



# Health Care Coalition (HCC) Task Force Minutes

**Date/Time:** Thursday, October 27, 2016; 2:00 – 3:00 p.m. EST

**Teleconference Information:** 1-888-670-3525; Participant code: 8481553898

**Point of Contact:** Jeanine Posey (ext. 3698) & Lela Shepard (ext. 3396), Florida Department of Health (850) 245-4444.

<b>MEETING CALLED BY</b>	Florida Department of Health, Bureau of Preparedness and Response, Health Care Coalition Unit
<b>TYPE OF MEETING</b>	Health Care Coalition Task Force Teleconference
<b>FACILITATOR</b>	Jeanine Posey
<b>NOTE TAKER</b>	Lela M. Shepard
<b>ATTENDEES</b>	John Wilgis, Jeanine Posey, Lela Shepard, Joanna Colburn, Dawn Web, Bobby Mills, Melanie Motiska, Ben St. John, Bobby Bailey, Ann Hill, Ray Runo, Lindsey Redding, Leigh Wilsey, Dan Simpson, Dave Freeman, Linda Landry, Bruce K, Connie Bowles, Ashely Lee, John James, Martha Casero, Cyna Wright, Eve Rainey, April Hinkle, Dr. Jim Schultz, Tom Knox, Captain Paul Link, Dr. Elias, Terry Schenk, Dr. Haney, Kathleen Marr, Myesha Ponder, Beth Payne, Mary Russell.
<b>HCCTF MEMBERS NOT IN ATTENDANCE</b>	

## Agenda Topics

60 MINUTES

<b>DISCUSSION</b>	
<b>Welcome and Roll Call:</b> Jeanine welcomed everyone and called roll.	
<p><b>Clarification on new Capability Guidelines &amp; CMS Rule Integration:</b> Captain Paul Link spoke about the Centers for Medicare &amp; Medicaid Services (CMS) rule. He mentioned that we will not see any “crosswalks” until CMS gives the final OK, so he cannot provide much information at this time. The implementation guide will come out early April 2017. The rule must be implemented by November 2017. Florida is probably in the best position to help the health care systems in this way (to meet the CMS rule) because of the way we have organized our health care coalitions (as 501c3). HCCs can provide the arena for your members to get the needed trainings. Now HCCs have a CMS rule and Hospital Preparedness Program (HPP) funds to encourage members to do public health preparedness. Not all members will have a response role, but many will have a profound role in recovery. Paul said the Assistance Secretary for Preparedness and Response (ASPR) are developing mechanisms to help health care coalitions and they are working with other states like Georgia to develop helpful tools for facilities to develop their capacity. He reminded the group of the Federal Emergency Management Agency (FEMA) Region 4 Summit in April of 2017 in Savannah, Georgia. Tools and templates will be shared at that time. Paul also discussed the new federal capabilities document, and said it will be done soon. There will be four capabilities. Paul said he thinks we should continue business as usual. The only thing we need to improve upon is the continued ESF8 integration and situational awareness. New/updated performance measures will follow (most likely at the beginning of the year). Dan Simpson mentioned private insurance carrier requiring client to comply with CMS rule in order to get coverage. John Wilgis asked about the role of HCCs in this CMS rule. Paul said HCC members could avoid being hit with noncompliance of CMS rule with the help of HCC help and/or training. John also asked whether a big national meeting is cost effective or whether they should just go to the regional. Paul said this year, the regional workshop is not very mature yet, but later, as it matures, he believes it will grow and offer so many workshops that many HCCs many not need to go to both national and regional conferences.</p>	
<p><b>Update from Contract Managers (on 2016-17 tasks &amp; deliverables):</b> Joanna Colburn reminded the group that deliverables need to be submitted no later than 15 days after the end of each quarter. She also reminded the group that if they subcontract out a service related to the contract, they need to send the contract to the contract manager before</p>	



they are finalized. If folks have already entered into a subcontractor agreement, they need to send those contracts to the contract manager by November 4.

**Training and Exercise Tracking:** Lela Shepard mentioned that she and Jeanine have been working closely with Training and Exercise on finding the best way for the Bureau to obtain training information from the HCCs. At the end of each year, the Bureau is required to send our federal funder a list of trainings the HCCs have provided/hosted, promoted to their members or taken. We will soon send out a document for capturing this information and would like your feedback on the document and how to make it better. The basis of the document is what the feds require the bureau to fill out. At the end of the last grant year, Debbie Kelly contacted many of you to obtaining information on your trainings. We would like it so that you have a form or template to track your trainings which you would submit as part of your quarterly reports to the Bureau. Melanie Motiska mentioned the training for Florida health and medical partners scheduled for March 26 - April 1, 2017 in Anniston, Alabama at the Center for Domestic Preparedness. We still have some slots available. Contact Melanie, Lela or Jeanine for more information. Bobby Baily has some new Multi Year Training Exercise Planning (MYTEP) information – a new annual functional exercise may be required in the coming grant years, so you may want to think about that as you go into the Training Exercise Planning Workshop (TEPW).

**Florida Infectious Disease Transportation Network (FIDTN):** Terry Schenk said they have provided training or will provide training in the following locations: Miami Dade; Orange County; Lee and Alachua. The trainings with the doctor from Emory have gone well. We received the decontamination kits and they will be shipped out soon. Training for them will be provided soon after. Due to the hurricanes and a few other things, some of this has been delayed. He is also working with Phoenix Air on the hand-off of a patient to an air ambulance. Terry encourages HCCs to maybe include the FIDTN in their upcoming exercises. They are also considering doing a practice hand-off to test the plan. Ray Runo asked who Terry is working with in Georgia. Terry said the Georgia Department of Health.

**Patient Movement during Hurricane Matthew:** Dr. Brad Elias provided an overview of patient movement during Hurricane Matthew. He said it was the first time we activated the state's patient movement branch. We also activated our State Medical Response Teams (SMRTs). He discussed what was learned: First, it was very important for the facilities to have agreement with other facilities. Where they ran into trouble was transportation. This was expected, and we did see that. Worked with ESF 4 and 9 on the transportation assets. We also worked with Bureau of EMS. The ambu-buses were a clear asset (15-20 patients were able to be transported). These ambu-buses were a high point. We dealt more with nursing homes than hospitals, which was expected. We did have one facility which was trying to move patients during landfall and we had to cancel the mission. The earlier the decision to transport patients, the better success. Regarding SMART: we embedded them into hospitals and hospital staff (which is what hospital's requested). One hospital had a tent they used. Those hospitals which did not go off-line were hit with a surge of patients. These open hospitals bore the brunt of the patients. Over-all, it was successful and all the plans we put into place were successful. John Wilgis asked what Dr. Elias' thoughts were about funding for more ambu-buses. John Lanza said Dan Simpson put in a request for 7 ambu-buses (one for each region). Apparently, there were many statements from doctors praising them. Dan Simpson did confirm that he did put in the project request and that the fire rescue community fully supported the project request (especially due to their role in hurricanes Hermine and Matthew).

**Update from John Wilgis:**

Hurricane Matthew has delayed our attempts to send out info to get feedback from the HCCs and their members on the new capability guidelines and potential new projects for next grant year. He also mentioned the 2017 Hurricane conference. Please let him know if anyone would like to do a workshop during the hurricane conference.

**Health Care Coalition Updates**

**Emerald Coast (Region 1):** ECHCC has held 2 general coalition meetings this contract year to date. The MYTEP is being worked on for the report due in December and for the meeting in January. We have scheduled multiple trainings for our coalition region and a copy of the trainings upcoming is attached. We are working with our hospitals to assist in an exercise in the spring and working with military partners for exercise in February at Tyndall AFB in Panama City. Also working closely with all county health department planners. Learning of new groups being invited to coalition meetings and growing our coalition membership.

**Big Bend HCC (Region 2):** BBHCC Briefs-Partnerships with Region K and Region L in Georgia. Conducting Hermine AAR Discussion with partners. Mass fatality/casualty exercise in February. Providing for Rural Health Summit in April 2017. Just initiated project funding process for members.

**Region 3:**

**NCFHCC:** WellFlorida Council is coordinating the coalition's effort. The contact is Myesha Ponder.

**NE Florida HCC:** We are working on an After Action to Hurricane Matthew for our Coalition. The first after action meeting is with our regional hospital organization, the First Coast Disaster Council on Wednesday, November 9. This real world event will stand in for our exercise requirement, as our full scale exercise that was planned was cancelled due to Hurricane Matthew impacts. We have an upcoming training on November 7 and 8, Advanced Healthcare Emergency Management taught by John Wilgis and Lee Newsome.

**CHAMP:** Qualifying exercise, Mass Casualty Incident (MCI) table-top at Ocala. CHAMP has met and continues work on our qualifying exercise with the States Training and Exercise Team. Our Exercise is scheduled for November.



**Tampa Bay Health & Medical (Region 4):** BPR Training & Exercise Unit developing a new form to capture our training activities on a quarterly basis, looking for feedback on the process and form, stay tuned for more details. Anticipating a new requirement for annual Coalition-wide functional exercises starting next year. ASPR anticipates issuing implementation guidance on the new CMS emergency management rules. Florida Infectious Disease Transport Network development continues, training nearing an end, portable patient isolation beds have arrived and will be shipped to designated EMS agencies. Was a discussion on patient movement during Hurricane Matthew, our hospital evacuation was not mentioned.

**Central Florida Disaster (Region 5):** Several State Medical Response Team 5 team members deployed in response Hurricane Andrew, providing support at Region 5 hospitals. Additionally, coalition equipment was deployed in support of a local hospital. The SMRT commanders are in the process of developing an AAR. The Coalition Board is in the process of the annual review and revision to its governance policies. The Coalition is currently negotiating a lease with the prospective new owner of the property at which the SMRT warehouse is located. We expect the lease to be in place prior to the closing date, anticipated to be mid-December 2016. Dr. Vincent Hsu has been appointed to the CFDMC Board. Dr. Hsu is an infectious disease specialist and works with one of the region's largest hospital systems. The Coalition is holding Mass Fatality Response training on November 2, 2016 in Kissimmee. We are also in the process of purchasing mass fatality equipment for the region's medical examiners. The Coalition's regional medical assistance team is providing medical support to the Electric Daisy Concert in Orlando on November 3 & 4, 2016.

**Region 6: Southwest Florida HCCs:**

**Collier Healthcare Emergency Preparedness Coalition:** Next meeting is November 9. Will have an update after that meeting.

**Lee County Healthcare Coalition:** Purchased several Alzheimer kits for special needs shelters. We learned of these kits last year from Dan Johnson and the Tampa Bay Health and Medical Preparedness Coalition. Lee County Healthcare Coalition meeting was held September 8. The coalition changed its name to Lee County Healthcare Coalition which released the former name to be used as a regional name (Southwest Florida Healthcare Coalition to represent the 4 coalitions). The new RERA (Regional Emergency Response Advisor) spoke about her roles in the region and support of the coalitions. The Lee County Emergency Operation Center Planner spoke on CEMPs (Comprehensive Emergency Management Plan) submission requirements under the new CMS rule. An EMS paramedic spoke about the SAVE program (Swift Assisted Victim Extraction) starting in our area. The preparedness planner for Lee County Department of Health submitted the application to National Association of City and County Health Organization (NACCHO) for accreditation. Three members of the coalition will be attending the National Healthcare Coalition conference in December. Project funding application request form and funding process criteria information as approved by the committee. It has been emailed to our membership so we can move forward with purchases to fill the gaps in county organizations' preparedness and response plans. A regional, full-scale exercise planning meeting was cancelled twice due to storms. It has been rescheduled for November 4. The Fit Kits (for use during a shelter deployment) were received and we love them.

**Region 7:**

**Broward County Healthcare Coalition (BCHC):** Planning a holiday meeting/ breakfast for our members; communications committee put out a survey to gather what the members want to see in a communication system so we can move forward with purchasing one of our three options (Collabria, Meer 3 or Everbridge); creation of an exercise committee to plan our exercise deliverable; creation of a gap analysis committee; discussion on Hurricane Matthew with our County Emergency Management Director; two more active shooter trainings coming up in November and December; and a donation agreement for our iCAR contracts have been sent out so that equipment can be disseminated.

**Healthcare Emergency Response Coalition (HERC):** HERC held its monthly meeting on Friday, October 28<sup>th</sup> and some of the topics on the agenda included the following: Finalized the Improvement Plan for the No-Fly Zone/Active Shooter Exercise that was conducted on 7/28/2016; The Coalition voted and approved to purchase the Collabria Notification System (ReadyOP) for the HERC Membership body, and for those agencies that wanted their own individual account. ReadyOp (composed of planning and preparedness based on HICS) provides the tools to plan and train for incident response and to effectively operate organizations day to day as well as disaster response, mitigation, and recovery; HERC went through its nomination process as the Coalition is undergoing elections for its 2017 Officers; HERC conducted an AAR from Hurricane Matthew; Division of Emergency Management provided an overview of their role at the EOC and the roles of the various branches including the Health & Medical Unit (ESF 8).

**Miami-Dade County Healthcare Coalition:** Conducted a hot wash for Hurricane Matthew on October 19<sup>th</sup>. Our local Office of Emergency Management (OEM) leads the Medically Managed Facility (MMF) Program where the majority of our hospitals maintain an MOU with the county to receive electrically dependent clients that are evacuated from their homes during an activation. Although we were lucky not to experience a direct hit, clients were still evacuated and transported to these MMFs. There were some challenges in the evacuation response process and details will be documented in an After Action Report. In addition, we will be planning on incorporating an MMF exercise component during the Statewide Hurricane Exercise in 2017. The Coalition is currently finalizing the MYTEP and will submit the deliverable in December. Several hospitals will be participating in the Chemical Threat Exercise which will be conducted in March 2017. Bureau of Public Health Laboratories will be in Miami in mid-November to provide training to participating facilities. We are in the



process of forming a committee to develop a local Alternate Care Site (ACS) plan and hope to conduct an ACS tabletop exercise in 2017. The Coalition will be holding elections in November. The Coalition is sending three representatives from three different agencies to the National Healthcare Coalition Conference in December.

**Keys Health Ready: Training** – We will provide behavioral, decontamination training, and a course on crisis de-escalation and burn triage and treatment in late 2016 and early 2017 as well as a Hurricane Readiness training. We continue to plan for the Decontamination project that includes equipment and staff training for decontamination of rescue vehicles and hospitals. We continue planning for Workforce recovery needs project, we are working on our HVA. Area Cyber security needs assessment is in process. Continue working on Mission Ready Packages deliverables.

**Other:**

**Next face-to-face meeting:** January 19, 2017 in Viera, Florida at the Department of Health in Melbourne. The Training and Exercise Planning Workshop (TEPW) is the day before (January 18). All pre-work for TEPW is **DUE** to Mary Register Monday, December 12. Please contact Mary Register at 850-245-4444, ext. 2725 if you have questions.

CONCLUSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Consider submitting abstract to present at the FEMA Region IV Emergency Management Association Georgia Summit and Training	Jeanine Posey	NOVEMBER 30 <sup>TH</sup>
Presentations for Governor’s Hurricane Conference May 2017	John Wilgis	TBA

OBSERVERS	NA
RESOURCE PERSONS	NA
SPECIAL NOTES	For additional questions, please contact Jeanine Posey or John Wilgis.

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