

Mission:
To protect, promote & improve the health
of all people in Florida through integrated
state, county & community efforts.



Ron DeSantis
Governor

Scott A. Rivkees, MD
State Surgeon General

Vision: To be the Healthiest State in the Nation

**Brain and Spinal Cord Injury Advisory Council
Meeting Minutes
September 24, 2020
Via Webinar/Conference Call**

I. Welcome and Roll Call

The meeting was called to order at 1:00 P.M. On September 24, 2020.

Council Members Present:

- Suzanne Doswell
- Ricke Zeidman
- Erick Collazo
- Jeffery Secure
- Natalie Alden
- Joanne Hoertz
- Marsha Martino
- Tina Densley

Council Members Absent:

- Kevin Mullin
- Rhonda Ross
- Sean VanGerena
- Larissa Swan
- Patricia Dorrell

Teresa George conducted roll call. A quorum was present.

Call for Approval of Minutes

- Ricke Zeidman, BSCIAC Chair, made a motion to approved minutes. The motion was seconded and approved.

II. Program Update – Kimberly Robinson, BSCIP Section Administrator

- Welcome New Council Members
 - No new council members
- Remaining Vacancies for Council Position
 - Spinal Cord Injury Survivor or Family Member
 - Applicant Pending – Christine O'Donnell

- TBI Survivor or Family Member
 - Sean VanGerena term ended 8/15/20, however he will continue to serve on the council until position is filled.
- Special Needs of Children with TBI or SCI
 - Vacant
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 - Vacant

III. Overview of Brain and Spinal Cord Injury Program

- Budget FY20-21 – Kimberly Robinson, BSCIP Section Administrator
 - Allocations – There are Two major sources of funding for the Brain and Spinal Cord Injury Program.
 - Trust Fund – Funded through revenues of traffic or boating.
 - General Revenue

Revenues are deposited into the trust fund monthly, as reported by each county circuit court. The General Appropriation Act represents the spending authority that is allocated to each state agency and their program levels. The spending authority tells each state agency how much they can spend in the given fiscal year. The GAA indicates the amount the state agency can spend, the revenues are collected and deposited in trust funds, which represent the actual cash that the agency can spend up to the limit that is defined by the GAA.

IV. BSCIP Program Status – Kimberly Robinson, BSCIP Section Administrator

- Region 1 – Valerie Beth Collins
 - Applicant Reports – General Program
 - 64 Brain Injuries – 96 In service
 - 40 Spinal Cord Injuries – 80 In service
 - 17 Dual Injuries – 7 In Service
 - Applicant Reports – General Program Pediatric
 - 16 Brain Injuries – 9 In service
 - 1 Dual Injury – 2 In service
 - 5 Spinal Cord Injuries – In service
- Region 2 – Robert Pfister
 - Applicant Reports – General Program
 - 60 Brain Injuries – 85 In service
 - 32 Spinal Cord Injuries – 56 In service
 - 2 Dual Injuries – 5 In Service
 - Applicant Reports – General Program Pediatric
 - 6 Brain Injuries – 11 In service
 - 1 Spinal Cord Injury – 5 In service
- Region 3 – Rosalind Myles
 - Applicant Reports – General Program Adults
 - 55 Brain Injuries – 56 In service
 - 20 Spinal Cord Injuries – 50 In service
 - 4 Dual Injuries – 8 In service
 - Applicant Reports – General Program Pediatric
 - 7 Brain Injuries – 6 In service

- 1 Dual Injury
 - 2 Spinal Injuries - In Service
- Region 4 – John Wanecski
 - Applicant Reports – General Program Adults
 - 67 Brain Injuries – 72 In Service
 - 19 Spinal Cord Injuries – 51 In Service
 - 7 Dual Injuries – 9 In service
 - Applicant Reports – General Program Pediatrics
 - 6 Brain Injuries – 17 In service
 - 1 Spinal Cord Injury – 4 In service
 - 2 Dual Injuries In service
- Region 5 – Jose Dubrocq
 - Applicant Reports – General Program Adults
 - 87 Brain Injuries – 133 In service
 - 9 Spinal Cord Injuries – 56 In service
 - 6 Dual Injuries – 11 In service
 - Applicant Reports – General Program Pediatrics
 - 5 Brain Injuries – 8 In service
 - 1 Spinal Cord Injury – 1 In service
 - 3 Dual Injuries In service
- FSCIRC – Justin Stark
 - Justin explained how his group met with over 50 physical therapy students from Nova Southeastern University and 100 students from USFS medical school in July and August. He explained how the program is looking at increasing the traumatic brain injury resources and components on the BSCIP website.

V. BSCIP Key Projects

- Central Registry Portal – Ed Mills, RIMS Project Manager
 - Ed Mills explained the new portal update for Central Registry. Referrals for Central Registry are received primarily via fax from hospitals and facilities. BSCIP is working with the vendor Digital Innovation, to have the referrals input electronically to the Central Registry Portal. Ed discussed phase one of the Central Registry Portal testing and how the program will identify hospitals to test the program. Phase two will upload the referrals electronically into RIMS automatically. Phase three, has the hospitals create the referrals on their side and within their software.
- Annual Refresher Trainings – Robert Pfister, BSCIP Unit Administrator
 - Robert discussed refresher training for January. The trainings will cover state statutes, policies, and procedures staff should follow to ensure the program is providing the best services. The trainings are different from the Department of Health trainings. The refresher training will focus on the Brain and Spinal Cord Injury policies, procedures, and operating procedures.
- Florida Spinal Cord Injury Resource Center – Robert Pfister, BSCIP Unit Administrator

- Robert discussed how the program is compiling information about FSCIRC on the BSCIPTraNet.
- Vendor Directory – Teresa George, BSCIP Program Policy and Compliance Administrator
 - Teresa discussed the vendor directory and the deficiencies within the regions. Teresa stated one of her goals this year is to develop a recruitment team to address vendor directory deficiencies. The program also has a weekly indicator report to indicate new vendors and inactive vendors.

VI. Impact of COVID 19 – Robert Pfister, BSCIP Unit Administrator

- **Tracking Telehealth Visits**
 - Robert discussed the use of telehealth during COVID and the importance of the availability of telehealth for clients. Receiving telehealth is better than receiving no services at all. The program created a report to track telehealth indicated on care plans.

VII. Community Partners

- **FAAST – Robert Pfister, BSCIP Unit Administrator**
 - Robert discussed FAAST, a company in the SW region of Florida, requesting to install a smart home system for an individual with spinal cord injuries. He explained how FAAST requested viable candidates currently enrolled in the program with specific demographics needed for the project. Robert explained how Rosalind is preparing the applications for qualifying clients to submit to FAAST for consideration. He explained how the smart home system is an integrated system for automated electronics to make the house more accessible for the independence of a person.

VIII. Med Waiver Clients Update – Kimberly Robinson, BSCIP Section Administrator

- Kimberly discussed the data that ACHA provided of clients previously enrolled in the Medicaid Wavier Program. She explained any other data request would need to be made thru a public request directly to AHCA.

IX. FL Health Charts Update – Ed Mills, RIMS Project Manager

- Ed discussed how the program provided data for the FL Health Charts. BSCIP had to replicate the data that was given over to the Division of Public Health Statistics due to the absence of the Data Analysts. BSCIP started fresh and implemented ways come up with the data needed for this report. BSCIP sent information regarding in-service client injuries for adult and pediatric cases. BSCIP now has a step by step process documented to ensure all the required data for reporting is captured.

X. ICARE Values – Kimberly Robinson, Section Administrator

- Mission - To protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.
- Vision - To be the healthiest state in the nation
- Values – ICARE

- I – Innovation
- C – Collaboration
- A – Accountability
- R – Responsiveness
- E – Excellence

XI. Council Business – Kimberly Robinson, BSCIP Section Administrator

- Legislative Committee
 - Kimberly discussed creating a legislative committee and how a process for the council to make changes.
- Charter Committees Updates
 - Performance and Quality Improvement – Kevin Mullen
 - The Comprehensive Identification Evaluation and Documentation Report of program services, resources and stakeholders
 - Public Awareness – Ricke Zeidman
 - Media meeting broadcast
 - Education – Joanne Hoertz
 - Ways to get more information on the websites.
 - Outreach – Erick Collazo
 - Information about BSCIP
 - Website Resources about BSCIP
 - Communication methods
- Client Satisfaction Surveys Update – Kimberly Robinson, BSCIP Section Administrator
 - No update, waiting for approval of surveys from the division level.
- Council Recommendations – Kimberly Robinson, BSCIP Section Administrator
 - Invites for council members or any person with information on brain and spinal injuries.

XII. New Business – Kimberly Robinson, BSCIP Section Administrator

- Open Discussion
- Public Comments-None
- Future Meeting Dates – January 2021

Mrs. Kimberly Robinson Thanked everyone for their participation in today’s meeting.

Meeting adjourned at 3:36 PM