of Baptist Community doctrine).

**Broward County Health Care Coalition:** The Coalition is working on many deliverables and is currently in the process of incorporating ESF8 members into our meeting to have one cohesive group, this means extending our monthly meetings as well. We are also working on updating the work plan for the end of the quarter as well as beginning to gather inventory and supplies lists for the Mission Ready Packages. We have three more active shooter trainings coming up. We are also finalizing the website.



**Palm Beach County HERC (John):** The Coalition completed our Hazard Vulnerability Assessment (HVA, and next week will complete our AAR for the Active Shooter exercise last month.

**Keys Health Ready Coalition(Cyna):** The Coalition is currently working on the following: providing a flash burn training for hospital staff; ICS 300/400 for hospital personnel; a cybersecurity assessment and training; an assessment for pharmacy and personnel recovery following evacuation events; deliverables related to mission ready packages; ongoing recruitment of new member; incorporating SERVFL/Everbridge communications; and Web EOC training. Recent activities include: the Monroe county Zika tabletop; the Region 7 Mass Evacuation Tabletop; information and coordination related to Zika testing for persons under investigation; medical provider education and planning for Zika testing; and community coordination and information sharing for Zika testing of pregnant women.

**Other:**

**Florida Infectious Disease plan update from Terry Schenk:** We are ordering supplies and Personal Protective Equipment (PPE), which should be finished by September. Dr. Izakov from Emory will provide September and October trainings on the infectious disease plan for the host agencies. Debbie Kelly has been a big help.

**Next face-to-face meeting:** September 21-22, 2016 at the Viera/Melbourne Department of Health.

<b>CONCLUSION</b>	The conference call was concluded without any further business.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

<b>OBSERVERS</b>	NA
<b>RESOURCE PERSONS</b>	NA
<b>SPECIAL NOTES</b>	For additional questions, please contact Jeanine Posey or John Wilgis.

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