

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Ron DeSantis
Governor

Joseph A. Ladapo, MD, PhD
State Surgeon General

Vision: To be the **Healthiest State** in the Nation

Questions and Answers

RFA 21-001

National Initiative to Address COVID-19 Public Health Disparities among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural best Communities

DATE: November 15, 2021

TO: Applicants

FROM: DOH-Miami-Dade Contracts Unit
Florida Department of Health

SUBJECT: Questions and Answers: RFA #21-001

Question# 1. What are the possibilities of this program being funded in 2023?

Department Response: The funding period is January 1, 2022 to December 31, 2022.

Question# 2. How will DOH determine the method of payment. On page 13. Section 3.9 states payment could be either. A fixed price or cost reimbursement.

Department Response: In this case, the Department of Health (DOH) will decide the method of payment to be used during the drafting and negotiation process of the resulting contract, depending on the services provided, the type of awarded Provider, grant requirements, the number and type of tasks/deliverables/reports, the time-frame for completion for tasks and submission of deliverables and reports.

Question# 3. As part of the sustainability section, may be include sustaining patients' ongoing access to healthcare?

Department Response: Your sustainability plan must be closely related to the proposal you are submitting and include the ways in which the program that will be funded will continue to operate past the funding period.

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Question# 4. Please elaborate on the minimum number of patients to be served.

Department Response: We have not set the minimum number of participants to be served. You as the program developer should be able to determine the number of people to be served and it should correlate to the type of project proposed, timeframe, selected zip codes, and closely related to the amount of funding being requested.

Question# 5. For any collaborators or partners, any requirements for Letters of Support, MOU, contract, etc.

Department Response: For requirements, please see the following sections of the RFA: 4.1, 4.2, and appendix 2

In regard to Front Porch Florida, if you can submit a letter of support from them then you may do so, however, your submitted application will not receive a deduction of points if there is no letter from Front Porch Florida.

Question# 6. If above partners have any expenses to include in the budget, can we include them as a sub-applicant? Any limitations for salary and wages, can we include benefits expenses?

Department Response: Generally, subcontracts are not permitted under this grant. But they will be considered on a case-by-case basis. Subcontracts must always be approved by DOH prior to the provision of services/commodities using the DOH Subcontracting Request form and following all DOH subcontracts requirements. If allowable, subcontracts approvals are required when subcontracts are on-going (but not when they are on a one-time basis or on as-needed basis). With the exception of indirect cost (please see answer to question #7 below), there are no limitations for expenses; however, they must be allowable, reasonable, necessary, and allocated to the agreement in question. The budget narrative and budget summary detail how they should be prepared. Budgets and budget narratives are not retroactive.

Question# 7. Can we include IDC costs as a % of overall budget?

Department Response: Indirect Cost can be included as part of the budget. Indirect cost is capped at 10% of the total requested funding amount.

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Question# 8. Confirm allowable zip codes in Miami Dade County, listed in the documents. Will any areas score higher than others? Is there a benefit to serving one area over the other or do they all “score” the same?

Department Response: The zip codes listed in the RFA are the zip codes for implementation. No zip codes will be scored higher than others.

Question# 9. The Eligibility criteria outlines applicant organization should be active in community-focused, collaborative efforts, which serve agencies, community groups, academic institutions, and other groups to address health or social concerns – please provide an example of this.

Department Response: Please use the eligibility criteria as outlined in 3.2 and provide your response that demonstrates how you are able to meet the criteria.

Question #10. What are examples of Direct Program costs and what is the difference between indirect costs vs. direct costs for this grant?

Department Response: Examples of Direct program Costs -

- ✓ **Expenses (supplies general, Office supplies, Printing & Reproduction, Educational Supplies)**
- ✓ **Equipment (Computer workstation)**
- ✓ **Labor Cost (Salaries and Wages)**
- ✓ **Contracted Services (Approval needed)**
- ✓ **Other Costs (Xerox Machine rental, Cellular Phones Website Maintenance, etc.)**

Direct costs occur when the expenses are linked to the grant. Indirect cost covers all those expenses which are not included in direct cost. These are the costs which benefit the entire grant as a whole. Indirect cost cannot be outright and is treated as overhead expenses.

Question #11. For equipment, the funding opportunity states this must be justified and requires prior approval. Some or all services would be delivered via telehealth, would grant funds support technology equipment needed and what is the process for prior approval?

Department Response: Yes, grant funds can support some technology purchases. Equipment is subject to all applicable federal and state laws, rules, regulations, and

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policies. Depending on the equipment type or cost, it must be returned to DOH upon completion or termination of the respective contract.

Question #12. Where can I find the editable version of the application attachments?

Department Response: Unlocked versions would be posted on or around 11/12/2021.

Question #13. When will we the program need to be fully operationalized?

Department Response: All programs that are being considered for funding must be implementation ready. This means that once program funds are received, they must be ready to implement the program as submitted in the proposal.

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