



## **CEHP FOOD PROTECTION PROGRAM PRE-REQUISITE ONLINE COURSEWORK VIA THE FDA OFFICE OF REGULATORY AFFAIRS UNIVERSITY (FDA ORAU) COMPLIANCEWIRE FDA ORA DATABASE (FDAORAOTED)**

The pre-requisite coursework is offered at no cost to government employees through the Food and Drug Administration's (FDA), Office of Regulatory Affairs Virtual University (ORAU) ComplianceWire FDA ORA database (FDAORAOTED). To participate in the ORAU system, government employees must register online. This web-based interaction has been approved by the DOH Information Technology office. It is important that employee register from their office or work computer, in so doing, they are recognized as a regulatory employee and given priority status over requests from non-government applicants.

**Note: If you are a non-government employee or register with your personal email, you will not be able to access the coursework.**

The 34 hours of pre-certification training include subject matters relating to Prevailing Statutes and Regulations, Food Microbiology, Food Epidemiology, and Hazard Analysis Critical Control Point (HACCP). This course work is consistent with the rule requirement in [Rule 64E-18, Florida Administrative Code](#), and is intended to introduce new employees to the fundamental aspects of food regulations and field inspections as well as assist them in preparing for the food certification examination. **These courses should complement the field training provided by supervisors and certified food hygiene coordinators.**

### **Instructions for FDA ORAU Self-Registration:**

- **Go to the ComplianceWire Self-Registration website to register:**  
<http://www.compliancewire.com/secure/custom/FDAORAUSelfReg.asp>
- Complete the "User Information" form, including creating a User ID. After completing the form, click, "Register" in the bottom right corner. Remember precertification coursework is free to government employees, so please register with your work e-mail once it has been established. If you are or register as a non-governmental employee, you will not be able to access the coursework.
- You should receive an immediate email indicating that your request was sent to the FDA and a response with your password within 5 business days. You will receive an email from [ComplianceWire@Eduneering.com](mailto:ComplianceWire@Eduneering.com), with a Subject Line: **ORAU Online Training Request.**

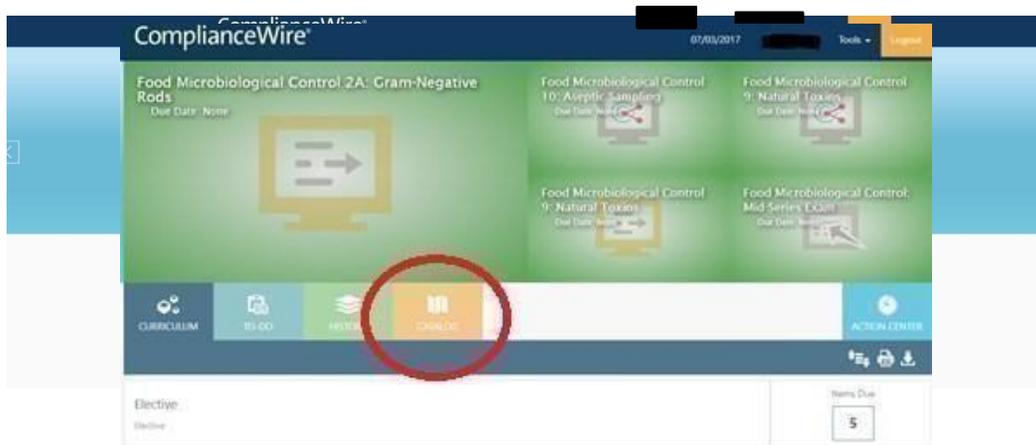
- **You may only register once!** If you have previously registered and forgotten your password, the system will typically prevent you from registering again, regardless of the amount of time that has elapsed since using your password or if you never used your password. In order to access the system, select, "forgot your password" from the "log in" screen and follow the instructions. If you are unable to recall your User ID, please contact Isis Bonney.
  - In addition to the 30 hours of ORAU training, a list of references and sample questions is available on the Internet. They are located at: [Food Protection Exam References and Sample Questions](#)

### Registration Information and Accessing Courses:

- **After receiving the confirmation email**, you will be provided with a temporary password, a link to change your password, and qualifying questions for you to answer in case you forget your password.
- Upon the change of your password, you will be automatically redirected to the [ComplianceWire Main website](#). Upon signing in, you will be able to access the

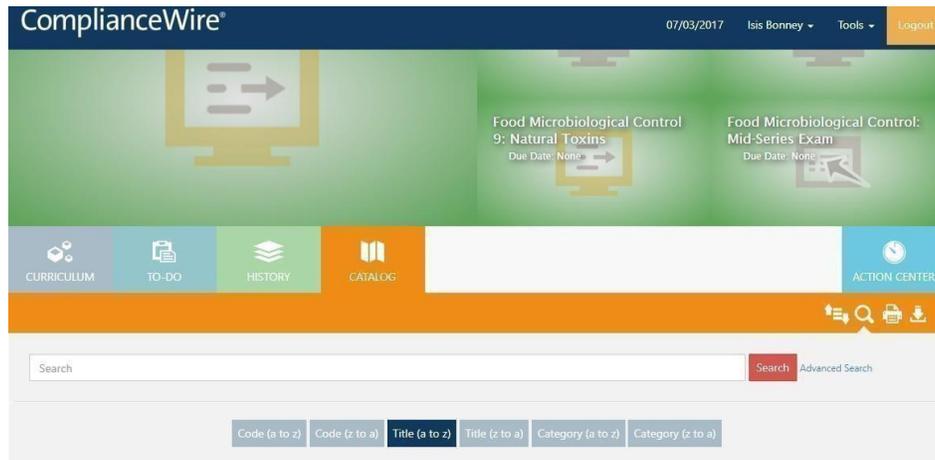
### How to Access FDA ORAU Courses in the ComplianceWire FDA ORA Database:

Upon logging into ComplianceWire FDA ORA Database you will see the following screen below:



Select CATALOG:

Once you have selected CATALOG, the screen will change allowing you to input text:



Using the FDA ORAU instruction document as a reference, simply type in the code for the course you would like to register for. The code will be found under the course listing under “code”. The required prerequisite FDA ORAU Food Program Courses are provided below.

TITLE OF COURSE	CODE	CEUS
PREVAILING STATUTES, REGULATIONS, ORDINANCES		
BASIC FOOD LAW FOR STATE REGULATORS	FDA35	1
BASICS OF INSPECTION: BEGINNING AN INSPECTION	FDA38	2
BASICS OF INSPECTION: ISSUES AND OBSERVATIONS	FDA39	2
FOOD CODE CHAPTER 1: PURPOSE AND DEFINITIONS	FDAFCO2	1

Select SEARCH:



The results will populate below. Page

## **Required Prerequisite FDA ORAU Food Protection Program Courses**

The specific course topics and associated continuing education units are included in the table below:

TITLE OF COURSE	CODE	CEUS
<b>PREVAILING STATUES, REGULATIONS, ORDINANCES</b>		
BASIC FOOD LAW FOR STATE REGULATORS	FDA35	1
BASICS OF INSPECTION: BEGINNING AN INSPECTION	FDA38	2
BASICS OF INSPECTION: ISSUES AND OBSERVATIONS	FDA39	2
FOOD CODE CHAPTER 1: PURPOSE AND DEFINITIONS	FDAFC02	1
FOOD CODE CHAPTER 3: PART I	FDAFC03	1
FOOD CODE CHAPTER 3: PART II	FDAFC05	1
FOOD CODE CHAPTER 3: PART III	FDAFC06	1
<b>MICROBIOLOGY</b>		
FOOD MICROBIOLOGICAL CONTROL 1: OVERVIEW OF MICROBIOLOGY	MIC01	1
FOOD MICROBIOLOGICAL CONTROL 2A: GRAM- NEGATIVE RODS	MIC02	1
FOODMICROBIOLOGICAL CONTROL 2B: GRAM- POSITVE RODS& COCCI	MIC03	2
FOOD MICROBIOLOGICAL CONTROL 3: FOODBORNE VIRUSES	MIC04	1
FOOD MICROBIOLOGICAL CONTROL 4: FOODBORNE PARASITES	MIC05	2
FOOD MICROBIOLOGICAL CONTROL: MID SERIES EXAM	MIC16	
FOOD MICROBIOLOGICALCONTROL 5: CONTROLLING GROWTH FACTORS	MIC06	1
FOODMICRIOBIOLOGICAL CONTROL 6: CONTROL BY REFRIDGERATION & FREEZING	MIC07	2
FOODMICRIOBIOLOGICAL CONTROL 7A: CONTROL BY THERMAL PROCESSING	MIC08	2
FOOD MICRIOBIOLOGICAL CONTROL 9: NATURAL TOXINS	MIC12	2
FOODMICRIOBIOLOGICAL CONTROL 11: GOODMANUFACTURING PRACTICES	MIC14	2
FOOD MICRIOBIOLOGICAL CONTROL 12: CLEANING & SANITIZING	MIC15	2
<b>EPIDEMIOLOGY</b>		
FOODBORNE ILLNESS INVESITGATIONS 1: COLLECTING SURVELLFI02IANCE DATA	F101	2
FOODBORNE ILLNESS INVESTIGATIONS 2: BEGINNING THE INVESTIGATION	F102	2
<b>HACCP</b>		

BASICS OF HACCP: OVERVIEW OF HACCP	FDA16	1
BASICS OF HACCP: PREREQUISITE PROGRAMS & PRELIMINARY STEPS	FDA17	1
BASICS OF HACCP: THE PRINCIPLES	FDA18	1
TOTAL CEUs		34

## **FDA ORAU Transcript**

Once you have completed the prerequisite coursework, submit a copy of your FDA ORAU transcript in PDF format to the CEHP Program Manager via email or US Postal Service. To download the transcript in the correct format, go to <https://www.compliancewire.com/CW3/Standard/History> and click "Print". You must complete the courses listed at the end of the instruction document only.

## **Troubleshooting**

Should any problems occur please call the FDA ORAU Help desk for assistance at the following number, (240) 247-8803 or by email at: [Appsdesk@fda.hhs.gov](mailto:Appsdesk@fda.hhs.gov). **Be sure to keep your FDA Help Desk Number.**

If you require more assistance, please contact CEHP Program Manager Michael Lawhorn by email at: [Michael.Lawhorn@flhealth.gov](mailto:Michael.Lawhorn@flhealth.gov) or by phone at (850) 901-6515.