

March 25, 2016  
1:00-3:00pm



Conference call # (888) 670-3525  
Conference code 2922384719

## Biomedical Research Advisory Council

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### Meeting Agenda

(1): Introductions and Meeting Overview: Dr. Armstrong, Chair

(2): Approval of Prior Meeting Minutes (January 20, 2016): Dr. Armstrong, Chair

(3): Update on the status of awarded grants: DOH Staff

- Award letters were sent on January 27<sup>th</sup> and a DOH press release was issued on January 28<sup>th</sup>
- Researchers who did not receive funding were notified during the first week in February
- All peer-review comments were sent out by February 18<sup>th</sup>
- All terms and conditions have been signed by the researchers and are in the process of being executed by DOH staff. The target start date is by the end of March.

(4): Update on the Long-Term Impact Assessment (Survey) of Past Grant Recipients: Latoya Newby, FAMU intern

- Status: Edits received and incorporated, developed in Survey Monkey, organizing recipient list (SROs)
- Final discussion prior to distribution.
- Timeline

(5): Revisions to the 2016-2017 FOA: Full Board Discussion

- The revisions the Board requested at the January 20<sup>th</sup> meeting have been made and distributed for Board member comment and review. Additionally, some of the language from last year's FOA has been cleaned up without changing the content.

(6): Revisions to the Reviewer Comment Form: Full Board Discussion

- Questions have been raised about the measures used in evaluating the additional review criteria, which are cancer/tobacco relatedness and health impact. Currently, the standard NIH criteria and scale are used to rate these additional review criteria.

(7): Public Comment