

March 07, 2018
9:00-11:00 AM



Department of Health
2585 Merchants Row
Conference Rm. 320 P
Tallahassee, Florida 32311

IRB 2 Convened Committee Meeting Minutes

IRB Attendance:

Keshia Reid (Co-Chair)

Dongming Cui

Julie Moore (non-affiliated)

Kellie O'Dare (non-scientist)

Absent:

Jamie Forrest (Chair)

Nkechi Ichite (present by phone)

Shamarial Roberson (Expertise in Subpart D: Children; Subpart B: Pregnant women)

Jaime Arango (non-affiliated; person whose primary interest is non-scientific; present by phone)

Kelli Wells (present by phone)

Other Attendees: Rotanya Bryan, MPA, Gavin Grigg, and Bonnie Gaughan-Bailey, MPA

Quorum

A quorum was not present. A quorum is defined as the majority of the IRB members and representation of each of the members as identified in the requirements outlined in 45 CFR 46.108 as well as 21 CFR 56.107. At least one non-scientist and at least one non-affiliated member were present.

Approval of Previous Minutes:

Minutes from the meeting were circulated by email and modified by member input.

Conflict of Interest: None Declared

Members did not report any:

- Compensation or payments for services (e.g., consulting fees, lecture payments, bonus, royalties, paid authorship, honoraria, gifts, or in-kind products or services) related to the research of any value, except as otherwise excluded by this policy.
- Compensation or payments for services where an arrangement has been entered into such that the amount of compensation will be affected by the outcome of the research.
- Equity interests (stocks, stock options, security, or other ownership interests) related to the research of any value.
- Equity interests whose value when aggregated for the individual and the individual's immediate family represents more than a five percent ownership interest in any single entity.
- Equity interest related to the research in a non-publicly traded corporation of any value by the individual or a member of the individual's immediate family
- Equity interest related to the research of any amount to the researcher or any member of the researcher's immediate family where an arrangement has been entered into such that the amount of compensation will be affected by the outcome of the research.
- Intellectual property rights and interests (patents, copyrights, royalties, licensing agreements, and any other proprietary interest related to the research).
- Board or executive relationship related to the research, regardless of compensation.
- Involvement or participation in the design, conduct, or reporting of the research, including providing advice on Department registry data systems.
- Serving as the immediate supervisor of a researcher within the last year
- Any other interest that the IRB member believes would interfere with his or her ability to objectively review a protocol.
- Any travel related to research

Education: Webinar education on the new IRBMANAGER online system. Board members watched a presentation of the new IRB application intake system. IRBMANAGER will be made available to the public next month.

Next Meeting: April 04, 2018

Other Business: None

Meeting Adjourned: 10:00am