

**Viral Hepatitis Council Meeting
October 13 & 14, 2004
Radisson Bay Harbor Hotel
Tampa, Florida**

October 13, 2004 - Day One

Council Members Present

Michael Amidei
Gina Bispham
William Chen
Susanne Crowe
Martha DeCastro
Charles Dennis
Maria Eddy
Margaret Gale
Bob Griffin
David Nelson
Sandy Roush
Barbara Rush
Sybil Stillwell
Andi Thomas
William Wood

Council Members Not Present

Gene Copello
Ralph Morris
Allison Nist
Dianne Rehtine
Vacant Chair: Other Governmental

Visitors Present

Robert Keane-Pinellas County Health
Department
Bob Schmiedt-Roche
Lynette Vaughn-Roche
Mary Kay Owens-SEC Consultants
Judy Bassett-HIV/AIDS Quality
Management Institute
Hope King-Centers for Disease Control
Karen Skimming-Roche
Sterling Whisenhunt-Seminole County
Health Department
Jesse Fry-The AIDS Institute
Komona McGriff-Hodge-Lee County Health
Department
David Sammons-GlaxoSmith Kline
Cathy Foster-Department of Health Area 7
HIV/AIDS Prevention Coordinator
Melissa Fouratt-Bayer

Keith Cromley-Bayer
Billie Bentley-Bayer
Veronica Almay Wright-Westcare
Heidi Fox-Agency for Health Care
Administration-Medicaid
Jacquie Rainey-University of
Central Arkansas
Atrica Warr-Florida Department of
Children and Families
Earlene Lipowski-University of
Florida
Amy Gray-Suncoast Health Council
Eliot Godofsky-Bach & Godofsky
Paul Arons-Florida Department of
Health, Bureau of HIV/AIDS.

Meeting began at 8:15 am.

WELCOME AND INTRODUCTIONS were made by Council Members and Guests.

Sandy Roush went over some housekeeping items for the Council Members present:

Lunch

Attendance Log Sheet

Email from Dorthea Rouse, (Elder Affairs) resigning from Council due to job change.

Nomination form for Dr. Samara Kramer

Dr. Godofsky Training

Packet Handouts

Notebook of materials for the meeting

COUNCIL BUSINESS

Attendance:

Attendance of the membership was taken at this time.

Quorum:

The attendance record showed that a quorum was present for this meeting.

Agenda:

Michael Amidei motioned to approve the agenda as stated in notebook. Bill Wood seconded the motion. Motion restated to: Approve the meeting agenda with the change of adding Andi Thomas into Barbara Rush's spot on the agenda for October 14 at 9:00 a.m. All were in favor of accepting the agenda with the correction. Motion passed.

March 2004 Meeting Minutes:

Maria Eddy motioned to make the meeting minutes shorter in bullet format and the tapes or transcription of verbatim meeting work will be kept for historical reference, Bill Wood seconded the motion. Motion passed.

Maria Eddy stated, "The email distribution, I would like to make a motion that we get the minutes from you and within five days either we respond they are incorrect or any changes, if we are not heard from within five days then they are approved." Sandy Roush stated, "With final approval at the next meeting." Everyone was in favor of this motion but felt that it did not need to be a formal motion everyone agreed to follow these guidelines.

Nominations:

Maria Eddy motioned "To accept Dr. Kramer in the other governmental slot." Gina Bispham seconded the motion. Motion passed.

Materials Review:

Sandy Roush reviewed for the members the items that were given to them in their notebook.

EPIDEMIOLOGY OF HEPATITIS IN FLORIDA (Perinatal B, A, B, and C)

PowerPoint presentation by Jodi Baldy of the Florida Department of Health, Hepatitis Program.

BREAK

REVIEW DRAFT PLAN: PROCESS

There was a review and discussion on the draft Viral Hepatitis Strategic Plan. Sandy Roush began the session with a review of the process for the guests in the audience. Ms. Roush explained that the document was in the routing process in Department of Health. She requested the members take one last look at the document to ensure there were no typos, or omissions of any comments that the members had sent in during the iterative review process.

LUNCH

Members broke for lunch at 11:45 am.

MEMBERS UPDATE-Agenda adjusted

Before the members gave their updates the Council reviewed changes to the bylaws:

The motion from Michael Amidei was restated to change the bylaws in Article III Membership to now read:

ARTICLE III MEMBERSHIP

1. Membership in the Council is a privilege and is contingent upon compliance with requirements as specified in the bylaws.
2. Any member may be removed by the Council upon two-thirds of the affirmative vote of a quorum, whenever, in its judgment, the best interest of the Council would be served thereby. ~~Such member to be removed shall be given notice of said meeting and be given an opportunity to be heard.~~
3. ~~The Council may provide for subsequent reinstatement.~~
4. In the event that a Council member is absent from two consecutive meetings, that member shall be determined to have resigned from the Council, effective at the end of the second consecutively missed meeting. The Council may make exceptions in the event of extraordinary circumstances.

Barbara Rush seconded the motion. Motion passed.

The Agenda was adjusted so Barbara Rush from the Center for Drug Free Living could update the members (on day one) on the work she is doing.

April Crowley, Health Educator from the DOH Hepatitis Program Office updated the members on client calls she receives and how she assists these clients.

Andi Thomas updated the members about Hep C Alert's work on confirmatory testing and telling their clients about their status.

PRESENTATIONS - PM

Private Practice: Perspectives on HCV in Florida was given by Dr. Eliot Godofsky, Bach and Godofsky, M.D., P.A.

Academic/Research/Referral Center: Perspectives on HCV in Florida was given by Council Member, Dr. David Nelson, University of Florida.

Health Plans: Perspectives on HCV in Florida was given by Council Member, Dr. William Wood, Blue Cross Blue Shield of Florida.

ADAP Pilot Project for HIV-HCV Coinfected Clients was given by Dr. Paul Arons, Bureau of HIV/AIDS, Florida Department of Health

AHCA Update on HCV Case Management Pilot – Legislative Requirement was given by Heidi Fox, Agency for Health Care Administration.

Medicaid Cost of HCV Care was given by Dr. Earlene Lipowski, University of Florida.

Corrections-Prisons: Perspectives on HCV in Florida was not given due to Council Member Dr. Dianne Rehtine's illness.

Discussion of HCV Care and Treatment-Discussion of Recommendations to Department of Health was deferred to day two due to presentations running over scheduled time.

Day one ended at 5:30

October 14, 2004 - Day Two

Council Members Present

Michael Amidei
Gina Bispham
William Chen
Susanne Crowe
Martha DeCastro
Charles Dennis
Maria Eddy
Margaret Gale
Bob Griffin
Sandy Roush
Andi Thomas
William Wood

Council Members Not Present

Gene Copello
Ralph Morris
David Nelson
Allison Nist
Dianne Rehtine
Barbara Rush
Sybil Stillwell

Visitors Present

Robert Keane-Pinellas County Health Department
Bob Schmiedt-Roche
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Judy Bassett-HIV/AIDS Quality Management Institute
Hope King-Centers for Disease Control
Karen Skimming-Roche
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Komona McGriff-Hodge-Lee County Health Department
David Sammons-GlaxoSmith Kline
Cathy Foster-Department of Health Area 7 HIV/AIDS Prevention Coordinator
Melissa Fouratt-Bayer

Keith Cromley-Bayer
Billie Bentley-Bayer
Veronica Almay Wright-Westcare
Heidi Fox-Agency for Health Care Administration-Medicaid
Jacquie Rainey-University of Central Arkansas
Atrica Warr-Department of Children and Families
Earlene Lipowski-University of Florida
Amy Gray-Suncoast Health Council
Eliot Godofsky-Bach & Godofsky
Paul Arons-Department of Health, Bureau of HIV/AIDS.
Cindy Weinbaum-Centers for Disease Control
Tom Liberti-Department of Health, Bureau of HIV/AIDS

Meeting began at 8:15 am.

RECAP AND UNFINISHED BUSINESS FROM DAY ONE

Sandy Roush did a quick recap of day one of the meeting.

DISCUSS REGULATORY AND GUIDANCE NEEDS

The members discussed regulatory and guidance needs for the action steps. Within the action steps is a mini section on regulation and guidance. There is a draft regulatory section included for each of the hepatitis viruses.

MEMBER UPDATES

Andi Thomas shared with the members her work at HEP-C Alert.

Margaret Gale shared with the members her work in the community.

EVALUATION OF FLORIDA'S HEPATITIS AND LIVER FAILURE PREVENTION AND CONTROL PROGRAM – VACCINE AND TESTING

Sandy Roush began the session by providing background for the evaluation project. Dr. Rainey from the University of Central Arkansas is the Principle Investigator on this project. The Division of Viral Hepatitis at Centers for Disease Control gave Florida \$100,000 NGA #50/CCU412413-07-6 to do an evaluation of the Hepatitis Program. The Program worked with the Centers for Disease Control and Prevention (CDC) to list out the objectives of the evaluation. Dr. Rainey gave her first presentation at this time on the vaccine and testing section of the evaluation.

Break

PROGRAM REVIEW AND EVALUATION – EDUCATION, FOCUS GROUPS, AND KEY INFORMANT INTERVIEWS

Dr. Rainey gave the second part of her presentation on the education, focus groups, and key informant interviews sections of the evaluation.

MEMBER UPDATES

Michael Amidei gave up his time so Tom Liberti could address the group on budget issues and other questions that the members and guests had on the Hepatitis Program.

Lunch

COMMUNITY OPEN FORUM/REVIEW ACTION ITEMS (PLAN APPENDIX)

Community members, guests, and members had an opportunity to discuss any issues they felt were important. Each member of the audience and each member of the Council had an opportunity to discuss any issue. In addition, the members discussed their ideas on action items for the Strategic Plan.

NEXT STEPS

The Council members decided to keep having the Council meeting in Tampa. They wanted to find another hotel location for the next meeting in May.

Meeting adjourned at 3:15 pm