

Environmental Health Professional Advisory Board Meeting Minutes

May 7, 2025

1. Roll

Attendance: Michael Lawhorn, Tim Wallace, Keith Burney, Kimberly Duffek, Brandon Rosenblatt, Andrea Ables, Shawn Sombutmai, Michael Crea, Eric Heyde

Absent: None

2. Housekeeping

- a. **Public Meeting Rules & Policies** – Michael Lawhorn began the meeting by reviewing the statutes that govern public meetings for the EH Professional Advisory Board (Board).
- b. First, Section 381.0101, Florida Statutes, provides the Board's duties, statutory members, and details the process for individuals to become a member of the Board.
- c. Next, Section 120.525, Florida Statutes, provides the general rules for all public meetings in the state of Florida. This includes providing meeting notice to the public in the Florida Administrative Weekly (FAR), how to prepare an agenda, and the requirement to make the agenda available to the public at least seven days prior to the meeting.
- d. Finally, Section 286.011, Florida Statutes, provides that the meeting minutes must be promptly recorded and made available to the public upon request.

3. Review of June 24, 2024, Board Meeting Minutes for Approval

- a. The Board reviewed the meetings minutes recorded from the Board meeting held on June 24, 2024, and they were approved unanimously.

4. The Department's role in CEHP Private Provider Inspector (PPI) Complaints

- a. Whenever the CEHP Program Consultant receives a PPI Complaint from a County Health Department, it is immediately forwarded to the Florida Department of Environmental Protection (FDEP) to review for a violation of Chapter 62-6, Florida Administrative Code. If there is a violation, enforcement begins with FDEP.
- b. Upon the conclusion of the FDEP investigation, the complaint is sent back to the Florida Department of Health (Department) to determine if there may be a violation of Rule 64E-18, Florida Administrative Code. investigation.

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5. New Candidate for EH Professional Advisor Board Membership

- a. Mr. Tim Wallace has been appointed as the fourth and final member of the Board as the “citizen of the state who neither employs nor is routinely evaluated by a person certified under section 381.0101, Florida Statutes.”

6. Comments

- a. Mr. Rosenblatt asked a question about disciplinary action against PPIs.

7. Adjourn
