

Exemptions Related to Background Screenings

Depending on the place of employment, background screening for employment purposes may be required. It is the responsibility of the employer to meet this requirement. This screening is required, pursuant to chapter 435, Florida Statutes. This chapter outlines the offenses which disqualify a licensee from employment unless an exemption is granted by the Department of Health.

The licensee may apply for an exemption, which is a request for the Department of Health to review the licensee's background to determine if an exemption can be granted. The licensee must provide the following information when requesting an exemption:

- 1. A typed self-explanation, that briefly describes the events,
- 2. A completed Request for Exemption Application from the Agency for Health Care Administration: <u>https://ahca.myflorida.com/MCHQ/Central_Services/Background_Screening/exemption.shtml</u>.
- 3. Criminal History Check (FDLE report),
- 4. Documentation of Employment History,
- 5. Documentation of Rehabilitation History,
- 6. Reference Letters,
- 7. Probation Notices, and anything that the applicant feels pertinent to the review.