The email text in this document is **a template** for the TRAIN Florida system generated learner account creation confirmation email, sent to learners upon account creation. Do not use the system generated text.

Delete all text **after** **Dear {#UserName#} down to TRAIN Team**, leave the faint (152) at the bottom.

Copy and paste the text below and place it in the email body field.

**Do Not Alter Any of the Text or Formatting – simply cut and paste it as is,**

**into the email body field in TRAIN Florida**

**NEW TEXT starts on next line:**

**Please Read This Entire E-mail.**

**Welcome to TRAIN Florida!**

A TRAIN Florida learner account has been created for you by a **TRAIN Florida Administrator from the Florida Department of Health**  
  
You have been registered on <https://www.train.org/florida/welcome>  
  
Please go to that site to complete entry of ?your account profile information.  
  
Your login name is: **{#LoginName#}**   
  
Please click the link below to create a password.  
  
Create Password Link: {#CreatePasswordLink#}. You will also be able to review TRAIN Policies and update your account information.

Please click this link to access the [**TRAIN Florida First Time Login Instructions**](http://www.floridahealth.gov/provider-and-partner-resources/training/train-florida/_documents/train-instructions-initial.pdf).

If you are not able to log in, **PLEASE DO NOT CREATE A TRAIN ACCOUNT**.

If you have any questions regarding TRAIN Florida, contact your [**Local TRAIN Florida Administrator**](https://www.train.org/florida/blog/122)

**Please do not contact the Public Health Foundation.**

**ICARE! It is our pleasure to serve you!**

Have a Great Day!  
  
Thank you,  
The TRAIN Florida Team