

July 19, 2017  
1:30-3:00 PM



Department of Health  
2585 Merchants Row  
Conference Rm. 310 A  
Tallahassee, Florida 32311

## IRB 1 Convened Committee Meeting Minutes

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### **IRB Attendance:**

Ovidiu Cotea (Present by phone)  
Bob Eadie (non-scientist)  
Daphne Holden  
Barbara Frentzen (non-affiliated)  
Keshia Reid (Expertise in Subpart B: Pregnant women)

### **Absent:**

Katisa Donaldson (non-affiliated) (non-scientist) (Expertise in Subpart D: Children) (Expertise in adults unable to consent)  
Nina McGrew (non-affiliated)  
Sandra Schoenfisch (Chair, Expertise in Subpart D: Children) (non-affiliated)  
Karen Card

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**Other Attendees:** Rotanya Bryan, MPA, Dinithia Sampson, PhD, and Bonnie Gaughan-Bailey, MPA

### **Quorum**

A quorum was present. No actions were taken.

### **Approval of Previous Minutes:**

Minutes from the **6/21/17** meeting were circulated by email and modified by member input.

### **Education:**

Rotanya Bryan provided an overview of the key IRB considerations when evaluating research undergoing continuing review. The following key points are what she presented to the board:

- Risk assessment and monitoring
- Adequacy of the process for obtaining informed consent
- Investigator and institutional issues
- Research progress

**Next Meeting:** 8/16/17

**Other Business:** None

**Meeting Adjourned:** 2:15pm