



Meeting Minutes

Information Clearinghouse on Developmental Disabilities Advisory Council Meeting Minutes

November 15, 2016
9:00 – 10:00 a.m.

Florida Department of Health
2585 Merchants Row Blvd., Room 310A
Tallahassee, FL 32399

Members Present by Dial-in Conference Call Line: Camille Gardiner, Amber Davis, Kristine Benson, Susan Prater DeBeaugrine, Dr. Carlos Pozzi

Members Not Present: Patricia Tice, Shannon Moss, Janet Caramello, Crystal Hopkins,

Others Present: Sarah Beard, Anna Simmons, Rhonda Brown, Michele Mule, Amon Bryant, Dianne Powell

I. Welcome and Roll Call – Anna Simmons

Anna welcomed everyone to the call and took attendance.

II. Approval of Minutes – Kristine Benson

The meeting minutes were reviewed for approval. Shannon Moss' name was listed both as present and not present. Anna agreed to amend the meeting minutes to show Shannon Moss as present. A motion was made by Camille Gardiner to approve the amended meeting minutes; Susan Prater DeBeaugrine seconded the motion. The motion passed unanimously.

III. New Business – Kristine Benson

Anna shared a draft billboard design and four potential tag lines:

- "Resources, support & information for kids and families with unique abilities"
- "Helping Florida's kids with unique abilities achieve a bright future"
- "Helping Florida's kids with unique abilities"
- "Creating a brighter future for kids & families with unique abilities"

The council liked the first tag line best. This feedback will be provided to the Department's Communications office. A posting report for the billboard locations will be shared with the council when available.

Volunteers are being recruited for the promotional video. Amber Davis agreed to reach out to families in Tallahassee and Camille agreed to connect the Department with an interested contact at the University of Central Florida. Contact information of families interested in volunteering for the promotional video should be submitted to Anna by Friday, November 18.

IV. Sharing of Website Updates – Council Members

There were no new website reviews to share.



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Susan discussed including the Florida Developmental Disabilities Council as a resource on the Bright Expectations website and will provide a formal review during the next council meeting.

Amber suggested purchasing brochures from the Down Syndrome Diagnosis Network to distribute in Florida. Amber agreed to submit this information to Anna for consideration.

Anna agreed to work with Kris to compile a list of all website reviews completed to date.

The council discussed suspending the December meeting and to meet again in January. A motion was made by Carlos Pozzi to suspend the December meeting. Camille seconded the motion. The motion passed unanimously.

V. Next Steps – Kristine Benson

- Council members will submit any additional volunteers to Anna for the promotional video by Friday, November 18.
- Susan will provide a formal review of the Florida Developmental Disabilities Council at the January council meeting.
- Anna will notify the council when updates have been made to the Bright Expectations website.
- Anna will provide the council with a posting report for the billboard locations when available.

IV. Adjourn – Kristine Benson

A motion was made by Camille to adjourn the meeting. Susan seconded the motion. The motion passed unanimously.

Next Meeting Date: January 17, 2017 9:00 am – 10:00 am EST