**Biosafety Risk Assessment: Organizational List**

Once the biosafety risk assessment is completed, the institution will have the following digital folders and files:

* One folder for each risk assessment that contains:
	+ “*Biosafety Risk Assessment: Documentation Worksheet*” (biosafety-risk-assessment-documentation-worksheet)
	+ “*Biosafety Risk Assessment: Biological Agent Summary Worksheet*” (biosafety-risk-assessment-biological-agent-summary-worksheet)
	+ One copy of each applicable “*Biosafety Risk Assessment: Biological Agent Evaluation Worksheet*” (biosafety-risk-assessment-biological-agent-evaluation-worksheet), copied from the institution’s “Biosafety Risk Assessment Biological Agent Evaluation Worksheet” folder
	+ “*Biosafety Risk Assessment: Chemical Summary Worksheet*” (biosafety-risk-assessment-chemical-summary-worksheet).
	+ One copy of each applicable *chemical SDS* that is available digitally
	+ “*Biosafety Risk Assessment: Hazard Exposure Activities and Controls Worksheet*” (bra-hazard-exposure-activities-and-controls-worksheet)
	+ One “*Biosafety Risk Assessment: Instrument-Method Worksheet*” (biosafety-risk-assessment-instrument-method-worksheet) for each specific instrument or method evaluation that used it
	+ “*Biosafety Risk Assessment: General Considerations Worksheet*” (biosafety-risk-assessment-general-considerations-worksheet)
	+ One “*Biosafety Risk Assessment: Risk Likelihood and Consequences Evaluation Worksheet*” (biosafety-risk-assessment-risk-likelihood-and-consequences-evaluation-worksheet) for each new recommended control if only some of the recommended controls can be implemented for practicality or cost reasons
* “Biosafety Risk Assessment Biological Agent Evaluation Worksheet” folder that contains:
	+ One “*Biosafety Risk Assessment: Biological Agent Evaluation Worksheet*” (biosafety-risk-assessment-biological-agent-evaluation-worksheet) for each biological agent or toxin evaluated in this institution across all biosafety risk assessments that have been conducted
* “Biosafety Risk Assessment” folder that contains:
	+ “*Conducting a Biosafety Risk Assessment*” Standard Operating Procedure (SOP) (biosafety-risk-assessment)
	+ “*Biosafety Risk Assessment: Organizational List*” (biosafety-risk-assessment-organizational-list)
	+ “*Biosafety Risk Assessment: Hazard Exposure Activities and Controls Repository*” (bra-hazard-exposure-activities-and-controls-repository)
	+ (Optional) “*Biosafety Risk Assessment: Control Failure Worksheet*” (bra-control-failure-worksheet)

These resources are the product of research from respected biosafety sources that were combined to help create a biorisk program. Please follow your own professional judgement, your institution's established guidelines, and any applicable local, state, and federal requirements.