

**Information Clearinghouse on Developmental Disabilities Advisory Council
Meeting Minutes**

**February 17, 2015
9:00 – 10:00 a.m. EST**

**Florida Department of Health
2585 Merchants Row Blvd., Room 345Q
Tallahassee, FL 32399**

Members Present by Dial-in Conference Call Line: Janet Caramello, Camille Gardiner, Kristine Benson

Members Not Present: Dr. Janet Flowers, Dr. Ricardo Ayala, Ryan Tyson, Patricia Tice, Dr. Carlos Pozzi

Others Present: David Blodgett, Kristen Holmes, Anna Simmons, Sarah Beard, Quartil Robinson, Rhonda Brown, Jane Correia, Heather Lake-Burger, Suzanne Anjohrin

I. Welcome and Roll Call – Anna Simmons

Anna welcomed everyone to the call and took attendance.

II. Approval of Minutes – Janet Caramello

The approval of the meeting minutes from the previous meeting was tabled.

III. New Business – Janet Caramello

Janet shared her excitement for the recent launch of the Bright Expectations website. The council suggested changing “developmental disabilities” to “unique abilities” on the main page of the website.

Kris Benson submitted her application for reappointment to the Governor’s office. Anna reviewed the appointments for the remaining council members. Janet and Camille Gardiner have expressed interest in a reappointment. Anna will follow up with Ryan Tyson regarding reappointment.

IV. Review of Website Updates – David Blodgett

David reviewed the department’s informational council webpage that links to the Bright Expectations site.

The group discussed adding bios to the membership list. Since the department is working on a standard layout for all council pages, this will be revisited at a later date. The official name of the council was discussed. Anna agreed to review the statute for clarification on how it refers to

the council. Council members' attendance was reviewed per Janet's request. Anna agreed to send Janet the council's attendance.

V. Website Expansion

Anna shared resources and information that have been submitted for the council's review. The council discussed having a calendar of events on the website. The council discussed using a state/county map to list available regional support groups in Florida. The website DSFFlorida.org will be reviewed as a starting point for support groups. Anna agreed to send Kris the list of reviewed websites for her to consolidate.

The council discussed adding Autism to the website. Anna will review the statute for the council's scope.

VI. Promotion Opportunity – Jane Correia

Jane provided a background on the Florida Birth Defects Registry (FBDR) and shared an opportunity to partner with the council for promotion of the Bright Expectations webpage. The FBDR offered to support developing and purchasing promotional material to promote the website. The council is interested in this opportunity.

Jane shared that March 3rd is World Birth Defects Day. In preparation for the event, the department is collecting Tweets that can be sent out on that day. The council was encouraged to submit draft Tweets to promote the Bright Expectations website to Anna by close of business February 18th.

VII. Next Steps – Janet Caramello

- Anna will review the statute to clarify the name of the council and what conditions should be included on the website.
- Anna will email the council additional meeting materials.
- Anna will email Janet the council member's attendance and a list of members who have submitted bios.
- Anna will follow-up on reappointments for council members who's terms are about to expire.
- Anna will email Kris the webpages that have been reviewed for consolidation.
- Council members will submit tweets for World Birth Defects Day to Anna by 5:00 pm on February 18, 2015.

VIII. Adjourn – Janet Caramello

Next Meeting Date: March 17, 2015 9:00 a.m. to 10:00 a.m. EST