To protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.



Ron DeSantis Governor

Joseph A. Ladapo, MD, PhD

State Surgeon General

Scan Code for

Vision: To be the Healthiest State in the Nation

## CENTRAL REGISTRY REFERRAL FORM

Florida Statute 381.74 requires that every public and private health agency, public and private

social agency, and attending physician report persons who have sustained a Moderate-to-Severe brain **Online Portal** or spinal cord injury to the Brain and Spinal Cord Injury Program (BSCIP) Central Registry within five (5) days of injury identification or diagnosis. \* Survive Acute: Referral Date: Yes No \*Ventilator: \*Injury Type: Yes No Client I.D. (SSN): \*First Name: M.I.: Suffix: \*Last Name: \*Homeless: (if homeless is YES, address is NOT needed even though marked as required) \*Address Line 1: (Apt/Suite/Unit): \*State: \*City: \*Zip Code: \*County: Client Phone: \*Date of Birth: \*Sex: Race: Supportive Contact Last Name, First Name: Supportive Contact Phone: Relationship: Date of Injury: Injury County: \*Activity Type: \*ETOH/Drug: \*Protection: \*Position: \*Etiology: \*Reporting Facility: Source: Date of Admission: \*Reporting Facility Address: \*Reporting Facility City: Trauma #: Medical Record #: \*Treatment Stage: \*Reporter Name: \*Reporter Phone #: Ext #: \*A Brain Injury must be reported if Rancho is 8 or below and Glasgow is Altered Sensorium: Yes No 12 or below. \*Rancho Score: \*Open/Closed: \*Glasgow Score: Brain ICD Codes: \*Date Brain Injury Identified:

SPINAL CORD INJURY \* A Spinal Cord Injury must be reported if 2 out of 3 of the following deficits are present.

\*Para/Quad Level: \* Extent of Lesion:

Sensory Deficit: Yes No Motor Deficit: Yes No Bowel/Bladder Deficit: Yes No

Spinal Cord ICD Codes: \*Date Spinal Injury Identified:

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## Instructions for completing the FACILITY Referral Form for the Brain and Spinal Cord Injury Program

All categories with an (\*) must be completed.

Incomplete or missing data from the form may cause a delay in the information being transmitted to BSCIP case managers and possible delay in providing services to a client.

PATIENT / CLIENT INFORMATION	RESPONSE (S) NEEDED	
Referral Date	Enter the Date the referral is submitted to BSCIP.	
*Survive Acute	Enter "Y" (Yes) or "N" (No) Is the individual alive at the time of referral? If "YES" proceed with the referral, if "NO," the referral will be rejected.	
*Injury Type:	Choose one of the following: Brain Injury Only Dual Injury (Brain and Spinal Cord) Spinal Cord Injury	
*Ventilator	Enter "Y" (Yes) or "N" (No)	
Client ID	Enter the patient / client's social security number. If unknown, leave blank.	
*Client Name	Enter last name, first name, and (middle initial and suffix if provided)	
*Homeless	Choose one of the following: Yes No Unknown	
*Address Line 1	Enter the patient / client's residential street location. Use P.O. Box addresses <i>only</i> when the residential street location is unknown.	
(Apt/Suite/Unit)	Enter the patient / client's apartment, suite or unit # if applicable.	
*City	Enter the name of the city where the patient / client resides.	
*State	Enter the name of the state where the patient / client resides.	

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PATIENT / CLIENT INFORMATION	RESPONSE (S) NEEDED			
*Zip Code	Enter the Zip Code of the patient / client's residence.			
*County	Enter the name of the county where the patient / client resides.			
Client Phone	Enter the area code and	I phone number of the patient / client's residence.		
*Date of Birth	Enter client date of birt	h mm/dd/yyyy		
Sex	Choose one of the following: Female Male Unknown			
Race	Choose one of the following: A - Asian (Not Hispanic or Latino) B - Black or African American (Not Hispanic or Latino) H - Hispanic or Latino I - American Indian or Alaska Native (Not Hispanic or Latino) P - Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) R - Not Recorded T - Two or More Races (Not Hispanic or Latino) U - Unknown W - White (Not Hispanic or Latino) Y - Prefer not to answer			
Supportive Contact Name	Enter last name and first name of person that can be contacted. If unknown, leave blank.			
Supportive Contact Phone Number	Enter the area code and	I phone number for the supportive contact		
Supportive Contact Relationship	Enter the selection that best describes the relationship.  Aunt Nephew Brother Niece Brother-in-Law Other Family Members Child Other Official Cousin Parent Daughter Physician Daughter-in-Law Proxy Ex-Spouse School Contact Facility Contact Significant Other Father-in-Law Friend Sister Foster Parents Sister-in-law Grandchild Social Worker			

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PATIENT / CLIENT INFORMATION	RESPONSE (S) NEEDED			
Supportive Contact Relationship continued	Granddaughter Son Grandparent Son-in-Law Guardian Spouse Grandson Spouse-Separated from Insurance Contact Teacher Legal Guardian Uncle Mother-in-Law Unknown Neighbor			
Date of Injury	Enter the Date that the injury to the patient / client occurred as mm/dd/yyyy			
Injury County	Enter the county where the injury occurred. If unknown, leave blank.			
*Activity Type	Enter the selection that best describes what the patient / client was doing.  O - Other  R - Recreation  T - Transport  U - Unknown  W - Working			
* ETOH / Drug	Enter the selection that best describes if Alcohol / Drug use was present.  1 – Not alcohol/drug related  2 – Alcohol related  3 – Drug related  4 – Alcohol and Drug related  8 – Unknown			
*Protection	Enter the selection that best describes any protective devices.  20 - 2 Point Belt  25 - Car Seat  30 - Padding  21 - 3 Point Belt  26 - Eye Protection  31 - Protective Clothes  22 - Airbag  27 - Hard Hat  32 - Seatbelt  23 - Airbag & Belt  28 - Helmet  33 - Not Recorded  24 - Airbag Deployed  29 - None  34 - Not Performed  25 - Car seat  35 - Not Available			
*Position	Enter the selection that best describes the position of the patient / client.  1 - Driver 5 - Motorcycle Driver  10- Streetcar Occ 6 - Motorcycle Passenger  11 - Not Available 7 - Other Specified  2 - Passenger 8 - Pedal/Cyclist  4 - Pedestrian 9 - Ride Animal			

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PATIENT / CLIENT INFORMATION	RESPONSE	RESPONSE (S) NEEDED		
*Etiology	Enter the selection that best describes the  11 – Auto/Truck 12 – Motorcycle 13 – ATV / Moped / Dirt-bike / Go-cart 14 – Bicycle / Auto Collision 15 – Bicycle / Not Auto Collision 16 – Fall from Auto / Truck 17 – Boating / Jet ski 18 – Heavy Equipment (farm / constr) 20 – Pedestrian / Auto Collision 21 – Pedestrian / Bicycle Collision 29 – Pedestrian Unknown 31 – Stabbing 32 – Guns 34 – Assault/Machine Gun 39 – Rifle 40 – Swimming	41 – Diving into a pool 42 – Diving / Natural body of		
*Reporting Facility	Enter name of reporting facility			
Source	Enter the selection that best describes the Reporters position.  1 – Hospital Emergency Room Person  2 – Medical Records Department  3 – Acute Care Hospital Social Worker  4 – Acute Care Hospital Attending  5 – Rehabilitation Hospital  6 – Other  7 – Unknown			
Date of Admission	Enter date the patient / client was admitte	Enter date the patient / client was admitted to the facility.		
*Reporting Facility Address	Enter street address of reporting facility.	Enter street address of reporting facility.		
*Reporting Facility City	Enter city of reporting facility.			
Trauma #	Enter the trauma number. If unknown, leave blank.			
Medical Record #	Enter the Medical Record number. If unk	Enter the Medical Record number. If unknown, leave blank		

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PATIENT / CLIENT INFORMATION	RESPONSE (S) NEEDED		
*Treatment Stage	Enter the stage of treatment if known. If unknown, leave blank.  A - Acute N - Nursing Home O - Outpatient R - Rehabilitation T - Transitional Living Program		
*Reporter Name	Enter the name of the person making the referral to BSCIP.		
*Reporter's Phone Number and Extension	Provide the phone number of the person making the referral to BSCIP.		
BRAIN INJURY INFORMATION	BRAIN INJURY INFORMATION		
*ADULT Rancho Score	Select one of the following:  Level I: No response; Total assistance  No response to external stimuli.  Level II: Generalized response: Total Assistance.  Responds inconsistently and non-purposefully to external stimuli.  Responses are often the same, regardless of the stimuli.  Level III: Localized response; Total assistance.  Responds inconsistently and specifically to external stimuli.  Responses are directly related to the stimulus, for instance, patient withdraws or vocalizes to painful stimuli.  Responds more to familiar people (friends and family) versus strangers.  Level IV: Confused / Agitated: Maximal assistance  The individual is in a hyperactive state with bizarre and		
Parisod 06/25/2025	<ul> <li>The individual is in a hyperactive state with bizarre and non-purposeful behavior.</li> <li>Demonstrates agitated behavior that originates more from internal confusion than the external environment.</li> <li>Absent short-term memory.</li> <li>Level V: Confused, Inappropriate Non-agitated: Maximal assistance</li> <li>Shows increase in consistency with following and responding to following simple commands.</li> <li>Responses are non-purposeful and random to more complex commands.</li> <li>Behavior and verbalization are often inappropriate, and individual appears confused and often confabulates (Fabricates imaginary experiences as compensation for loss of memory.)</li> <li>If action or tasks is demonstrated individual can perform</li> </ul>		

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- but does not initiate on his own.
- Memory is severely impaired and learning new information is difficult.
- Different from level IV in that individual does not demonstrate agitation to internal stimuli. However, they can show agitation to unpleasant external stimuli.

Level VI: Confused, Appropriate: Moderate assistance.

- Able to follow simple commands consistently.
- Able to retain learning for familiar tasks they performed pre-injury. (Brushing teeth, washing face), however unable to retain learning for new tasks.

Level VII: Automatic, Appropriate: Minimal assistance for Daily Living Skills.

- Oriented to familiar settings.
- Able to perform daily routine automatically with minimal to absent confusion.
- Demonstrates carry-over for new tasks and learning in addition to familiar tasks.
- Superficially aware of one's diagnosis, but unaware of specific impairments.
- Continues to demonstrate lack of insight, decreased judgement and safety awareness.
- Beginning to show interest in social and recreational activities in structured settings.
- Requires at least minimal supervision for learning and safety purposes.

Level VIII: Purposeful, Appropriate: Stand by assistance on request.

- Consistently oriented to person, place and time.
- Independently carries out familiar tasks in a nondistracting environment.
- Beginning to show awareness of specific impairments and how they interfere with tasks, however, requires standing by assistance to compensate.
- Able to use assistive memory devices to recall daily schedule.
- Acknowledges other's emotional states and requires only minimal assistance to respond appropriately.
- Demonstrates improvement of memory and ability to consolidate the past and future events.
- Often depressed, irritable and with low frustration threshold.

Level IX: Purposeful, Appropriate: Stand by assistance on request.

- Able to shift between different tasks and complete them independently.
- Aware of and acknowledges impairments when they interfere with tasks and able to compensatory strategies to cope.
- Unable to independently anticipate obstacles that may arise secondary to impairment.
- With assistance able to think about consequences of actions and decisions.
- Acknowledges the emotional needs of others with standby assistance.
- Continues to demonstrate depression and low frustration threshold.

Level X: Purposeful, Appropriate: Modified Independent.

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	<ul> <li>Able to multitask in many different environments with extra time or devices to assist.</li> <li>Able to create own methods and tools for memory retention.</li> <li>Independently anticipates obstacles that may occur because of impairments and take corrective actions.</li> <li>Able to independently make decisions and act appropriately but may require more time or compensatory strategies.</li> <li>Demonstrates intermittent periods of depression and low frustration threshold when under stress.</li> <li>Able to appropriately interact with others in social situations.</li> </ul>
	<ul> <li>Able to create own methods and tools for memory retention.</li> <li>Independently anticipates obstacles that may occur because of impairments and take corrective actions.</li> <li>Able to independently make decisions and act appropriately but may require more time or compensatory strategies.</li> <li>Demonstrates intermittent periods of depression and low frustration threshold when under stress.</li> <li>Able to appropriately interact with others in social situations.</li> </ul>
*PEDIATRIC Rancho Score	Level V: No response to stimuli  • Complete absence of observable change in behavior to visual, auditory, or painful stimuli  Level IV: Gives generalized response to sensory stimuli  • Gives generalized startle to loud sound  • Responds to repeated auditory stimulation with increased or decreased activity  • Gives generalized reflex response to painful stimuli  Level III: Gives localized response to sensory stimuli  • Blinks when strong light crosses field of vision  • Follows moving object passed within visual field  • Turns toward or away from loud sound  • Gives localized response to painful stimuli  Level II: Demonstrates awareness environment.  • Follows simple commands  • Refuses to follow simple commands by shaking head or saying "no"  • Imitates examiner's gestures or facial expressions  • Responds to name  • Recognizes mother or other family members  • Enjoys imitative vocal play

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	Level I: Oriented to self and surroundings  • Provides accurate information about self  • Is aware of being away from home  • Knows where toys, clothes and other objects are kept  • Actively participates in treatment program  • Recognizes own room, knows way to bathroom, nursing station etc. Is potty trained  • Shows active interest in toys; will examine or manipulate before mouthing or discarding Watches other children at play; may move toward them purposefully to watch or snatch a toy Initiates social contact with adult; enjoys socializing
*Glasgow Score	Select one of the following:  03 – Non Responsive  04 – Minimum Hi score for BSCIP  05 – Severe Head Injury  06 – Severe Head Injury  07 – Severe Head Injury  08 – Severe Head Injury  09 – Moderate Head Injury  10 – Moderate Head Injury  11 – Moderate Head Injury  12 – Max Hi score for BSCIP  13 – Mild Head Injury  14 – Mild Head Injury  15 – Non Injured Brain response  99 – To be determined  If the Glasgow Score is unknown or unavailable it can be calculated using the included Glasgow Scale Worksheet.
*Open / Closed	Indicate whether the patient / client's injury was open or closed by entering "O" (Open) or "C" (Closed).
Altered Sensorium	Indicate whether the patient/ client's ability to use his / her senses (taste, touch, sight, hearing, smell) have been affected by the injury by entering "Y" (Yes) or "N" (No)
*Date Brain Injury Identified	Enter date the brain injury was identified.
Brain Injury ICD Codes	Enter applicable brain injury ICD codes.

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PATIENT / CLIENT INFORMATION	RESPONSE (S) NEEDED  SPINAL CORD INJURY INFORMATION			
SPINAL CORD INJURY INFORMATION				
*Para/Quad Level	Enter the selection that best describes the patient / client's spinal cord injury:  *Cervical** C1, C2, C3, C4, C5, C6, C7, or C8  *Thoracic** T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, or T12  *Lumbar** L1, L2, L3, L4, or L5  *Sacral** S1, S2, S3, S4, or S5  *99 - To be determined*			
*Extent of Lesion	Enter the selection that best describes the patient / client's spinal cord injury:  C - Complete loss of motor and/or sensory functions below the zone of injury  I - Incomplete loss of motor and/or sensory below the zone of the injury  (includes sacral sensory sparing)  U - Unknown loss of motor and/or sensory functions below the zone of the injury  9 - To be determined			
*Date Spinal Cord Injury Identified	Enter date the spinal cord injury was identified.			
Sensory Deficit	Enter "Y" (Yes) of "N" (No)			
Motor Deficit	Enter "Y" (Yes) of "N" (No)			
Bowel / Bladder Deficit	Enter "Y" (Yes) of "N" (No)			
Spinal Cord Injury ICD Codes	Enter applicable spinal cord injury ICD codes.			

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## **GLASGOW COMA SCALE**

(RECOMMENDED FOR AGE 4 – ADULT)

Eye Opening	Points	Best Verbal Response	Points	Best Motor Response	Points
Spontaneous Indicates arousal mechanisms in brain stem are active	4	Oriented  Patient knows who and where he or she is, and the year, season and month.	5	*Note: a gasp reflex or a change I posture does not count as a response	6
To Sound Eyes open to any sound stimulus	3	Confused Responses to questions Indicate varying degrees of confusion and disorientation	4	Localized  Moves a limb to attempt to remove a painful stimulus	5
To Pain Apply stimulus to limbs, not face	2	Inappropriate Speech is intelligible but sustained conversation is not possible	3	Flexor: Normal  Entire shoulder or arm is flexed in response to painful stimuli	4
No Response	1	Incomprehensible Unintelligible sounds such as moans and groans are made	2	Flexion: Abnormal  The patient is rigidly still with arms flexed, fists clenched, and legs extended.	3
Choose one number from the column above that best describes the patient's response Enter here: →	2	No Response	1	Extension  Abnormal turning and rotation of the arms and shoulders	2
		Choose one number from the column above that best describes the patient's response  Enter here: →	4	No Response	1
				Choose one number from the column above that best describes the patient's response Enter here: →	3
				Add the 3 numbers Above.  Enter here: → This is your Glasgow Score	

\*\*NOTE: Due to a patient's unstable medical status, some information may not be obtainable immediately. A referral with the notation "MEDICALLY UNSTABLE" in the "Brain Injury Information" or "Spinal Cord Injury Information" sections will be considered to have met the reporting requirement of F.S. 381.74 (provided it was actually faxed or received within the five day period after identification or diagnosis). However, it is still the responsibility of the reporting person / facility to provide the missing information as soon as possible. Upon receipt of the missing information, a complete referral to the Central Registry database can be made and transmitted to a local office so that delivery of services can possibly begin.

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