

## **Bylaws of the 2009–2013 Florida Injury Prevention Advisory Council**

### **ARTICLE 1 — NAME**

The name shall be the FLORIDA INJURY PREVENTION ADVISORY COUNCIL. A short title shall be the “FIPAC” for this document.

### **ARTICLE 2 — COMPOSITION AND MEMBERSHIP**

FIPAC membership will include representation from agencies, professions and organizations, as well as the public, which are regularly engaged in injury prevention. FIPAC is created to be an advisory body to the Florida Department of Health, Office of Injury Prevention. FIPAC will provide advice and expertise to the department in the preparation, implementation, and periodic review of the injury prevention program and implementation of the 2009-2013 Florida Injury Prevention Strategic Plan.

FIPAC shall consist of Council members and Goal Team Leaders as appointed by the State Surgeon General. The members of FIPAC shall include at least one member from each of the following categories:

- hospitals and trauma centers;
- physicians, nurses, and emergency medical services providers;
- the university system, research facilities, and area health education centers;
- injury preventions advocacy groups and non-profit agencies;
- law enforcement;
- injury prevention specialists and health educators working in areas such as epidemiology, motor vehicle safety, water and boating safety, and poisoning prevention;
- lay persons, injury victims and survivors;
- state agencies, offices or commissions with responsibilities related to injury prevention; and
- two members from the Florida Department of Health, at least one of whom shall be from a county health department.

The State Surgeon General shall make appointments to FIPAC. Additional appointments based on recommendations from the Office of Injury Prevention may be made as deemed appropriate by the State Surgeon General.

FIPAC membership shall be on a voluntary basis, and members shall receive no compensation for services. Members may be reimbursed for per diem and travel expenses in accordance with the rules and regulations of the State of Florida, Department of Health.

Members missing three consecutive meetings in a two-year period may be replaced by the State Surgeon General, upon the recommendation of the Director of the Office of Injury Prevention.

### **ARTICLE 3 — PURPOSE**

FIPAC shall:

1. Promote and sustain a collaborative environment among all advocates of injury prevention in Florida.
2. Coordinate with any and all agencies involved in injury prevention whether private, nonprofit, government, quasi governmental, volunteer or any other such group

3. Foster the awareness and education of Florida's public regarding injury prevention in their communities.
4. Participate as members on injury prevention boards and commissions.
5. Provide information on the effectiveness of proposed or existing state policies related to injury prevention.
6. Review surveillance data to help identify and prioritize injury problems within the state.
7. Review injury prevention strategies to reduce morbidity and mortality throughout Florida.
8. Monitor and evaluate the goals of the Florida Injury Prevention Strategic Plan and corresponding action plans.
9. Assist in strategic plan implementation.
10. Participate in an ongoing strategic planning process.
11. Advocate on local and state levels for injury prevention.

#### **ARTICLE 4 — MEETINGS**

If funds are available to reimburse travel expenses, FIPAC shall hold a minimum of two face-to-face meetings a year as determined by FIPAC and the Director of the Office of Injury Prevention. FIPAC and the Director of the Office of Injury Prevention or upon the written request of five or more members of FIPAC may determine if additional telephone conference calls will be held.

The year shall be the same as the state's fiscal year beginning July 1, and ending June 30.

A majority of the members of FIPAC present shall constitute a quorum.

#### **ARTICLE 5 — COMMITTEES**

The standing committees of FIPAC shall include, but shall not be limited to a team for each goal in the 2009–2013 Florida Injury Prevention Strategic Plan.

- **Goal 1:** Establish a sustainable infrastructure that provides leadership, funding, data, policy and evaluation for injury prevention.
- **Goal 2:** Facilitate opportunities for collaborative injury prevention efforts in: Traffic Safety, Poisoning, Interpersonal Violence, Suicide, Child Maltreatment and other injuries.
- **Goal 3:** Establish a collaborative effort to provide statewide direction and focus for fall-related injury prevention for Florida's seniors.
- **Goal 4:** Establish a collaborative effort to provide statewide direction and focus for early childhood water safety and drowning prevention in Florida.
- **Goal 5:** Enhance the skills, knowledge and resources of Florida's injury prevention workforce.

The Director of the Office of Injury Prevention and FIPAC shall establish standing and adhoc subcommittees of FIPAC as determined necessary.

#### **ARTICLE 6 — AMENDMENTS**

These bylaws may be repealed or amended upon a majority vote of FIPAC by recommendations brought forth by:

1. A written recommendation of five or more members of FIPAC.
2. A written recommendation of the Director of the Office of Injury Prevention.

*Approved — October 7, 2009*