

Florida Department of Health

DR. AND MRS. ALFONSE AND KATHLEEN CINOTTI
HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Autism Screening

REQUEST FOR APPLICATIONS WEBINAR

August 5, 2025

Florida
HEALTH

Division of Public Health Statistics and Performance Management (PHSPM)

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM



Nathan Dunn

Strategic Projects Manager
Florida Department of Health

Kristin Reshard

Financial Manager
Florida Department of Health

Javier Betancourt

Grant Resource Manager
Florida Department of Health

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Funding Announcement

The Florida Department of Health (Department), through its Division of Public Health Statistics and Performance Management, announces the availability of funding for Fiscal Year (FY) 2025-2026 awards of the Dr. and Mrs. Alfonse and Kathleen Cinotti Health Care Screening and Services Grant Program (Cinotti grant program), per section 381.9855, Florida Statutes.

Purpose

The Cinotti grant program seeks to expand current services to include access to no-cost autism screenings or services for the public, facilitated by nonprofit entities.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Request for Applications (RFA) Timeline *See page 4 in the RFA for this timeline.

Schedule	Due Date
Request for Applications Released	August 1, 2025
Pre-Application Webinar	August 5, 2025 10:00 am. EDT
Submission of Questions (Due date for submission)	August 7, 2025 By 5:00 p.m. EDT
Anticipated posting of Answers to Questions	August 14, 2025
Applications due (faxed or e-mailed applications not accepted)	Must be received by August 28, 2025, 11:59p.m.
Anticipated evaluation of applications	August 29 – September 12, 2025
Anticipated award date	September 15, 2025

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Application Deadline, Eligibility

- Per section 381.9855, Florida Statutes, Cinotti grant funds will be used to provide new autism screening or related services not previously provided by the nonprofit or to provide existing or similar screenings or services at new locations.
- The priority area for this RFA is autism spectrum disorder screenings.
- Direct all questions about the online application process or related issues via email to CinottiGrantProgram@flhealth.gov (Subject: “RFA25-001 Questions”)
- Deadline: August 28, 2025, 11:59 p.m.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

General Information

- **Estimated Funds Available:** \$2.5 million
- **Anticipated Number of Awards:** Dependent upon the number of applications and the amount of funding requested from each applicant.
- **Award Maximum/Minimum:** \$500,000 / \$250,000
- **Grant/Budget Period:** October 1, 2025–June 30, 2026 (Nine Months)

Grant award amounts shall be determined by the Department, based on the merits of the application.

Note: There is an anticipated four-to-eight-week contract preparation period from the Notice of Award (NOA) date.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Grant Requirements

- **Non-Corporate Status-** Documentation of nonprofit status. One application per Federal Employee Identification Number (FEIN).
- **Use of Grant Funds-** Funds for allowable expenditures only. Administrative or indirect costs limited to 15%.
- **Method of Payment-** The Department will use a fixed price/fixed fee for all payments.
- **Applications Review-** Proposals will be evaluated and scored based on the requirements identified in the RFA, Section 5.0.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

RFA Attachments

There are 4 required templates included in the RFA.

- Attachment 1: Application Cover Page
- Attachment 2: Workplan Template
- Attachment 3: Budget Summary
- Attachment 4: Budget Narrative

For funded applicants, additional documentation will be required after the Notice of Award is announced.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Instructions for Submitting Applications:

- Electronic application submitted via the Florida Department of Health Cinotti Grant Program online portal.
- Applications must be electronically signed by an authorized individual and must adhere to the specified naming conventions.

Application Content

- Applications must address all sections identified in the RFA in the order presented and in as much detail as requested.
- Applicants must use the official forms attached to the RFA.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Application Content

- Cover Page – (One-Page Limit)
- Table of Contents – (Two-Page Limit)
- Project Summary– (One-Page Limit)
- Project Narrative – (15-page limit, see application for details)
- Workplan (See Attachment 2 for Excel template) (No page limit)
- Budget Summary and Narrative- Use the provided Excel templates in Attachments 3 and 4 (No page limit).

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Grant Proposal Sections

Signed Cover Page (Attachment 1)

- RFA number
- Title of the application
- Legal name of the organization
- Applicant's information and Federal Employer Identification Number with three-digit sequence number. Sequence numbers are available at the [Florida Department of Financial Service Vendor Search](#) page.
- Grant amount requested.

Grant Proposal Sections – Project Summary

The project summary is limited to one page and must identify the following:

- Main purpose of the project
- Types of autism screening services offered
- Geographic area to be served
- Expected outcomes

The summary is not included in the project narrative page limit.

Grant Proposal Sections - Project Narrative

The Program Narrative includes the following:

- Organizational Overview
- Staffing and Clinical Oversight
- Statement of Need
- Program Description
- Collaboration Plan
- Expected Outcomes

Applicants should provide enough detail for reviewers to assess the project's appropriateness and merit.

Grant Proposal Sections - Workplan (Attachment 2)

Applicants must submit a Workplan using SMART (Specific-Measurable-Achievable-Relevant-Timebound) objectives for implementation of proposed activities which will be conducted to meet each objective.

The Workplan will include

- Methods used to assess whether objectives are met
- Timeframes for completion of activities
- Responsible individuals assigned to each task

Grant Proposal Sections - Budget Summary and Narrative (Attachments 3 and 4)

The Proposed Budget Summary and Budget Narrative

- Provides detailed budget categories, and
- Explains all requested cost items to be incurred by the project.

All proposed expenditures must be

- Presented in a line-item budget format, and
- Accompanied by a budget narrative that supports, justifies, and clarifies line items.

Grant Subcontracts

- Subcontracts for proposed services require prior written approval from the Contract Manager.
- Subcontractors are accountable to the grantee for the management of grant funds.
- Subcontract agreements are restricted to no more than 25% of the total final award.
- Subcontracts must meet the eligibility guidelines of this grant and any work by the subcontractor must meet the grant requirements specified in the RFA and in the program contract.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Required Forms - Appendices

The following items must be included in proposal Appendices:

- Organizational Information
- Proposed Data Collection instruments (Optional)
- Applicant's official status (IRS Non-Profit Status 501c(3) documentation, IRS Form 990 on file, within the past 12 months)
- Letter of Support (County Health Department) (Recommended but not required)
- Letters of Support (General – One or more Letters are required)
- Certification of Drug Free Workplace

Reporting Requirements

Funded applicants will be required to submit:

- Quarterly Progress reports
- Quarterly/Annual Financial Status Reports

Successful applicants will use the Department's systems and reporting tools.

HEALTH CARE SCREENING & SERVICES GRANT PROGRAM

Submission of Applications

- Applications must be uploaded by the August 28, 2025 deadline through the online portal located at www.FloridaHealth.gov/CinottiGrantProgram.
- Please submit the application prior to the stated deadline to allow extra time for document processing and technical issues.
- Applications not meeting the grant requirements will be returned with notification of failure to comply with RFA guidelines.

Contact Information

Cinotti Grant Team

Public Health Statistics & Performance Management

Florida Department of Health

CinottiGrantProgram@flhealth.gov