

Minutes from CHW Curriculum Sub-Group call on November 1, 2011 1pm.

Attendance:

Jessi Bishop-Royse

Linda Paige

Carl Rush

Erin Sologaista

Cheryl Kerr

Brandi Knight

Kristin Wells

LaShonda Coulbertson

Connie Williams

1). Jessi briefed the group on the Final “Year in Review” document that she submitted on the group’s behalf.

2). Survey Matrix:

Carl, who called in from the APHA annual meeting suggested that we try to collaborate with the National AHEC and the APHA CHW folks on our Curriculum Matrix. He said that both groups are currently working on similar efforts and it might be a way of sharing information.

Jessi has updated the matrix and will send around for further review. Catherine Howard of the Research group has offered to assist with the reading and completing the matrix. A representative of the curriculum group should attempt to sit in on the next research group meeting to discuss what is needed.

3). Core competencies survey

Jessi informed the group that the data from the paper versions of the survey were currently being entered into a spreadsheet for analyses and that she would send results to the group and present findings to the full coalition call on 11/10.

4). Time and Date change for curriculum group meetings.

Jessi suggested changing the time and day of the curriculum sub group calls/meetings to better accommodate individuals who are currently participating. After some discussion, the group decided to change the meeting date and time to the 2nd Thursday of the month at 3pm. This change will not take effect until December 1, 2011.

5). Jessi has accepted another position at the FSU College of Medicine and has resigned from the Florida Department of Health. Brandi Knight will be taking over as DOH lead for the curriculum sub-group. Brandi’s email address is: Brandi_Knight@doh.state.fl.us.

Minutes for Curriculum Sub-Group Meeting from Tuesday September 6, 2011

Called in:

Jessica Bishop-Royse

Cheryl Kerr

Carl Rush

Monica Hayes

Kristin Wells

Erin Sologaistoa

Liz Morales

The Curriculum Survey

During the call, we discussed the Curriculum Survey. It was requested in a prior coalition call that we provide this document in a printed version for a gathering of community health workers that is scheduled to take place on Saturday September 24, 2011. It was also suggested that this document be provided in Spanish as well. The Curriculum survey that Jessica Bishop-Royse, Cheryl Kerr and Lashonda Coulbertson drafted was updated based on suggestions by the steering committee as well as the individuals who translated the document into Spanish.

The deadline for completing the survey is by **5pm on October 3, 2011.**

This link will take you to the Survey Monkey version of the survey:

<https://www.surveymonkey.com/s/2D7S8HH>

The Year in Review

We have been asked to submit a review about what the curriculum subgroup has done since its inception. Jessica Bishop-Royse has begun working on this document, but needs input from the rest of the group. This project will be discussed in more detail on the October 4, 2011 Call.

Survey of CHW Curriculums

At the face-to-face CHW meeting in June there was discussion about conducting a survey of the state curriculums that are out there. We decided as a group that this is something that we should do. On the September 6, call we decided that we needed to come up with a framework of how to review the various state curriculums. Progress on this will be discussed on the October 4, 2011 call.

Next Call:

The next call is on October 4, 2011 from 1-2pm.

On the next call, we will discuss:

-the Year in Review

-the Survey of the Curriculums

-minutes

-report back from steering committee (research and practice groups)

-and delegation/group participation.

Phone number: 1-888-808-6959
Passcode: 5088661795

Minutes from CHW Curriculum Sub-Group call on October 4, 2011 1pm.

Attendance:

Jessi Bishop-Royse

Colleen Reinart

Regina Wright

- 1). The group discussed the curriculum core competencies survey. Folekemi asked for an extension, which we are granting (till the end of the week: October 7, 2011). She will also be sending the printed versions of the paper survey back to us next week as she is traveling this week. Jessi will analyze the results and provide them to the curriculum sub-group before discussing with the full coalition.
- 2). The group discussed a need to complete our section of the year in review. We have a draft that needs to be completed. Jessi will make some edits and circulate in an email with minutes from this call.
- 3). The group discussed the next major project, which is to construct an instrument to survey established curriculums. This tool will be used to standardize the process (like comparing apples to apples, etc.) Jessi will begin a draft of this in excel. Individuals with suggestions should send them to Jessi so that she can update the tool. Once this tool is complete, the group will begin to evaluate established curriculums to determine which ones might meet the needs of Florida CHWs.
- 4). The group discussed the next meeting, which will occur on November 1 at 1pm.