



# Meeting Minutes

## Information Clearinghouse on Developmental Disabilities Advisory Council Meeting Minutes

February 18, 2019  
10:00 – 11:00 a.m.

Florida Department of Health  
2585 Merchants Row Blvd., Room 135Q  
Tallahassee, Florida 32399

**Members Present by Dial-in Conference Call Line:** Kristine Benson, Amber Davis,

**Members Not Present:** Janet Caramello, Patricia Tice, Crystal Hopkins, Susan Prater DeBeaugrine, Dawn Brook, Camille Gardiner, Shannon Moss

**Others Present:** Anna Simmons, Erin Lanier, Children's Medical Services

---

### **I. Welcome and Roll Call – Anna Simmons**

Anna welcomed everyone to the call and took attendance.

### **II. Approval of Minutes – Kristine Benson**

The approval of the minutes from the previous meeting was tabled.

### **III. New Business – Kristine Benson**

Anna shared a report of the website usage data. The conditions page for Autism gets the most visits followed by the Bright Expectations homepage and the conditions index page respectively.

The council discussed the promotional awareness campaign and suggestions for a new public service announcement (PSA). Anna explained the video with Claire received lot of positive feedback. The group explored creating a follow up PSA on Claire or creating a new PSA. The group agreed to move forward with the creation of a new PSA.

### **IV. Website Reviews – Council Members**

Kris Benson shared the Dup15Q Alliance website as a resource for the condition chromosome 15q11.2-13.1 duplication syndrome. Kris suggested including [www.dup15q.org](http://www.dup15q.org) as a resource on the website. Anna shared the conditions list with the council and reminded them that these are just suggested conditions and not mandatory.

Amber Davis is continuing to work on a general resource document for families and will share a draft with the council once it is completed.

### **V. Next Steps – Anna Simmons**

- Council members will research conditions and submit resources to Anna.
- Amber Davis will draft a resource timeline.

### **VI. Adjourn – Kristine Benson**

The meeting was adjourned. The next meeting will be Monday, April 15, 2019 at 10:00 am EST.