

**DEPARTMENT OF HEALTH
ELECTROLYSIS COUNCIL
GENERAL BUSINESS MEETING
August 05, 2013
9:00 a.m. EST**

**CONFERENCE CALL
1-888-670-3525**

When prompted, enter the following conference code
number: **4389078941**, followed by the “#” sign.

Participants in this public meeting should be aware that these proceedings are being recorded and that an audio file of the meeting will be posted to the council’s website.

Members and Staff Present

Dr. Jolynn Greenhalgh, Chair
Dr. Max Wilson, Vice Chair
Ms. Susan Manwaring

Allen Hall, Executive Director
Anna King, Program Administrator
Kim Tillery, Regulatory Specialist II
Marlene Stern, Assistant Attorney General

9:20 a.m.

Call to Order – General Business Meeting

Ms. Susan Manwaring stated her intention to resign from the Council after the instant meeting and that she would only be able to remain on the call for a short timeframe to vote only on the time-sensitive items requiring Council action.

It was mentioned that applications to fill the two professional member and one consumer member vacancies are needed to secure appointments by the Florida Board of Medicine, prior to October 21, 2013, in order for the Council to have a quorum of members to convene the meeting scheduled for this date. The law requires a minimum of three (3) members to convene an Electrolysis Council meeting.

ADMINISTRATIVE PROCEEDINGS

REQUEST FOR APPROVAL OF COMBINED 320 HOUR-TRAINING AND SKIN CARE PROGRAM

1. Hollywood Institute of Beauty Careers, West Palm Beach Campus
2. Hollywood Institute of Beauty Careers, Casselberry Campus

Tabs 1-2 were previously before the Council for review of their 320 hour training programs. At the May 20, 2014 meeting, the Council approved both programs for the two locations. Historically, the Council has reviewed combined programs, and offered approvals at the request of the Commission on Independent Education (CIE).

At the direction of the Assistant Attorney General, Marlene Stern, the Council does not have authority to approve any program other than a 320 hour Electrolysis Program.

MOTION: Dr. Jolynn Greenhalgh moved to only make determinations on 320 Hour Electrology programs and 30 Hour Laser Hair Removal Continuing Education courses. Dr. Max Wilson seconded the motion, which carried unanimously 3/0.

Ms. Nicole Vitez came onto the conference call later in the meeting, after the vote was made, and was informed of the Council's decision at that time.

Staff will inform the CIE that the Council will not be involved in approving any other programs than the 320-hour training programs.

The Council moved to Tab 4.

APPLICANT CERTIFICATION LISTS

4. Examination Applicants

A verbal addition was made to the ratification list: Manning, Nicole- file number 2923, EOT 2788, complete date: 7/11/13.

MOTION: Dr. Max Wilson moved to accept the examination application certification list with the verbal addition. Dr. Jolynn Greenhalgh seconded the motion, which carried unanimously 3/0.

The Council moved to Tab 14.

14. May 20, 2013 General Business Meeting Minutes

MOTION: Dr. Jolynn Greenhalgh moved to accept the May 20, 2013 General Business Meeting minutes. Dr. Max Wilson seconded the motion, which carried unanimously 3/0.

The Council moved back to Tab 3.

REQUEST FOR ADDITIONAL LOCATION AND INSTRUCTOR

3. Laser Blazers, CEBroker Provider # 50-3773

Laser Blazers is currently a Council-approved 30-hour laser hair removal continuing education provider and is registered with CE Broker. Ms. Judy Adams, owner of Laser Blazers, submitted a request for approval of an additional location and additional instructor to offer her 30-hour course.

Provided for the Council's review was proposed instructor, Stephanie McAllister's curriculum vitae, which was deemed acceptable by the Council. Both Ms. McAllister and Ms. Adam's electrologist licenses are current with no discipline, as well as the facility in which the course will be held, Laser and Beauty, EP 374.

MOTION: Ms. Susan Manwaring moved to accept Ms. Adam's request for an additional location and additional instructor. Dr. Jolynn Greenhalgh seconded the motion, which carried unanimously 3/0.

The Council moved to Tab 12.

NEW BUSINESS

12. CS/SB 248 Delegation of PRN Evaluations

An explanation of the new legislation regarding Professional Resource Network (PRN) Evaluations was provided to the Council for review. The Council was asked to determine whether or not it would like to maintain its current procedure of having the full Council make applicant referrals to PRN or to delegate to the Chair or another member to make these determinations.

Dr. Max Wilson stated that considering his experience with other boards, it was very beneficial to delegate to the Council Chair for review to help expedite the process; the Council was in full agreement.

MOTION: Dr. Max Wilson moved to delegate to the Chair the authority to request a PRN evaluation for licensure applicants. Ms. Susan Manwaring seconded the motion, which carried unanimously 3/0.

The Council moved to Tab 13.

13. Proposed 2014 Meeting Dates

Dr. Max Wilson voiced concerns regarding the current day and time of the meetings, as Monday mornings were not convenient for his work schedule.

At the Council's request, this tab will be tabled until the next meeting after staff has been able to select a new date and time for future meetings that will be more accommodating to the Council Members' schedules.

RULES REVIEW AND DEVELOPMENT

5. Rule 64B8-51.006, F.A.C., Rule Governing Licensure and Inspection Electrology Facilities

This tab was tabled due to the lack of a quorum.

6. 64B8-52.004, F.A.C., Requirements for Approval of Training Courses for Laser and Light-Based Hair Removal or Reduction

This tab was tabled due to the lack of a quorum.

7. Rule Change Proposal for 64B8-55.004 Mediation and 64B8-55.002 Citations

This tab was tabled due to the lack of a quorum.

REPORT OF ASSISTANT ATTORNEY GENERAL, MARLENE STERN

8. Rule Status Report

This tab was tabled due to the lack of a quorum.

REPORTS

9. Sunshine Laws Refresher

This tab was tabled due to the lack of a quorum.

REPORTS

10. Dr. Jolynn Greenhalgn, Council Chair

No report provided.

11. Allen Hall, Executive Director

This tab was tabled due to the lack of a quorum.

OTHER BUSINESS AND INFORMATION

15. March 15, 2013 EO/DN Committee Meeting Minutes

This tab was tabled due to the lack of a quorum.

16. Unlicensed Activity Report

This tab was tabled due to the lack of a quorum.

17. Final Order, Melissa Mattek EO 757

This tab was tabled due to the lack of a quorum.

18. Final Order, Reka Barany EO 2020

This tab was tabled due to the lack of a quorum.

19. Electrology Staff Recognition

This tab was tabled due to the lack of a quorum.

ADJOURNMENT

10:03 a.m.